

Residence Life Apartments 2016-2017 Application and Checklist



A Partnership with Belleau Woods Apartments, Cascade Meadows & Village at Baker Creek

Dear Prospective Resident,

Thank you for your interest in the Whatcom Community College Residence Life Apartments. As the apartments have a tendency to fill quickly, applicants are encouraged to submit their applications as soon as possible. Please note that in order for your application to be considered complete, we must receive the following:

- | | |
|--|--|
| <input type="checkbox"/> Completed application | <input type="checkbox"/> A photocopy of government-issued photo ID (passport, driver's license or WA State ID) |
|--|--|

If you are eligible to rent a Residence Life Apartment you will receive a lease to sign and reserve your apartment within ten business days. After receiving a copy of your signed lease we will require the following (eligibility requirements are posted online at <http://www.whatcom.ctc.edu/home/showdocument?id=2707>):

- | | |
|--|---|
| <input type="checkbox"/> Schedule a Move-In Time/ Date | <input type="checkbox"/> Obtain a WCC Orca Card (photo student ID card) |
| <input type="checkbox"/> Provide a copy of Health & Personal Property Insurance (Encouraged, not required) | <input type="checkbox"/> Attend Mandatory Orientation |
| <input type="checkbox"/> \$50.00 application processing fee (non-refundable & placed on the student account after a placement is made) | <input type="checkbox"/> Pass background check(for domestic students only) |
| | <input type="checkbox"/> Provide ability to pay
(for domestic students only, more information can be found online at http://www.whatcom.ctc.edu/campus-life/housing-information) |

If there are no vacancies your name will be put on the waitlist. When an apartment becomes available you will be notified and your application will be processed and additional information may be requested.

Please send the completed application and additional required materials to:

Whatcom Community College
Attn: Residence Life
237 West Kellogg Road
Bellingham, WA 98226

OR

Scan and email to Residence Life residencelife@whatcom.edu

If you have any questions, please contact me at 360.383.3008 between the hours of 9am and 4pm, Monday through Friday or email at residencelife@whatcom.edu

Thank you,

Residence Life
Whatcom Community College

Keep this checklist for your reference

Residence Life Apartments

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2016/2017 Lease and Cost Information

Once a placement is made the \$50.00 application processing fee is placed on the student account. Leases are signed on a quarterly or annual basis upon move-in. \$500 is due at time of move in (up to \$250 is a refundable security deposit and the other half is a non-refundable \$250 restoration and maintenance fee).

Costs per unit type are as follows (includes water, sewage, garbage, and electricity up to \$150/month):
Costs per unit type are as follows:

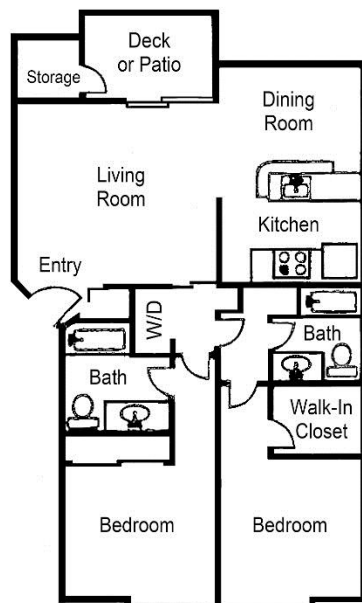
Unit Type	Monthly Cost
Shared Bedroom, Shared Bath	\$500/month
Private Bedroom, Shared Bath	\$575/month
Private Bedroom, Private Bath	\$625/month
Private Studio Apartment	\$750/month
Private 1-Bedroom Apartment	\$835/month

Apartment Information

These are two examples of the apartment unit types available through Whatcom Community College's Residence Life apartments.

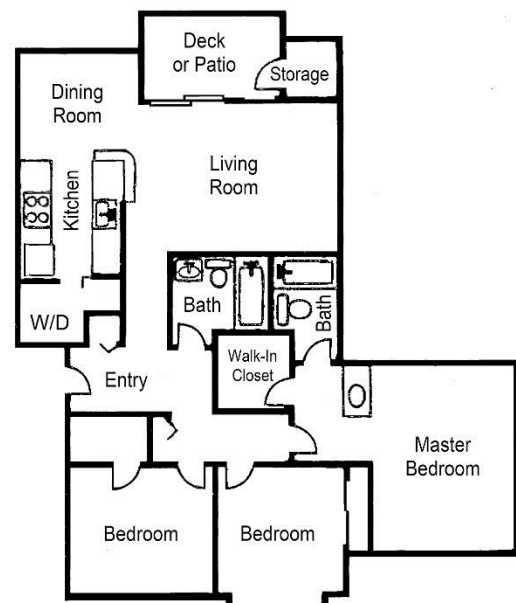
2-bedroom, 2-bath

Approximately 1,051 sq. ft.



3-bedroom, 2-bath

Approximately 1,196 sq. ft.



Waiting List Policies and Procedures

Due to heavy demand for apartment accommodations, we may be full at the time you choose to apply. Space assignments will be awarded on a first-come, first-served basis.

