



## Accounting

### Associate in Science (AS) - ACCOUNTING

The Accounting AS degree provides students with basic skills to compete for entry-level accounting positions in private industry, state and local government, and public accounting firms. Students who successfully complete the program should be able to: 1) perform basic bookkeeping and accounting tasks both manually and using a computer; 2) demonstrate the relationships among the various business functions such as accounting, finance, marketing, purchasing, operations, and human resources; and, 3) demonstrate computer proficiency.

### Effective Fall 2014

### Course Requirements for Associate in Science (AS)-ACCOUNTING

CORE REQUIREMENTS		Credits
ACCT 110	ACCOUNTING FOR A/P, A/R, AND INVENTORY	5
ACCT 130	QUICKBOOKS PRO	3
ACCT 250	GOVERNMENTAL/NOT-FOR-PROFIT ACCOUNTING	5
ACCT 260	INDIVIDUAL INCOME TAX	5
ACCT 270	PAYROLL ACCOUNTING	3
ACCT& 201	PRINCIPLES OF ACCOUNTING I	5
ACCT& 202	PRINCIPLES OF ACCOUNTING II	5
ACCT& 203	PRINCIPLES OF ACCOUNTING III	5
BIS 101	INTRODUCTION TO BUSINESS COMPUTING	3
BIS 141	SPREADSHEETS I	3
BIS 142	SPREADSHEETS II	5
BIS 161	DATABASE MANAGEMENT I	3
BUS& 101	INTRODUCTION TO BUSINESS	5
BUS& 201	BUSINESS LAW	5
ECON 100	SURVEY OF ECONOMIC PRINCIPLES or	5
ECON& 201	MICRO ECONOMICS or	5
ECON& 202	MACRO ECONOMICS	5
ECON 210	ECONOMIC ETHICS	5
<b>Sub-Total Units</b>		<b>70</b>
GENERAL EDUCATION REQUIREMENTS/RELATED INSTRUCTION*		Credits

ENGL& 101	ENGLISH COMPOSITION I (CM)	5
ENGL& 230	TECHNICAL WRITING (CM)	3 or 5
CMST 145	INTRODUCTION TO ORGANIZATIONAL COMMUNICATION (HR) or	5
CMST& 220	PUBLIC SPEAKING (HR) or	3 or 5
CMST& 230	SMALL GROUP COMMUNICATION (HR)	5
BUSAD 100	BUSINESS MATH (CP) or	5
	Any MATH course numbered 107 or above (CP) or	5
	Any course designated as "CP" on Related Instruction List (CP)	5
<b>Sub-Total Units</b>		<b>16 - 20</b>
<b>ELECTIVES/COOPERATIVE WORK EXPERIENCE</b>		<b>Credits</b>
CO-OP 180	PREPARING FOR CAREER WORK EXPERIENCE and/or	1 to 2
CO-OP 190	COOPERATIVE EDUCATION/INTERNSHIP	2 to 4
<b>Sub-Total Units</b>		<b>2 - 4</b>
<b>Total Units</b>		<b>90.00 - 94.00</b>