

Student Name		Student ID Number
Quarter (e.g. Fall 2017)	Email or Phone	Current GPA (at high school or WCC)

Step 1: Look up your books

1. Find out which books you need by viewing your [Booklist on MyWCC](#), visiting Running Start, visiting the WCC bookstore, or going to the bookstore website (bookstore.whatcom.edu)
2. Print your booklist or write down your required books on a separate piece of paper for reference. (You won't get this form back.)

Step 2: Declare your eligibility

1. Are you receiving a fee waiver? (check one) Yes No Don't know
2. Write on the back of this form to explain why you need help with your books this quarter (optional).

Step 3: Request your books

Write down the books you want to borrow here, with title and edition (Example: "Think Vertically, 2nd Edition"):

Required books only.
No recommended books, no study aids

Textbooks only.
No Workbooks, no lab packets, no course packets, no web access codes

Step 4: Sign the agreement.

The Running Start Book Loan Program is for students who need financial assistance with their required textbooks. There is a limited amount of money to purchase books for Running Start students to borrow. Priority is given to students who have financial need AND who have demonstrated academic achievement; however, not all books can be supplied. You will not be able to borrow books until any Library fines are paid.

*By signing below, I agree to pick up my books by the end of the first week of the quarter (or forfeit my opportunity to borrow books.) I also agree to return my books by the **last day of the quarter**. Additionally, I agree to notify the Running Start office of changes to my schedule that may affect my book loan. If my books are lost, or damaged when I return them, I agree to replace my books or reimburse the Running Start program for the cost – failure to do so will result in the loss of book borrow privileges, and a block on my record preventing me from registering for classes and accessing transcripts. I understand that I will not be loaned any textbooks unless they are approved by Running Start.*

Student Signature: _____ Date: _____

APPROVED TEXTBOOKS FOR LOAN - OFFICE USE ONLY

Book(s) must be returned in good condition by _____.

Running Start Office Approval: _____