

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, June 18, 2014

2:00 p.m.

- **CALL TO ORDER** Chair Sue Cole officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement; ; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Steve Adelstein moved to approve the meeting agenda as proposed. It was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously**.
- Trustee Sue Cole announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- Sustainability Initiative (all goals)

A PowerPoint Presentation of the College's sustainability initiatives and progress was presented by Bob Riesenberg, Courtenay Chadwell-Gatz, Debra Lancaster, and Blanche Bybee. Tran Phung, Physic Professors provided a teaching demonstration from one of her classes; using a bicycle to demonstration energy generation.

CONSENT AGENDA

- **Consent Agenda (Calendar)**
 - a. Minutes of the May 14, 2014, Board of Trustees Meeting (Attachment A)

Chair Cole stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted**.

ACTION

➔ **TAB A -- Policy Review – Proposed revision to Academic Progress Policy 3075**

VP Trish Onion discussed the proposed revisions to Policy 3075 which include:

- Remove the words “standards of” in the title and strengthen the purpose statement to emphasize this policy is intended to facilitate the academic progress of students.
- Add “good academic” standing to recognize students who are performing satisfactorily.
- Change “Academic Alert” to “Academic Warning” to avoid confusion among faculty and students regarding the new “Early Alert” process that is currently being implemented as a faculty and advising partnership to improve student completion through the Integrated Planning and Advising System (IPAS) technology.
- Provide specific instructions for the interventions and the appeal processes; and outline clear definitions for the purpose of calculating academic progress status.

Trustee Barbara Rofkar moved to approve the proposed revisions of Policy 3075 as written. The motion was seconded by Trustee Tim Douglas and the **motion was approved unanimously**.

➔ **Tab B: Proposed ASWCC Services and Activities Budget 2014-15**

Lucas Nydam, ASWCC President, presented the proposed 2014-15 ASWCC Services and Activities Budget and fielded questions by the Board.

Trustee Steve Adelstein moved to approve the proposed 2014-15 ASWCC Services and Activities Budget as presented. The motion was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously**.

➔ **Tab C: Proposed 2014-15 WCC Operating Budget**

VP Nate Langstraat presented an overview of the proposed 2014-15 WCC Operating Budget.

Trustee Tim Douglas moved to approve the proposed 2014-15 WCC Operating Budget as presented. The motion was seconded by Trustee Chuck Robinson and the **motion was approved unanimously**.

PRESIDENT’S REPORT

➔ The Governor’s Office of Financial Management has asked all state agencies and institutions, including higher education, to submit plans for a 15 percent reduction in state funding. The State Board of Community and Technical Colleges will be providing details on the budget cut impacts on the system to OFM in September, along with the system’s budget request.

➔ President Kathi thanked the students for organizing a successful Seed of Change Conference on June 7 and the faculty and staff who attended.

- Honors and Awards Ceremony was held on June 12 to recognize and celebrate the accomplishments and achievements of our students. President Kathi had the opportunity talked to a few students who shared stories of their experiences at Whatcom. These stories provided a glimpse of the tremendous impact this institution has had on students.
- President Kathi shared a letter from WCC student, Eric Fiore, describing how Whatcom has transformed his life.
- A Budget Forum was held on campus to present the proposed budget to faculty and staff. It was well attended.
- President Kathi, VP Ron Leatherbarrow and Dean Ed Harri met with the Commission (Northwest Commission on Colleges and Universities) via a conference call; the last step in the accreditation process prior to the Commission taking action on the College's accreditation.
- The VP for Student Services search is in process. The anticipated start date for the new full time person is September 1.

REPORTS

➤ **ASWCC**–Lucas Nydam, President

Lucas Nydam introduced the newly appointed student government leaders for the 2014-15 academic year:

- President: Lucas Nydam
- Executive Vice President: Allie Smith
- Director of Clubs and Organizations: Alitzel "Xiani" Jimenez-Fonesca
- Director of Operations: Joseph Ecklund
- Campus Leadership Coordinator, Club Coordinator: Akasha Galstad
- Campus Leadership Coordinator, Legislative Coordinator: Fahren Mansour
- Campus Leadership Coordinator, Administrative Coordinator: Matt Smiley

DISCUSSION/TACTC/ITEMS OF THE BOARD

➤ August Board of Trustees Planning Retreat

The Board's planning retreat is scheduled for August 14 and 15 at Cedarbrook Lodge. Jack Oharah will serve as the facilitator for the retreat.

➤ Election of Board Chair for 2014-15 Academic Year

Trustee Barbara Rofkar nominated Trustee Tim Douglas for the position of Chair. The nomination was seconded by Trustee Chuck Robinson, and was approved by unanimous vote of the Board.

Trustee Steve Adelstein nominated Trustee Chuck Robinson for the position of Vice Chair. The nomination was seconded by Trustee Tim Douglas, and was approved by unanimous vote of

the Board.

➔ Board Resolution

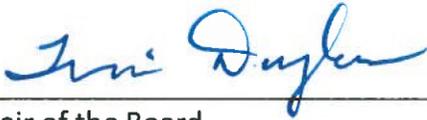
Chair Cole read Board Resolution 14-01, in which the Board recognized Patricia Onion for her years of service with the College and presented Trish with the signed resolution.

PUBLIC COMMENT

➔ Chair Cole called for public comment. There was none.

ADJOURNMENT

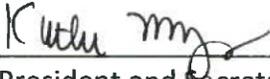
➔ There being no further business, the meeting was adjourned at 3:50 p.m.



Chair of the Board

8/22/14

Date



President and Secretary of the Board

8/25/14

Date