

**MEMBERS:**

- **John Pedlow,**  
Chair
- **Jeff Fairchild,**  
Vice Chair
- **Wendy Bohlke**
- **Rebecca Johnson**
- **Teresa Taylor**

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at [rkloke@whatcom.edu](mailto:rkloke@whatcom.edu) two days prior to the meeting to allow sufficient time to make arrangements.*

**NEXT MEETING  
REMINDER**

**December 11, 2024**

Call to Order & Approval of Agenda, and Notice of Public Comment Time

- I. Consent Agenda Tab 1
  - a. Minutes of October 16, 2024 Board of Trustees Meeting (Attachment A)
- II. Introduction
- III. Public Comment
  - [Protocols for Public Comment](#)
- IV. Strategic Conversation
  - WCC Athletic Programs – Rob Pedicone, Director for Athletics
- V. Action Item (Tab 2)
  - Proposed changes to Policy 521 (first reading, possible action) – Keri Holferty, Interim Vice President for Student Services
- VI. Report from the President
- VII. Reports Tab 3
  - ASWCC – Moises Jacobo, President
  - WCCFT – Barry Maxwell, President
  - WFSE – Dan Andreason, President
  - WCC Pro-Staff Union – Joelle Weisel, Representative
  - Administrative Services – Vice President Nate Langstraat
  - Student Services – Interim Vice President Kerri Holferty
  - Instruction – Vice President Steven Thomas
- VIII. Discussion Items for the Board (Tab 4)
  - Presidential Search
  - Proposed 2025 Board of Trustees Meeting Schedule
- IX. Executive Session
  - ...as provided in RCW 42.30.110 and 42.30.140 (4)(a), to discuss collective bargaining...
  - ...to evaluate the qualifications of an applicant for public employment
  - to discuss with legal counsel representing the agency matters relating potential litigation...
- X. Adjournment

**\*The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



## CONSENT AGENDA

- a. Minutes of October 16, 2024 Board of Trustees Meeting (Attachment A)

### SUGGESTED RESPONSE

*The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."*

# Whatcom

## COMMUNITY COLLEGE

### MINUTES

#### BOARD OF TRUSTEES MEETING

237 W. Kellogg Road, Bellingham

Laidlaw 143

Wednesday, October 16, 2024

2:00 p.m.

- ➔ **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Jeff Fairchild, Wendy Bohlke, Rebecca Johnson, and Teresa Taylor constituting a quorum. Others present included President Hiyane-Brown; Steven Thomas, Vice President for Instruction; Kerri Holferty, Interim Vice President for Student Services; Juliana deHaan Rice, Assistant Attorney General; and Rafeeka Kloke, Executive Director for the Office of the President.

Chair Pedlow began with a land acknowledgment to recognize and pay respect to the Coast Salish Peoples as traditional stewards of this land and the enduring relationship between Indigenous Peoples and their traditional territories.

### ACTION TO ACCEPT AGENDA

- ➔ Trustee Bohlke moved to accept the agenda. It was seconded by Trustee Johnson and the motion was approved.
- ➔ Chair Pedlow announced that there is a designated time for public comment on the agenda.

### CONSENT AGENDA

- ➔ Consent Agenda
- ➔ Minutes of August 27-28, 2024 Board of Trustees Retreat and September 16, 2024 Board of Trustees Special Meeting
  - ➔ WCC Graduates Summer and Spring 2024

Chair Pedlow stated: "If there are no objections, items in the consent agenda will be adopted." As there was no objection, these items were adopted.

## **PUBLIC COMMENT**

- Chair Pedlow called for public comment. There was no public comment.

## **INTRODUCTION**

- The following new employees in the Instruction Division were introduced:
  - Moise Nken, Faculty, Economics
  - Aisha Chapra, Faculty, BASSW
  - Scott Sawyer, Faculty, Physics
  - Patrick Blaine, Dean for Humanities
  - Tory Sandoz, Faculty and SUDP Coordinator
  - Mike Rouse, Faculty, CIS

## **STRATEGIC CONVERSATION**

- **BAS in Social Work Update – Danny Carroll, Program Lead and Faculty; and Aisha Chapra, Faculty**

Carroll and Chapra shared a PowerPoint presentation with an overview of the program.

Highlights included:

- Officially launched in 2023 with a grand opening fall of 2024
- Program created to respond to community need for bachelor's level social and community service positions. Social work is expected to grow at a rate of 12% for the next five years in WA
- Offer hybrid program that accommodates place-bound students and others in Northwest Washington.
- Graduates of the program would be eligible to apply for entrance to a master's program.
- Currently serving 2 full-time cohorts with 35 students. The first cohort will be graduating in Spring 2025.
- WCC is the first community college to achieve CSWE pre-accreditation.
- Partnering with industry partners to establish practicum sites to support applied learning to equip students for the field.
- Student testimonies were shared.

