

**MINUTES**  
**BOARD OF TRUSTEES**  
**Special Session for Board Planning**  
**July 14-15, 2010**  
**Cedarbrook Lodge**  
**18525 36<sup>th</sup> Avenue South**  
**SeaTac, WA 98188**

**CALL TO ORDER** Board Chair Chuck Robinson officially called the meeting to order on Wednesday, July 14, 2010 at 1:30 p.m. Present were trustees Barbara Rofkar, Sue Cole, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present were President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Ray White, Vice President for Administrative Services; Lisa Wochos, Assistant Attorney General; and Keri Parriera, Executive Assistant to the President.

**EXECUTIVE SESSION** The meeting was adjourned at 1:30 p.m. and immediately convened into Executive Session at 1:30 a.m. for approximately 5 hours to discuss collective bargaining and to conduct the annual evaluation of the President. Guests included President Kathi Hiyane-Brown, Vice Presidents Leatherbarrow and White, and Assistant Attorney General Wochos.

At 3:30 p.m. Vice Presidents Leatherbarrow and White were excused from the meeting, and at 5:30 p.m. President Hiyane-Brown was excused.

The Executive Session was adjourned at 6:30 p.m., and immediately reconvened into open session. The meeting was recessed at 6:30 p.m. for a dinner break.

**OPEN SESSION** The meeting reconvened at 10:00 p.m. in open session with all trustees present. Others in attendance included President Hiyane-Brown, AAG Lisa Wochos, and Keri Parriera.

- I. Discussion / Items of the Board
  - The Board conducted a self-evaluation exercise.
  - Discussions began on potential topics for a board work plan which included continuation of the review of the college policies, and subjects for study session topics.

**ADJOURNMENT** The meeting was adjourned at 11:30 p.m. to be continued at 8 a.m. on July 15, 2010

**CALL TO ORDER** Board Chair Chuck Robinson officially called the meeting to order on Thursday, July 15, 2010, at 8:00 a.m. Present were trustees Barbara Rofkar, Sue Cole, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present were President Hiyane-Brown; Lisa Wochos, Assistant Attorney General; and Keri Parriera, Executive Assistant to the President.

**EXECUTIVE SESSION** The meeting was adjourned at 8:00 a.m. and immediately convened into Executive Session at 8:00 a.m. for approximately 1 hour to continue discussions on the annual evaluation of the President. Guests included President Kathi Hiyane-Brown and Assistant Attorney General Lisa Wochos. At 9:00 a.m. the Executive Session was extended for approximately one hour. President Hiyane-Brown was excused at 9:45 a.m.

The Executive Session was adjourned at 10:15 a.m. and a 15 minute break announced. At 10:30 a.m. the meeting was reconvened in open session.

**OPEN SESSION**

II. Discussion / Items of the Board (continued)


- **TACTC Legislative Items**  
Trustee Douglas, member and co-chair of the TACTC Legislative Action Committee (LAC), led the discussions. He reported that the LAC will meet on August 31<sup>st</sup>, followed by the TACTC Fall Conference on September 1<sup>st</sup>. A series of questions were shared that were developed by the TACTC Board of Directors to stimulate open, active discussions and to solicit comments from Trustees' perspective on the formulation of various statewide policy and budget issues. These questions were discussed by the Board and Trustee Douglas will take these responses to the August meeting. In regard to a proposed study on regional collaboration, it was agreed that Board Chair Chuck Robinson would contact BTC's Board Chair to revisit the joint decision on applying for the State Board's Initiative Grant of \$40,000.
- **College Legislative Items**  
The September 13<sup>th</sup> joint legislative luncheon will be hosted by Skagit Valley College. Trustees and presidents from Bellingham Technical College, Skagit Valley College and Whatcom Community College will meet with the regional legislators to develop and maintain relationships. It was proposed that the program focus on regional collaborative initiatives that have been identified and/or implemented, with the emphasis on efficiency measures.
- **Develop Board Work Plan for 2010-11**  
The Board reviewed their 2009-10 Work Plan and confirmed progress on many items. It was agreed that Board Chair Robinson and President Hiyane-Brown would develop a draft Work Plan for 2010-11 that will be brought forward for Board review at a future meeting.
- **Develop a list of Study Session Topics for Board Meetings for 2010-11**  
Discussions continued on this item from the previous day's meeting. Several additional topics were suggested including updates on the strategic plan, veteran's issues, and sustainability measures on campus; on-line study instructional models; SBCTC Board member presentation on the relationship of the Board with the SBCTC; accreditation and the Board's responsibility in the process. It was agreed that Board Chair Robinson and

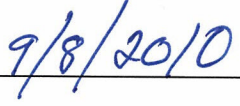
President Hiyane-Brown would develop a draft list of study session topics that will be brought forward for Board review at a future meeting.

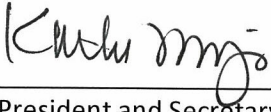
- White Paper on Western Washington Plans for the Waterfront  
President Kathi reported that Steve Swan, Vice President for University Relations at WWU, will be presenting on this topic at our July 21 Board meeting. This discussion will be postponed until after that presentation.

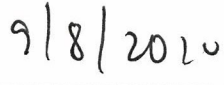
**ADJOURNMENT**

There being no further business, the meeting was adjourned at 12:00 p.m.

  
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Chair of the Board

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President and Secretary of the Board

  
\_\_\_\_\_  
Date