

Applicant fee form – Business Office

The Business Office will send your payment receipt directly to the BASSW Program

You must pay two non-refundable fees to apply to the Bachelor of Applied Science in Social Work (BASSW) program, a **\$50** application fee and an **\$11** Washington State Patrol Background Check fee. Your application will not be processed until these fees have been received. You may pay the fees in one of three ways:

- 1) In person at the WCC cashier’s office, located in the Laidlaw Center building, 237 W. Kellogg Road, Bellingham, WA 98226.
- 2) By mailing a check **with this completed form** to WCC Business Office, ATTN: BASSW Application Fees, Laidlaw Center, 237 W. Kellogg Road, Bellingham, WA 98226. Make check payable to, “Whatcom Community College.” **Do not mail your fees with your BASSW application.**
- 3) Over the phone with a credit card at 360-383-3363. You must provide your ctcLink ID number (EMPLID).

Note: The fees are non-refundable. If you are not admitted to this program with your initial application, there will be no refund of the fees.

Student Name

Last	First	MI
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ctcLink Identification Number:

Please do not include this form with your application

Bachelor of Applied Science: Social Work (BASSW)

Applicant checklist

Applicant name: _____

Below is a checklist to ensure that all your BASSW program application materials have been submitted. Please submit this checklist, your BASSW program application, and all required materials **in one complete packet** by the stated deadline for priority consideration of your application. It is your responsibility to ensure that the selective entry coordinator has received all BASSW program application materials. All degrees and credits must be from a regionally accredited institution.

The following has been submitted (if any of the below are missing, please explain why next to the item):

- WCC Application for Admission. Your admissions application is active for one year. If it has been more than a year since you applied, please reapply.
- Applicant checklist – BASSW (this form)
- Application for selective entry – BASSW (4 pages)
- Official transcript showing associate degree (or higher) in behavioral health, human services, social services, or substance use disorder professional (SUDP), or related field with Dean’s approval, from a regionally accredited community or technical college
- Official transcripts from all previously attended colleges where you earned credits that may apply to the BASSW degree.¹ Transcripts may be included in the packet or sent directly from the college. **WCC students may submit their unofficial transcript.**
- Personal statement – see application, p. 4.
- At least one professional and/or academic letter of reference. References from family or friends will not be accepted.
- Fees for application to selective entry admission and background check (see applicant fee form).

¹Please contact Advising & Career Services at 360-383-3080 or by email at advise@whatcom.edu to speak with an advisor for assistance in determining how courses taken from previous colleges will transfer. Advisors may also answer questions regarding substitutions for courses taken at another college that are not directly equivalent to a WCC prerequisite course.

For information regarding the BASSW program, including admission selection criteria, please go to the WCC website at whatcom.edu/bassw.

If you have questions regarding the status of your application contact Luanne Peel, Health Professions Program Coordinator at lpeel@whatcom.edu or 360.383.3258.

Please send your completed application packet and have your official transcripts sent to:

Whatcom Community College
BASSW Program Entry, HPEC 104
237 West Kellogg Road
Bellingham, WA 98226

Bachelor of Applied Science: Social Work (BASSW)

Application for Selective Entry (page 1 of 4)

Thank you for applying to Whatcom Community College’s Bachelor of Applied Science: Social Work Program. Please fill out the following application completely and legibly. Return with the required materials to the address listed at the bottom of the Applicant Checklist page.

I am applying for Fall Quarter 2024.

Priority application deadline for best consideration: **April 26, 2024**

Regular application deadline for consideration: **July 19, 2024**

Name			
First	MI	Last	Pronouns (optional)
Address			
City	State	Zip	
Phone			
Email address			
ctcLink ID Number			

This application has been completed to the best of my knowledge and I hereby authorize WCC to perform a Washington State Patrol background check (WATCH).

I understand that if I am accepted into the PTA Program, a national criminal background check is required.

WCC will maintain these records until I graduate or withdraw from the program and will share this information as requested by clinical sites.

Signature: _____ Date: _____

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Application for Selective Entry (page 2 of 4)

Applicant name: _____

WCC will evaluate **only the degree(s) you list below** to see if they satisfy application requirements for the BASSW program. If you have questions about filling out this portion of the application, contact the Advising & Career Services (360-383-3080). If accepted into the program, your entire transfer transcripts will be evaluated for transferrable courses.

- I have met or will meet the BASSW program prerequisites before the start of fall quarter 2023.
- I have the minimum college-level GPA of 2.0 for my degree and in each prerequisite course.

BASSW prerequisites

Prior degree

Degree type	Degree or major	GPA	Completed?	Quarter/ year completed or plan to complete	College at which degree was or will be earned	State

Courses

Completed quarter/ year	Prerequisite course	Course number and title	Grade	Credits	College at which course was completed	OFFICE USE ONLY	
						Credential evaluator: Evaluated as course	Program lead: Satisfies prerequisite
	MATH& 146						
	PSYC& 100						
	PSYC& 200						
	PSYC& 220						

General education requirements

The following classes do not have to be completed prior to starting the BASSW program; however, they must be completed to earn the BAS in social work degree.

Completed quarter/ year	Prerequisite course	Course number and title	Grade	Credits	College at which course was completed	OFFICE USE ONLY	
						Credential evaluator: Evaluated as course	Program lead: Satisfies prerequisite
	BIOL& 100 or BIOL& 160 or BIOL& 175						
	CMST& 101 or CMST& 210 or CMST& 220 or CMST& 230						

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						OFFICE USE ONLY	
Completed quarter/year	Prerequisite course	Course number and title	Grade	Credits	College at which course was completed	Credential evaluator: Evaluated as course	Program lead: Satisfies prerequisite
	CMST 225						
	ENGL& 101						
	Additional 5 credits in physical, biological, and/or earth sciences (MS or MSI)						
	Additional 10 credits in Social Sciences (SS), Humanities (H), or Communications Skills (CC or OC)						

Please have all official transcripts sent electronically, included in application packet, or mailed to:

Whatcom Community College
BASSW Program Entry, LDC 102
237 West Kellogg Road
Bellingham, WA 98226

Office use only:

Preliminary pre-req and GenEd evaluation date/by: _____

AG'd date/by: _____

Non-Discrimination Statement

Whatcom Community College does not discriminate on the basis of race, color, national origin, religion, sex, disability, honorably discharged veteran or military status, sexual orientation, gender identity, gender presentation, ancestry, ethnicity, family status, immigration status, citizenship, socioeconomic status, genetic information or age in its programs and activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Executive Director for Human Resources, by phone: 360.383.3400 or email: hr@whatcom.edu , 237 W. Kellogg Road, Bellingham, WA 98226.

For Title IX compliance: Title IX Coordinator, by phone: 360.383.3400 or email: titleIX@whatcom.edu , 237 W. Kellogg Road, Bellingham, WA 98226.

WCC publications are available in alternate formats upon request by contacting the Access & Disability Services office at 360.383.3139; or Video Phone at 360.255.7182.

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Application for Selective Entry (page 4 of 4)

Personal statement

A personal statement is required of each applicant. It must be typed, 1.5 spaced, in size 12 font, and include the applicant's name.

The applicant's answers to the following questions should be included:

1. Why did you choose to pursue a degree in social work?
2. What are your personal strengths and how do these relate to your ability to be successful in the BASSW program? Be specific.
3. What does social justice mean to you?
4. Describe your social supports for successful completion of the program.

The following overall criteria will also be evaluated in the personal statement:

1. Ability to follow directions.
2. Ability to organize thoughts.
3. Ability to express oneself in writing.

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Professional and/or academic references

Applicant name: _____

Provide at least one professional (former or current employer or organization where you volunteered) and/or academic (former or current higher education instructor) letter of reference addressing:

- How they know you and for how long they've known you
- Your work ethic
- Your suitability for working with people from diverse backgrounds

Each letter of reference should be provided in a sealed envelope where the referrer has signed across the seal.

I authorize Whatcom Community College to contact these references for additional information if needed.

According to the Family and Educational Rights and Privacy Act of 1974, as amended, students are guaranteed access to education records concerning them, unless that right is waived. **Your signature below is optional.**

"It is my understanding that waiving my right to review the reference from the individual below is entirely voluntary. Accordingly, I hereby waive any and all rights to inspect this document once submitted to Whatcom Community College."

Signature: _____ Date: _____

Reference #1 (required)

Name: _____

Title: _____

Organization or institution: _____

Phone: _____

Email: _____

Reference #2 (optional)

Name: _____

Title: _____

Organization or institution: _____

Phone: _____

Email: _____