## **PRESIDENT'S REPORT**

- President Kathi thanked all who participated in Opening Week; especially Cynthia Hoskins, Chair of Professional Development Committee (PDC) and members for their work. She shared that there were many great sessions led by faculty and staff; and a student panel on All College Day. She thanked Chair Pedlow in providing welcoming remarks on behalf of the board.

- President Kathi shared names of recipients of this year's Faculty Excellence Awards: Kaatje Kraft, Geology Faculty received the Full-time Faculty Excellence Award; Steve Bridges, Business & Accounting Adjunct Faculty and Chloe Boland, Engineering Adjunct Faculty received the Adjunct Faculty Excellence Award.
- Enrollment Update: The college experienced an enrollment gain of 7% on the 10<sup>th</sup> day of fall quarter in comparison to the same day last year. International program enrollment was up 10%, and Running Start enrollment was up 8%.
- President Kathi met with several state legislators and has plans to meet with additional legislators in the upcoming months.
- The Office of Financial Management (OFM) and the State Board of Community & Technical Colleges (SBCTC) have ongoing discussions regarding OFM's accounting error which resulted in additional funds allocated to the system. If OFM insisted on collecting the additional funds, the system will need to submit a supplement budget request to the legislature.
- Washington Student Achievement Council (WASC) organized a dinner in Bellingham with regional education leaders. President Kathi would be attending the dinner and had scheduled a meeting with Jeff Vincent, president of WSAC to discuss opportunities for collaboration and partnership.
- President Kathi discussed hosting a joint legislative reception with presidents of Bellingham Technical College, and Skagit Valley College.
- President Kathi and Trustee Teresa Taylor were scheduled to present at ACCT Leadership Conference in Seattle.

## REPORTS

### ➤ **ASWCC** – Moises Jacobo, President

Jacobo introduced the ASWCC Executive Board:

- Maggie Flowers, ASWCC Vice President for Clubs and Unions
- Jagdish, AXWCC Vice President for Finance
- Krystan Andreason, ASWCC Vice President for Campus Advocacy
- Nam Nguyen, ASWCC Vice President for Operations
- Juliana Serrano, ASWCC Vice President for Civic Engagement
- Cristian Perez, ASWCC Vice President for Student Engagement
- Vi Vo, ASWCC Vice President for Health and Wellness

Jacobo shared a few updates on student engagement activities, including the first Senate meeting, an information session on student fees, and new student union.

ASWCC, in collaboration with the League of Women Voters of Bellingham-Whatcom County, hosted a National Voter Day Celebration on September 17, 2024 with over 100 attendees.

ASWCC also participated in the Indigenous Peoples Day Celebration.

➔ **WCCFT** - Barry Maxwell, President

Maxwell shared that faculty were excited to be back on campus and expressed appreciation for the negotiated team for finalizing the new contract.

➔ **Student Services** - Kerri Holferty, Interim Vice President

Holferty shared that members of the President's Cabinet had the opportunity to meet with student leaders and were looking forward to a productive year ahead.

## **DISCUSSION OF THE BOARD**

➔ **Presidential Search**

Trustee Fairchild provided an update on the search process.

- The committee continues to make good progress. Over 70 applications were received and the consultant noted that it was a strong pool of candidates. The committee met this week and will be scheduling another meeting later this month.
- The student representative appointed by the Board to serve on the committee moved out of state, so a new student representative, Moises Jacobo, has been selected to fill the position. Jacobo is the currently ASWCC president.

Trustee Bohlke moved to approve the appointment of Moises Jacobo to serve as the student representative on the Presidential Search Advisory Committee. It was seconded by Trustee Johnson and the motion was unanimously passed.

## **EXECUTIVE SESSION**

- ➔ At 3:05 p.m. the meeting was adjourned for a closed session of the Board for approximately forty-five minutes as provided in RCW 42.31.110, to discuss collective bargaining...; to review the performance of a public employee, and to discuss with legal counsel representing the agency matters relating to litigation or potential litigation...

Chair Pedlow announced that action was not anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, Executive Director for Human Resources KayCee Johnson, Executive Director for the Office of the President Rafeeka Kloke, and Assistant Attorney General Juliana deHaan Rice.

The Executive Session was adjourned at 3:50 p.m. and the Board reconvened into open session at 3:50 p.m.

## **ADJOURNMENT**

➤ There being no further business, the meeting was adjourned at 3:50 p.m.

## Memorandum

Student Services | Athletics and Recreation

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**To:** WCC Board of Trustees

**From:** Rob Pedicone, Director for Athletics & Recreation  
Kerri Holferty, Vice President for Student Services

**Date:** Monday, October 28, 2024

**RE:** College Tuition Waiver for Student Athletes

### Overview

In recent months, an update was made to Northwest Athletic Conference (NWAC) Codebook (NWAC Codebook Policy 2.1.2), which now states:

Member colleges (in WA state) may waive up to 100% of the resident/domestic student operating fee for 15-credits for grant-in-aid eligible resident and domestic non-resident student athletes.

This NWAC code change was enacted after the Presidents from Washington State NWAC colleges voted in favor of allowing their schools to waive up to 100% of the operating fee.

RCW 28B.15.915 provides authority to local boards regarding operating fee waivers, stating “community and technical colleges, subject to state board policy, may waive all or a portion of the operating fees for any student.” State Board Resolution 24-08-50 was passed in August 2024 to align with the recent NWAC code change, stating “the State Board for Community and Technical Colleges authorizes community and technical college boards of trustees to establish an operating fee waiver for grant-in-aid eligible student athletes effective beginning fall quarter of the 2024-25 academic year,” where:

1. Colleges may waive up to 100% of the SBCTC established resident student operating fee rate for 15-credits for grant-in-aid eligible student athletes.
2. Resident and non-resident grant-in-aid eligible student athletes are eligible for the operating fee waiver.
3. Community college boards of trustees must take formal action to adopt a waiver for this purpose before a grant of the waiver may be provided to students.
4. Waivers granted for this purpose will not be included in the statutory waiver limit established by RCW 28B.15.910 for the colleges as a whole.
5. Each college shall adhere to the rules of the official Code Book of the Northwest Athletic Conference and shall establish its own policy for documenting student athlete eligibility.



### Proposal Summary

To enact this tuition waiver locally at colleges, Board of Trustees at each institution would need to support a policy change. For WCC, we propose a change to Policy 521 (Tuition Waivers, Section L), putting the College in alignment with the Northwest Athletic Conference's (NWAC) newly approved code. The update to Policy 521, section L would read:

Athletic Waiver – Resident and Nonresident

Statute: [RCW 28B.15.915](#)

Description: This waiver is available to grant-in-aid-eligible resident and nonresident student athletes.

Waiver Amount: May waive up to ~~25~~100 percent of the State Board established resident 15 credit tuition and fee rate, which shall be determined annually by the college president or their designee.

### Rationale for Policy Revision

An update to Policy 521 would greatly support student athletes at Whatcom Community College, providing more access to higher education and participation in college-level sports.

This initiative is equity-based with a focus on increasing student athlete participation from underrepresented populations, as well as bolstering numbers of female players. Greater athletic financial packages would greatly enhance WCC's ability to recruit full women's team rosters and to stay in compliance with Title IX.

Additionally, approving this update to Policy 521 keeps WCC Athletics in competitive balance with other NWAC schools that have (or will) implemented the "up to 100 %" waiver. Without the capacity to offer competitive financial aid packages, WCC risks losing the ability to field healthy rosters, to be competitive on the field/court, and to keep quality coaches.

### SUGGESTED ACTION

Move to approve (or amend) the update to Policy 521 (Tuition Waivers, Section L) allowing for up to 100% tuition waiver of resident operating fee for both resident and non-resident student athletes, which would be determined annually by the college president or their designee.

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TITLE: Tuition Waivers

NUMBER: 521 (formerly 3160)  
APPROVED BY BOARD OF TRUSTEES: 4/14/87  
AMENDED BY BOARD OF TRUSTEES: 3/7/95  
AMENDED BY BOARD OF TRUSTEES: 5/2/95  
AMENDED BY BOARD OF TRUSTEES: 6/10/97  
AMENDED BY BOARD OF TRUSTEES: 6/7/99  
AMENDED BY BOARD OF TRUSTEES: 9/07/04  
AMENDED BY BOARD OF TRUSTEES: 6/14/05  
AMENDED BY BOARD OF TRUSTEES: 2/20/13  
AMENDED BY BOARD OF TRUSTEES: 3/14/13  
AMENDED BY BOARD OF TRUSTEES: 1/14/14  
AMENDED BY BOARD OF TRUSTEES: 12/13/23

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The Board of Trustees of Whatcom Community College recognizes and supports the institution's participation in the following statutorily mandated, SBCTC mandated and college optional waivers in support of student access and success. Tuition waivers shall conform to the requirements and limitations of law as now authorized or as amended in the future.

## STATUTORILY MANDATORY WAIVERS

The College shall participate in all statutorily mandated waivers.

**A) Children and Spouse of Totally Disabled or POW/MIA or Deceased Eligible Veterans or National Guard Members**

Statute: [RCW 28B.15.621 \(4\)](#)

Description: Established by Legislature, this waiver honors active and reserve veterans, National Guard members and their dependents. This is a mandatory tuition waiver for the children and spouses of totally disabled or POW/MIA or deceased eligible veterans or National Guard members.

Waiver Amount: All tuition and fees (operating, building and S&A fees), and all other fees incurred as a condition of a student's full participation in coursework and related activities

**B) Children and Spouses of Deceased or Disabled Law Enforcement Officers or Firefighters**

Statute: [RCW 28B.15.380](#)

Description: This waiver is for the children and surviving spouses of deceased or disabled law enforcement officers or firefighters.