Residence Life Application Priority Deadlines

Summer 2016 Quarter – May 13th, 2016

Fall 2016 Quarter – August 5th, 2016

Winter 2017 Quarter – November 18th, 2017

Spring 2017 Quarter – February 17th, 2017

Summer 2017 Quarter – May 12th, 2017

Application for Residence Life Apartments

A Partnership with Belleau Woods Apartments, Cascade Meadows & Village at Baker Creek

Please complete the following application for a Residence Life apartment. **Please Print Clearly.**

1) Applicant Information:

Last Name:		First Name:		M.I.
Sex: Female Male	WCC Student ID# (if available):		Date of Birth:	
Email:		Phone Number:		
Photo ID Required (government issued). Please indicate type of identification and ID number in the space below. Please attach a CLEAR copy of your photo ID to this application.				
ID: Passport or Driver License (please circle one)	ID Number:		18 years or older <input type="checkbox"/> Yes <input type="checkbox"/> No	
	Issuing Country/State:		(If applicant is 17 years old at time of move-in, there may be additional requirements)	
Please indicate when you plan to move in: <input type="checkbox"/> Fall 2016 <input type="checkbox"/> Winter 2017 <input type="checkbox"/> Spring 2017 <input type="checkbox"/> Summer 2017				
Are you an International student? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Do you currently live in a WCC Homestay? (for international students only) <input type="checkbox"/> Yes <input type="checkbox"/> No				
Applicant Home Mailing Address:				
City:	State/Province & Postal Code:		Country:	
Do you have any health concerns we should be aware of?				
In the event that a resident is determined to be a missing student in accordance with the procedures set forth in the RL Handbook, the RL staff will contact the person(s) listed below. The RL reserves the right to contact the parent(s) of the student, regardless of the student's age or whether the parent(s) is listed as an emergency contact.				
Emergency Contact Name & Relationship:				
Emergency Phone:		Email:		
Emergency Contact Name & Relationship:				
Emergency Phone:		Email:		

2) Apartment Unit Preferences (please check all applicable boxes below):

Please be aware that Housing Services will do its best to accommodate your room request, but cannot guarantee preferences. Mark your 1st preference through 5th or NO if you will not accept this type of housing.

<input type="checkbox"/> Shared Bedroom, Shared Bath	# _____ preference	\$500/month
<input type="checkbox"/> Private Bedroom, Shared Bath	# _____ preference	\$575/month
<input type="checkbox"/> Private Bedroom, Private Bath	# _____ preference	\$625/month
<input type="checkbox"/> Private Studio Apartment	# _____ preference	\$750/month
<input type="checkbox"/> Private 1-Bedroom Apartment	# _____ preference	\$835/month

Student Apartment Preferences

WCC Residence Life



Preferred Move-in Date: _____

Preferred Apartment Complex:

<input type="checkbox"/> Belleau Woods	#_____preference
<input type="checkbox"/> Cascade Meadows	#_____preference
<input type="checkbox"/> Village at Baker Creek	#_____preference

Roommate Information

List Names of Preferred Roommates (Last Name, First Name):

- 1)
- 2)

Personal Habits

(Please answer honestly so that we can match you with an appropriate roommate!)

- 1) Do you smoke? Frequently Sometimes Seldom Never
(The apartments are non-smoking facilities. You may smoke outside in designated areas.)
- 2) Do you drink alcohol? Frequently Seldom Never
(Residents must comply with the WACs and WCC student code of conduct; no alcohol is allowed in the college controlled apartments.)
- 3) I am a: Morning Person *(early to rise, early to bed)* Night Person *(late to rise, late to bed)* Varies
- 4) I keep my house/apartment: Very Neat Mostly Neat Comfortable Mostly Messy
- 5) I like to have friends visit my apartment: Yes, all the time Yes, once in a while No
- 6) I am comfortable with overnight guests/visitors: Yes No
- 7) I attend religious services: Frequently Sometimes Seldom Never
- 8) I am comfortable with sharing my belongings: Yes If it is an emergency Never

Study Habits

- I prefer to study at home OR I prefer to study at the library or on campus.
- I study mostly in the morning OR I study mostly in the afternoon or evening.

What do you like to do on your free time?

What other preferences or concerns do you have?

Credit Card Authorization Form

WCC Residence Life



The \$50 processing fee will be put on the student account if there is a placement made and the student moves in. This credit card will only be used if there is a placement made and the student declines the placement.

I, _____, authorize Whatcom Community College to charge my
(Please Print Name)

credit card for the Student Housing application processing fee.

Amount for Processing Fee:	\$50.00
Credit Card Type (i.e. Visa, Mastercard, etc.):	
Credit Card Number:	
Card CV2 Number:	
Credit Card Expiration Date:	
Billing Address:	
City, State/Province, Country, and Postal Code:	
Name on Credit Card – As Appears on Card:	
Cardholder Signature:	

Mail or Email Credit Card Authorization to:

Whatcom Community College
Attn: Residence Life
237 West Kellogg Road
Bellingham, WA 98226
Phone: 360.383.3008
Email: residencelife@whatcom.edu

Agreement and Signature

WCC Residence Life



Authorization for Release of Information

This application must be signed before it can be processed by WCC Residence Life. Applicant acknowledges that false or omitted information herein may constitute grounds for rejection of this application, termination of right of occupancy, and/or forfeiture of fees or deposits and may constitute a criminal offense under the laws of this State.

Applicant(s) represents that all of the above information and statements on the application for rental are true and complete, and hereby authorizes an investigative consumer report including, but not limited to, residential history (rental or mortgage), employment history, criminal history records, court records, and credit records. Information is used for the sole purpose of the applicant's tenancy evaluation.

This application is preliminary only and does not obligate Whatcom Community College to execute a lease or deliver possession of the proposed premises. No oral agreements have been made.

Printed Name of Applicant/Student:	
Applicant/Student Signature:	Date:

Acknowledgement of Policies

I understand that the Whatcom Community College Residence Life Handbook is available in print at the Residence Life office or electronically at:

<http://www.whatcom.ctc.edu/home/showdocument?id=2707>

I have read and agree to abide by all rules within the handbook.

Printed Name of Applicant/Student:	
Applicant/Student Signature:	Date: