

BOARD OF TRUSTEES  
Board Planning Retreat  
AGENDA

August 27-28, 2024

Tuesday: 10:00 am – 5:00 pm.

6:00 – 8:00 pm ( 13205 NE 175<sup>th</sup> Woodinville, WA)

Wednesday: 8:30 a.m.

Willows Lodge, 14580 NE 145<sup>th</sup> St., Woodinville, WA

MEMBERS:

John Pedlow  
Chair

Jeff Fairchild  
Vice Chair

Wendy Bohlke

Rebecca Johnson

Teresa Taylor

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at [rkloke@whatcom.edu](mailto:rkloke@whatcom.edu) two days prior to the meeting to allow sufficient time to make arrangements.*

**Tuesday, August 27, 2024**

- Call to Order, Approval of Agenda, and Notice of Public Comment Time
- Consent Agenda Tab 1
  - a. Minutes of June 12, 2024 Board of Trustees Meeting Minutes and July 30, 2024 Special Meeting Minutes (Attachment A)
- Public Comment
- 2023-2024 work plan and 2024-25 priorities
- Fiscal Update
- Adjournment

**Wednesday, August 28, 2024**

- Call to Order
- Public Comment
- Executive Session\*
  - ...as provided in RCW 42.30.110 and 42.30.140 (4)(a), to discuss collective bargaining...
- Board Discussions
  - Development of board goals and work plan
  - Board Self Evaluation
  - Identify a list of study topics for future board sessions
- Executive Session\*
  - "...to review the performance of a public employee...;"
- Adjournment

**\*The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
  - (d) to review negotiations on the performance of a publicly bid contract...;
  - (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
  - (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
  - (h) to evaluate the qualifications of a candidate for appointment to elective office...;
  - (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...
- Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.**



**CONSENT AGENDA**

- Minutes of the June 12, 2024 meeting of the Board of Trustees and the July 30, 2024 Special Meeting of the Board of Trustees (Attachment A)

**SUGGESTED RESPONSE**

*The chair reads out the letters of the consent items. Then the chair states: “If there are no objections, these items will be adopted”. After pausing for any objections, the chair states, “As there are no objections, these items are adopted.”*

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COMMUNITY COLLEGE

**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**237 W. Kellogg Road, Bellingham**  
**Laidlaw 143**  
**Wednesday, June 12, 2024**  
**2:00 p.m.**

- ➔ **CALL TO ORDER** Chair Teresa Taylor officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Jeff Fairchild, Wendy Bohlke, Rebecca Johnson, and John Pedlow constituting a quorum. Others present included President Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Steven Thomas, Vice President for Instruction; Kerri Holferty, Interim Vice President for Student Services; Juliana deHaan Rice, Assistant Attorney General; and Rafeeka Kloke, Executive Director for the Office of the President.

Chair Taylor began with a land acknowledgment to recognize and pay respect to the Coast Salish Peoples as traditional stewards of this land and the enduring relationship between Indigenous Peoples and their traditional territories.

## **ACTION TO ACCEPT AGENDA**

- ➔ Trustee Johnson moved to accept the agenda. It was seconded by Trustee Bohlke and the motion was approved.
- ➔ Chair Taylor announced that there is a designated time for public comment on the agenda.

## **CONSENT AGENDA**

- ➔ Consent Agenda

Minutes of May 8, 2024 Board of Trustees Meeting.

Chair Taylor stated: "If there are no objections, item in the consent agenda will be adopted." As there was no objection, this item was adopted.

## **PUBLIC COMMENT**

- Chair Taylor called for public comment.
  - Carlyn Finerty, student, shared concerns regarding S&A Budget process and guidance for student leaders
  - Desi Mortell, student, shared comments regarding the importance of the tutoring center and funding from S&A Budget.
  - Krystan Andreason, student, shared comments regarding the importance of the tutoring center.
  - Diana Koutun, student, shared comments regarding the importance of the tutoring center.
  - Seth Greendale, full-time faculty, shared department excellence award.
  - Kaatje Kraft, full-time faculty shared department excellence award.
  - Matthew Valencia, student, shared comments about the importance of using S&A budget to support student connections.
  - Trevor Austin, student, shared comments regarding student advocacy for funding for tutoring center and the Director for Student Life & Development.

## **ACTION ITEMS**

### **➔ Proposed ASWCC 2024-25 S&A Budget – Alaina Hirsch, ASWCC President**

Hirsch shared a PowerPoint presentation with an overview of proposed ASWCC 2024-25 S&A Budget.

Highlights included:

- Provided historical overview and research conducted on how other colleges are managing S&A budget.
- Changes in funding
- Shared that ASWCC felt that the college operating budget should support the tutoring center.
- Importance of ASWCC programming to enhance student experience.

Trustee Bohlke moved to approve the 2024-2025 S&A Budget with the understanding that a review of the funding usage and impact of programming be conducted by the end of the fall quarter with a report back to the board at the January board meeting. It was seconded by Trustee Fairchild and the motion was unanimously approved.

### **➔ 2024-25 WCC Operating Budget Update – Nate Langstraat, Vice President for Administrative Services**

Langstraat shared a PowerPoint presentation with an overview of the proposed 2024-25 WCC Operating Budget. The College prepared a balanced budget for 2024-25, with some use of Institutional reserves, along with ongoing work to identify additional salary and benefit cost savings.

Trustee Pedlow moved to approve the 2024-2025 WCC Operating Budget. It was seconded by Trustee Fairchild and the motion was unanimously approved.

## **PRESIDENT'S REPORT**

- President Kathi thanked ASWCC student leaders and staff for organizing a successful Orca Day.
- President Kathi shared that she felt great pride as the college president listening to many student success stories were shared at Honors and Awards Ceremony. Other college events included Running Start Celebration, Athletic Celebration, Student Leadership Recognition, Nursing Pinning.
- President Kathi thanked Erin Graham and Nate Langstraat for their leadership, and the faculty and administration negotiating teams for completing the negotiated agreement.
- President Kathi thanked Tresha Dutton for her leadership in serving as president of the faculty union. She thanked Dutton for her collaborative spirit and candor.

## **REPORTS**

- Erin Graham, faculty and lead WCCFT negotiator thanked the administration negotiating team for their work in completing the negotiated agreement.
- Steven Thomas, Vice President of Instruction, announced that the Faculty Excellence Award receipts will be announced in the fall.

## **DISCUSSION OF THE BOARD**

### ➤ **Presidential Search**

Trustee Fairchild provided an update on the search process and presented a list of Presidential Search Advisory Committee members and the committee charge to the Board for approval.

Trustee Bohlke moved to approve the list of Presidential Search Advisory Committee members. It was seconded by Trustee Pedlow and the motion was unanimously approved.

Trustee Johnson moved to approve the Presidential Search Advisory Committee Charge. It was seconded by Trustee Bohlke and the motion was unanimously approved.

### ➤ **Election of officers for 2024-2025**

Trustee Johnson moved to elect Trustee John Pedlow to serve as chair. It was seconded by Trustee Bohlke and the motion was unanimously approved.

Trustee Taylor moved to elect Trustee Jeff Fairchild to serve as vice chair. It was seconded by Trustee Bohlke and the motion was unanimously approved.

President Kathi expressed her appreciation for Chair Taylor's leadership in the past year.

### **EXECUTIVE SESSION**

- At 3:45 p.m. the meeting was adjourned for a closed session of the Board for approximately fortyminutes as provided in RCW 42.31.110, to discuss collective bargaining... and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation...

Chair Taylor announced that action was anticipated. Guests included President Kathi Hiyane-Brown, Vice Presidents Nate Langstraat and Steven Thomas, and Assistant Attorney General Juliana deHaan Rice.

The Executive Session was adjourned at 4:25 p.m. and the Board reconvened into open session at 4:25 p.m.

### **ACTION ITEM**

Trustee Johnson moved to approve the Negotiated Agreement between Board of Trustees of Whatcom Community College District No. 21 and Whatcom Community College Federations of Teachers from September 1, 2024 through August 31, 2027. It was seconded by Trustee Pedlow and the motion was unanimously approved.

### **ADJOURNMENT**

- There being no further business, the meeting was adjourned at 4:28 p.m.

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COMMUNITY COLLEGE

**MINUTES**  
**BOARD OF TRUSTEES SPECIAL MEETING**  
**Via Zoom**  
**July 30, 2024**  
**3:30 p.m.**

- **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 3:30 pm. Present in addition to the chair were trustees Wendy Bohlke, Jeff Fairchild, and Teresa Taylor, constituting a quorum. Trustee Rebecca Johnson was absent. Others present included President Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Kerri Holferty, Interim Vice President for Student Services; Steven Thomas, Vice President for Instruction; ; Juliana deHaan Rice, Assistant Attorney General; and Rafeeka Kloke, Executive Director for the Office of the President.

Chair Pedlow began with a land acknowledgment to recognize and pay respect to the Coast Salish Peoples as traditional stewards of this land and the enduring relationship between Indigenous Peoples and their traditional territories.

## **ACTION ITEM**

➤ **Proposed Presidential Profile**

Trustee Taylor moved to approve the presidential profile with an amendment to include local tribes in the description under “about the college” section. It was seconded by Trustee Bohlke and the motion was approved.

## **ADJOURNMENT**

- There being no further business, the meeting was adjourned at 3:48 p.m.