Waiver Amount: All tuition and fees (operating, building and S&A fees)

**C) Wrongfully Convicted Felon**

Statute: [RCW 28B.15.395](#)

Description: This waiver is for the wrongfully convicted individual, their children and step children.

Waiver Amount: All tuition and fees. Limitations apply per RCW.

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## STATE BOARD FOR COMMUNITY AND TECHNICAL COLLEGES MANDATORY WAIVERS

The College shall participate in all SBCTC mandated waivers.

### D) **Adult Basic Education, English as a Second Language and GED Preparation**

Rule: [WAC 131-28-026\(4\)\(a\)](#)

Description: Tuition and fees (operating, building and S&A fees) for certain ungraded courses may be waived. Per statute, this amount is set by the State Board.

Waiver Amount: Students pay \$25.00 per student per quarter. Colleges may waive the \$25 charge for students who are unable to pay.

### E) **Apprenticeship**

Rule: [WAC 131-28-026\(4\)\(c\)](#)

Description: A fee reduction is available for apprenticeship students.

Waiver Amount: Community and technical colleges may waive one-half of the standard per-credit tuition and fees (operating, building and S&A fees).

## COLLEGE OPTIONAL WAIVERS

The College shall have the ability to participate in the following optional waivers. College Optional Waivers shall be awarded within the provisions of the law and as approved by the College President.

### F) **Financially Needy Students**

Statute: [RCW 28B.15.740\(1\)](#)

Description: This waiver is available for eligible financially needy students.

Waiver Amount: May waive all or a portion of tuition and fees (operating, building and S&A fees) for financially needy students eligible for resident tuition; May waive all or a portion of tuition and fees (operating, building and S&A fees) for other students, at college discretion, except for athletics, not to exceed three-fourths of one percent of tuition collections.

### G) **International Student Exchange**

Statute: [RCW 28B.15.527](#)

Description: Waiver of nonresidential tuition differential for foreign students.

Waiver Amount: May waive all or a portion of the nonresident differential for foreign students.

Participation is limited to 100 full-time students each year.

### H) **Refugee**

Statute: [RCW 28B.15.014\(3\)](#)

Description: Waiver of nonresident tuition differential for refugees, their spouse and dependents.

Waiver Amount: May waive all or a portion of the nonresident tuition differential for refugees, their spouse and dependents if the refugee is on parole status (allowed into the United States for humanitarian reasons), has received an immigrant visa or has applied for citizenship.

### I) **Ungraded Course Based Waivers**

Rule: [WAC 131-28-026\(3\)](#)

Description: May waive tuition and fees for certain ungraded courses, such as Parent Education and Journey person at Whatcom Community College.

- a. Parent Education: Program must involve cooperative preschool.  
Waiver Amount: Tuition and fees shall equate to \$52 per credit. Eligible students may apply for an additional tuition waiver reducing tuition rate to \$16 per credit based upon income eligibility requirements.
- b. Journeyperson: Training in cooperation with joint apprenticeship and training committee(s).  
Waiver Amount: Waiver is 50% of the current tuition rate.

**J) Over 18 Credit Exemption for Vocational Students – Resident and Nonresident**

Statute: [RCW 28B.15.100\(3\)](#)

Description: This waiver is for vocational students registering for more than 18 credits (Resident and Nonresident).

Waiver Amount: May waive all or a portion of the additional operating fee charged students registered for more than eighteen credit hours in vocational preparatory programs.

**K) Nonresident – Operating Fees Only**

Statute: [RCW 28B.15.915](#)

Description: Waivers of the nonresident operating fee differential shall be established by the College President and included in College Procedure 3161.

Waiver Amount: May waive all or part of the nonresident operating fee differential; but not the building fee differential.

**L) Athletic Waiver – Resident and Nonresident**

Statute: [RCW 28B.15.915](#)

Description: This waiver is available to grant-in-aid-eligible resident and nonresident student athletes.

Waiver Amount: May waive up to ~~25~~–100 percent of the State Board established resident 15 credit tuition and fee rate.

**M) Senior Citizens – Audit/Credit**

Statute: [RCW 28B.15.540](#)

Description: Waiver for students sixty years or older (Audit and Credit). Students shall be enrolled on a space available basis and must be Washington state residents. Students enrolling under this waiver shall register for no more than two courses per quarter.

Waiver Amount: May waive tuition and fees (operating, building and S&A fees) for students sixty years or older who are enrolled for credit. For students enrolled on an audit basis, a nominal fee, not to exceed five dollars per quarter, is to be charged.

**N) State Employees**

Statute: [RCW 28B.15.558](#)

Description: This waiver is for eligible state employees and teachers and other certificated staff. Students shall be enrolled on a space available basis.

Waiver Amount: May waive tuition and fees (operating, building and S&A fees) for state employees employed half-time or more. Students shall be charged a registration fee of not less than five dollars.

