



Official Transcript Request

Registration/Records Office
237 W Kellogg Road, LDC 102 - Bellingham WA 98226
360.383.3030 - FAX 360.383.3031
regist@whatcom.ctc.edu

Official transcripts requested in person will be ready for pick up in 7 to 10 business days.

Unofficial transcripts for personal or campus use are available online at www.whatcom.ctc.edu.
A Personal Identification Number (PIN) is required and can be obtained by written request.

Student ID # or SSN # _____ Birth Date _____

Please **Print** Name: _____
(Last) (First) (Middle)

Previous Name (if any) _____ Ph. # _____

(Street) (City) (State) (Zip)

Check here if you would like us to update our records with your new address/phone number.

Last year you attended Whatcom Community College _____

Number of Copies _____

If more than 10 copies, please indicate intended use: _____ _____

Process immediately (**may not reflect recently awarded grades or degrees**)

Process after **grades** are recorded _____
Quarter/Year

Process after **degree** is recorded _____
Quarter/Year

Signature (required): _____ Today's date _____

IMPORTANT REMINDERS:

- No transcript will be furnished unless all financial obligations to the college have been satisfied.
- All transcripts picked up by the student will be stamped "Issued to Student"