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O) **High School Completion**

**Statute:** [RCW 28B.15.520\(1\)](#)

**Description:** Community and technical colleges may waive all or a portion of tuition (operating and building fees) and services and activities (S&A) fees for students 19 years of age or older who are enrolled in a high school completion program. Students must be Washington state residents.

**Waiver Amount:** May waive 1—8 credits per quarter, maximum of two quarters.



## Reports to the Board of Trustees November 13, 2024 Meeting

### ➤ ASWCC – Moises Jacobo, President

#### • ASWCC Executive Board

- The 2024-2025 ASWCC Work Plan was unanimously approved at the ASWCC Executive Board Meeting on 10/21/24.
- The Service & Activities Fee Budget Committee had its first meeting on 10/21/24 with 11 people in attendance.
- The ASWCC Executive Board attended the Queer and Trans Pride Space soft launch on 10/25/24.

#### • Civic Engagement

- ASWCC VP for Civic Engagement Juliana Serrano in collaboration with the League of Women Voters of Bellingham and Whatcom, WCC Voter Friendly Campus Coalition and Student Life Engagement team, has organized several events focused on enhancing civic engagement:
  - National Voter Registration Day Student Celebration - September 17th, 105 attendees
  - National Voter Education Week Activities, which included:
    - Float Your Vote- October 7, 32 attendees
    - Bingo, Brownies, and Ballots- October 9, 45 attendees
    - Splash into Democracy- October 10, 31 attendees
    - Vote Early Day- Pop up to Vote Celebration – October 29, 51 attendees

➤ **WCCFT – Barry Maxwell, President**

- No report.

➤ **WSFE – Dan Andreason, President**

- No report.

➤ **WCC Pro Staff Union — Joelle Wiesel, Representative**

- Pro-staff Union is optimistic to bargain our first contract and do our part to create a better college for workers, students, and our community members.

**The items reported by each division contribute to the following strategic goals:**

- Renew and Expand Impactful community connections within and beyond the college.
- Encourage Innovation focused on delivering high-value education.
- Sustain a diverse and inclusive campus community to support success and belonging.
- Deliver educational experiences that foster improved student success.

➤ **Administrative Services—Nate Langstraat, Vice President**

The services provided through the Administrative Services division directly and indirectly support the four goal areas of the strategic plan.

**Business and Finance**

Since the College has been operating in ctclink for three years, the Business Office has documented and refined regular processes and procedures.

Over the last two months, the purchase card reconciliation and documentation process has been streamlined. The process has reduced errors by providing budget managers with valid budget combinations. In addition, it has reduced the time it takes for the Business Office to compile the purchasing card data for entry into the accounting system.

The Business Office has provided budget managers with training on budget management, ctclink approval processes, and travel procedures.

With new staff hires in cashiering/account receivables and the senior accountant, extensive time has been spent training them on ctclink processes and general governmental accounting principles.

**Campus Store (Bookstore)**

The Campus Store saw good growth in fall back-to-school sales. WCC sportswear and insignia product sales grew 8% over the same period last year, and overall sales increased

7%. Much of this growth is directly attributable to greater on-campus activities and customer traffic.

In addition to expanded hours during the first week of fall classes, the Campus Store dedicated additional late-night hours to serve students in Transitional Learning Programs better. Students could shop for books and supplies and pay their registration fees in the Campus Store. Several instructors in the ESOL program brought students to the Campus Store for tours and purchases.

### **Conference and Event Services**

Agreements are confirmed with Mountain Film Festival (screening), Rangers (youth soccer), Bellingham Warriors (youth lacrosse), Whatcom County Select (youth soccer), Ultimate Frisbee, Lynden Christian High School (soccer) & North County Lacrosse. The department will also support the following internal events: ASWCC open public meetings, Student Life “Weekly Wingles,” Día De Los Muertos Celebration (partnership), Bellingham Angel Investors' Pitch Competition (co-sponsored), Advisory Committee Fall Kick-off, Fall All Faculty/Instructional Meeting, & the Student Services Division Meeting.

### **Safety & Security**

On Thursday, October 17, Whatcom Community College participated in the National Great Shakeout. By activating the Whatcom Alert system, students, faculty, and staff had the opportunity to practice drop, cover, and hold on for earthquake readiness. This Whatcom Alert system activation also allowed WCC to exercise our mass notification capabilities. The exercise was well received by all.

## **➤ Student Services—Kerri Holferty, Interim Vice President**

### **Academic Advising & Career Services:**

- Hosted the Washington Council for High School-College Relations Transfer Fair with 8 universities and 102 students in attendance.

### **Access & Disability Services:**

- 263 students registered with ADS, compared to 272 students for Fall 2023.
- Participated in the American’s with Disabilities Act (ADA) campus audit on Oct. 7 & 8. Most improvements/updates will give immediate physical accessibility to people with disabilities on campus quickly.

### **Athletics & Recreation:**

- Collaborated with Latine Student Union for Latine Heritage Night for Men’s Soccer game. 50 free food vouchers for the first 50 WCC students in attendance.
- Collaborated with Intercultural Center and Student Pride Union for Pride Night Volleyball game.
- Launching a new Athletics website platform through Presto Sports. The new website will improve WCC Athletics’ online platform, professional branding, boost recruiting efforts, and align with industry standards for collegiate athletics programs.



- Volleyball is currently 10-15 overall, 5-3 in the North Region. Currently, in 3rd place in the North Region. Top four teams make playoffs.
- 6018 facility entrances at Student Recreation Center for first month of school year 2024. Compared to 5333 facility entrance for first month of school year 2023.

**Financial Aid:**

- Reviewed nearly 3,000 files for the 2024-25 academic year, including students who submitted a FAFSA to WCC but did not enroll for fall quarter. Students who were awarded aid but did not enroll have been informed of the financial aid available to them should they elect to enroll in Winter 2025.
- Disbursed \$2,304,527 in federal aid for Fall quarter, \$1,496,406 in federal PELL grants, and \$808,121 in federal loans.

**Intercultural Services:**

- Partnered with Latine Student Union and WCC Athletics department to host a Latine Heritage Month Theme Soccer Night. At Least 51 students in attendance.
- Partnered with ASWCC Pride Student Union and WCC Athletics department to host a Pride Volleyball theme Night. At least 43 students in attendance.
- Hosted a “soft opening” of the new Queer and Transgender Pride Space. 71 individuals (faculty/staff/students) attended.

**Dual Credit Programs:**

- Running Start FTE was 787 on the 10<sup>th</sup> day of fall quarter, a 7% increase from Fall 2023
- Director for Dual Credit Programs Katie DeOrio launched a Regional Working Group through the [Limitless Learning Network](#) to support students’ transitions from high school to postsecondary education.

**Orca Central Operations:**

- Coordinated outreach to 420 students who received Early Alert flags from faculty.
- Conducted 1,077 individual in-person interactions in Orca Central in September for Financial Aid, Advising, TRIO, Success Coaching, Outreach, and Admissions.
- Launched social media marketing campaign to compel students to complete math and English placement.

**Outreach and Admissions:**

- Led 3 off-campus community open houses this in Bellingham and Deming.
- Presented at 10 College Fairs and engaged 400+ prospective students.
- Hosted groups from three high schools for campus tours.

**Records and Registration:**

- Hosted 40+ college registrars, admissions officers and SBCTC leaders on WCC’s campus for The Admissions and Registrar’s Council (ARC) Fall meeting. Strong kudos to facilities, IT, and Media Services for their support in hosting this council meeting.
- Program Managers Carolyn Jovag and Katherine Loklema presented at the Credential Evaluator’s Summit at Edmonds College, sharing their expertise in utilizing ctcLink for graduation processing.

**Residence Life:**

- Housing 214 Residents.
- Hosted Anything Glows Dance. 80 in attendance.

**Student Life & Development:**

- Orca Food Pantry had 249 student visits in Fall 2024 compared to 228 student visits in Fall 2023. Orca Food Pantry saw increased visits Fall 2024 despite fewer open hours compared to Fall 2023.
- Office of Student Life and Development had 354 student visits between 9/24/24 and 10/28/24; there is an increase in Syre Student Center engagement due to the introduction of a pool table that was purchased by the ASWCC Senate in the 2023-24 academic year.

**TRIO Student Support Services:**

- Serving 111 students in 2024-25 cohort. 85 students on waitlist being onboarded now. Grant objective to serve 140 students by August 31, 2025.
- Launched a Financial Literacy course for our students on Canvas by Chris Sanders, TRIO Financial Aid Program Specialist.
- Hired and onboarded three TRIO student mentors. The TRIO Peer Mentor program connects first-year students with mentors to help ensure the students have a smooth transition into college.

**TRIO Upward Bound:**

- Serving 48 students in 2024-25 cohort (with other applications pending), with a grant objective of serving 60 students by August 31, 2025.
- 10 students attended a touring Broadway production of "Come from Away," at the Mount Baker Theatre. An education guide was used to discuss the history and themes in the musical. This guide was created in collaboration with the TDF Education Department, La Jolla Playhouse and Seattle Repertory Theatre.

**Veteran Services:**

- Serving 102 students for Fall 2024, 7% increase from Fall 2023
- Growing Veterans Partnership – 2 current students participating in work study, internship options available.
- 2024-2025 VA catalog approval process completed.

**Workforce Funding:**

- 21% increase in caseload in BFET in Fall 2024 compared to Fall 2023. Serving 244 active students for Fall quarter (not including prospective).
- Ending of FY23 for BFET was \$80,432; Ending of FY24 for BFET is \$215,287. 168% increase achieved through co-enrollments and leveraging.

**➔ Instruction— Steven Thomas, Vice President****Medical Assisting Program**

- The recent accreditation site visit for the medical assisting program, conducted by the Medical Assisting Education Review Board (MAERB) on October 17-18, was exceptionally successful. Remarkably, for the first time in the program's history, MAERB presented no findings (citations). Such an outcome is highly unusual and reflects the program's high standards. The review highlighted several strengths, notably the faculty's expertise and commitment, as well as the comprehensive support programs available to students across the college. The revision of psychomotor and affective competencies, including skill check-off assessments completed in 2022, also received commendation. Additionally, during the meeting with the program's advisory committee, surveyors noted that the program "sets the bar high," underscoring its exemplary standards. The medical assisting faculty

are incredibly proud of this result and seek to continue this high standard going forward into the future.

### **National Cybersecurity Training & Education Center (NCyTE)**

- September 12 & 13 – NCyTE hosted a CMMC (Cybersecurity Maturity Model Certification) Workshop. 2 attended (0 Washington state). The workshop covers CMMC 2.0 and the Department of Defense (DoD) new requirements: moving from a five-level compliance model to a three-level model, shifting most auditing requirements to the DoD, and revising the program to mirror NIST 800-171 more closely.
- September 20 – NCyTE hosted its Virtual Monthly Meeting. The topic was “User Privacy” presented by Yogesh Ailwadi, Senior Vice President of Products & Innovation at AlertEnterprise Inc. 33 attended (1 Washington state).
- September 27 – National Cybersecurity Virtual Career Fair. NCyTE collaborated with the CAE (Centers of Academic Excellence) Community to host a virtual career fair. Over 1,000 attendees and 52 employers from business, government, industry, and education attended the event.
- October 3 to 5 – 2024 AISES National Conference. AISES is a national nonprofit organization focused on substantially increasing the representation of Indigenous peoples of North America and the Pacific Islands in science, technology, engineering, and math (STEM) studies and careers. Michele Robinson and Stephen Miller attended. They connected with 98 contacts from U.S. and Canadian tribes, including students, faculty/administrators, counselors/advisors, and industry.
- October 8 – USDA Cybersecurity Expo 2024. Kristine Christensen and Anna Ritchey gave two presentations on behalf of NCyTE at the virtual event: Building Tomorrow’s Cybersecurity Educators: Inside the NCyTE Faculty Fellowship, and Cybersecurity Across Disciplines (CyAD): Bridging Academia, Industry, and Government.
- October 18 – NCyTE hosted its Virtual Monthly Meeting. The topic was “Integrate Cybersecurity Concepts into Your Teaching Curricula Today!” presented by Paige Flores, Director of Technical Operations, and Leah Carter, Project Manager, from Clark Center. 54 attended (2 Washington state).
- October 21 - NCyTE Leadership Strategic Planning Meeting: The Year Ahead, Washington DC. The meeting was attended by PI Robinson, Co-Pi Troupe, Co-PI Sands, Co-PI Miller, Co-PI Coulson, Deanne Cranford-Wesley, Costis Toregas, and Kyle Jones.
- October 22 to 25 – National ATE (Advanced Technological Education) Principal Investigators’ Conference, Washington, DC. The American Association of Community Colleges, with the support of the U.S. National Science Foundation (NSF), brings together more than 850 NSF ATE grantees and their project partners to focus on the critical issues related to advanced technological education. Key people working on ATE projects across the country will participate in the event. Conference participants represent community colleges, business and industry, secondary school systems, and four-year colleges covering projects in a wide variety of areas, such as information technology, engineering technology, micro- and nanotechnologies, chemical technology, biotechnology, and others. Attended

by PI Robinson, Co-Pi Troupe, Co-PI Sands, Co-PI Miller, Co-PI Coulson, Deanne Cranford-Wesley, Costis Toregas, and Kyle Jones.

**CAE Candidate National Center (CCNC)**

- October 7 to 10 – The National Cybersecurity Educational Colloquium and Education Leadership Forum, St. Louis, MO. President Kathi, Michele Robinson, and Stephen Troupe attended. The main goal was to address the need for cybersecurity education, training, and workforce development in the nation.

➔ **Marketing and Communications – Rafeeka Kloke, Executive Director for the Office of the President**

**Communications, Marketing and Publications**

- Social media Organic Analytics: Top three performing Social Media engagement posts from October 1-October 31



**Overview**

Reach ⓘ	Impressions ⓘ	Interactions ⓘ
685 Higher than typical	761 Higher than typical	28 Higher than typical



**Overview**

Reach ⓘ	Impressions ⓘ	Interactions ⓘ
671 Higher than typical	680 Higher than typical	5 Typical

CALLING ALL  
WHATCOM COMMUNITY COLLEGE  
**Current Students!**

**WE WANT TO HEAR FROM YOU!**

Your feedback could win you a \$25 gift card!  
Fill out a short students needs assessment to help us understand more about students' needs and experiences at WCC.

Your success is our success!

For link go to:  
[whatcom.edu](http://whatcom.edu)

Whatcom  
COMMUNITY COLLEGE

Overview

Reach ⓘ

611

Higher than typical

Impressions ⓘ

662

Higher than typical

Interactions ⓘ

19

Typical

**Campaigns/Events/Projects/Publications completed or in development - for a variety of events and programs (includes social media, campus screens, online marketing, print, streaming ads, tv spots, print):**

- New and Significant Website Updates:
  - New Page: Why Choose Whatcom-in progress
  - New Page: Outreach Services- in progress
  - New Page: Quarterly Academic Calendar- in progress
  - Revised Calendar of Events page: [whatcom.edu/college-life/campus-events-calendar](http://whatcom.edu/college-life/campus-events-calendar)
  - [Residential Life: restructure and edit](#) (team photos, prices etc.)
- Department Campaigns and Promotions: includes: outdoor advertising, online marketing, website development, printed and online assets, bookmarks and brochures etc.
  - Quarterly Newsletter
  - Support and marketing assets for events and initiatives:
    - Arts, Humanities & Language Events
    - Voter Outreach
    - Donor Appreciation Breakfast
    - Student services programs and initiatives e.g. Financial aid, Express Admission, New Student Orientation
    - Learning Center and Library
    - Counseling Services
    - Athletic Program
    - International Programs
    - Brochure and QR Code Updates
  - Social Media Professional Technical Information Sessions: social media, campus Screens
    - Physical Therapist
    - Massage Therapist

- Medical Assistant
    - Nursing
    - BAS Social Work
    - Visual Communication
  - WCC Co-Op Preschool: Open house campaign
- Video or Photo shoots:
  - QT Pride Space soft launch, Photos
  - Donor Appreciation Breakfast, Photos
  - Vote Early Day Parade, Photos
  - Nursing Students Graduating Class Photo
  - Dia De Los Muertos, event photos
- Press and Media:
  - [Q&A with Latine Student Retention Specialist Rodrigo Gonzalez-Juarez: Empowering Latine students and celebrating Latine Heritage Month, WWU News, Oct. 1, 2024](#)
  - [Whatcom Count News Brief: Whatcom Community College establishes Latine Studies Area, Lynden Tribune, Oct. 2, 2024 \(paywall\)](#)
  - [WCC basketball coaches combine love and basketball, Cascadia Daily News, Oct. 3, 2024](#)
  - [WCC president leaving legacy of growth, mentorship – especially for women of color, Cascadia Daily News, Oct. 17, 2024](#)
  - [Latine Studies welcomes students into an ‘extened family’ at WCC, Cascadia Daily News, Oct. 18, 2024](#)
  - [Bellingham Angel Investors to hold startup pitchfest: WCC Syre Auditorium, Cascadia Daily News, Oct. 28, 2024](#)
  - [Gallery: Whatcom hosts Dia de los Muertos celebration, Cascadia Daily News, Nov. 1, 2024](#)

## ➔ Foundation

- Fundraising
  - **Fiscal year-to-date as of 10/30/24:** \$104,583 has been raised: \$103,583 has been received and one \$1,000 pledge has been made. Recent gifts of note include:
    - \$3,000 for Student Emergency Funds and the Stacey/Delta Rae Memorial Scholarship (split designation)
    - \$2,500 for the Area of Greatest Need
    - \$2,500 for the Sherif Family Women in Engineering Endowed Scholarship
    - \$2,000 for the General Scholarships Fund
  - Fundraising Programs
    - The WCCF Fall Appeal kicked off on October 15. Foundation staff mailed 2,045 personalized solicitation letters to three audiences -- current, past, and prospective donors -- requesting their support funding scholarships for 100% of students in need. To date, WCCF has raised

\$10,798 through the Fall Appeal effort (included in revenue above). This is projected to increase as we near Calendar Year End giving season.

- A parallel “drip” email campaign hit mailboxes on October 31st, with a final Fall Appeal email planned for mid-November.
- Events
  - The 2024 Donor Appreciation Breakfast & Scholarship Celebration was on Friday, October 11<sup>th</sup> from 7:30am-9:00am at the Bellingham Golf & Country Club. More than 75 donors and 40 student scholarship recipients attended. The program featured three student scholarship recipients in our Social Work program, Cybersecurity program, and Nursing program who shared their educational journeys.



**2025 Meeting Schedule of  
The Board of Trustees**

Second Wednesday of the Month (per WAC 132U-104)  
2:00 p.m. (unless otherwise noted with an \*)

Whatcom Community College  
Laidlaw Building (LDC 143), 237 W Kellogg Road  
Bellingham, WA 98226

Wednesday, January 15\*

Wednesday, February 19\*

Wednesday, March 12

Wednesday, April 9

Wednesday, May 14

Wednesday, June 11

Tuesday and Wednesday, August 19-20\* (Board Retreat)

Wednesday, October 8

Wednesday, November 12

Wednesday, December 10