

MINUTES  
BOARD OF TRUSTEES MEETING  
Laidlaw Center Board Room  
Wednesday, April 6, 2011  
2:00 p.m.

**CALL TO ORDER** Chair Chuck Robinson officially called the meeting to order at 2:00 p.m. Present were trustees Barbara Rofkar, Sue Cole, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present were President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Lisa Wochos, Assistant Attorney General; Wayne Erickson, WCCFT President; John O'Neill, WSFE Representative; Brad Widman, ASWCC President; guests: Anne Marie Karlberg, Director for Institutional Research and Assessment, Kimberly Struiksma, Office Assistant, and Keri Parriera, Executive Assistant to the President.

**STRATEGIC  
DISCUSSIONS**

- ➔ *Student Engagement: The Heart of Student Success*  
(*Goal 1: Expanding opportunities for students to achieve their potential*) presented by Trish Onion, Vice President for Student Services and Anne Marie Karlberg, Director for Institutional Research and Assessment, assisted by Kimberly Struiksma, Office Assistant.  
This presentation focused on how Whatcom Community College helps students to succeed in the completion and achievement of their goals, more than just providing open access to education. A PowerPoint presentation was shared which provided an analysis of the recent student achievement research and data identifying Whatcom students. Shared were the strengths and challenges of the College and strategies being undertaken to improve, build-on and increase student success. These included engagement in learning and support for our faculty in this area.

**CONSENT  
AGENDA**

- ➔ Consent Agenda (Calendar)
  - a. Minutes of the March 16, 2011, Board of Trustees Meeting (Attachment A)  
Chair Robinson stated: "If there are no objections, this item will be adopted." As there were no objections, this item was adopted.

**PRESIDENT'S  
REPORT**

- ➔ President Hiyane-Brown shared a letter of acknowledgment from Representative Jason Overstreet to Brad Widman, ASWCC President, in response to a letter from the students regarding cuts in higher education budgets.
- ➔ President Kathi also shared a complimentary letter about Corrinne Sandi and the Cyber Defense program. Whatcom too, is proud of her work and the President extended a thank you and appreciation to Corrinne.

PRESIDENT'S  
REPORT  
(continued)

- The Department of Education is holding a regional summit in San Diego next week that President Kathi is unable to attend due to the accreditation evaluation team's visit. Whatcom will be represented at the summit by Jarid Corbitt, our Veteran's Coordinator. He will provide summary of the summit to the Board upon his return.
- US Department of Education Chief Operations Officer for Student Financial Aid also sent a letter to thank Whatcom for the considerable work they staff have been doing in processing the exceptional number of financial aid awards.
- The President shared several notes that she received from students in the ESL classes. These notes exhibit a great fear about possible cuts to their programs—reflective of the needs of this underserved population.
- President Hiyane-Brown recognized and thanked Meg Delzell for her 15 years of work with the North Rotary in the organizing and hosting an annual Career Fair for the local high schools students as they develop their occupational and educational plans.
- President Kathi shared highlights from the House budget proposal and its potential impact on Whatcom's state funding. The National Governor's Initiative, "*Compete to Complete*" was discussed as it relates to the *Student Achievement Initiative* and funding for these initiatives.
- The New Excellence Organization (Lean Six Sigma) has begun its lean practices evaluation of our campus and BTC's intake processes (processes, not people) to identify even more efficiencies. The evaluation is being paid in part from an initiative from the State Board.
- The Northwest Higher Education Coalition met on March 30 at the Northwest Indian College. The group is making good progress in the area of veteran's services.
- President Kathi reported on the progress on the development of a crosswalk of programs and an articulation agreement between the Western Governors University and the State Board.
- Trustee Chuck Robinson was thanked for the introduction to Tom Murphy. Mr. Murphy, in conjunction with Fordham University, has developed a model delivery system to help veterans transition from military to personal life. Whatcom will be working together with him on a model at Whatcom for possible fall quarter implementation.
- At the May Board meeting, Anne Marie Karlberg will be providing a mini lesson to the trustees to prepare them for the GISS training during the TACTC conference in Cle Elm in June. She will be introducing the institutional data that will be used at the retreat to provide background to policy development.
- On May 17, Whatcom will participate in the signing of the Veteran Supportive Campus MOU. The Governor's husband, Mike Gregoire, will be part of this signing.
- President Kathi reported that the next meeting of the State Board's Efficiency Study Task Force is meeting is scheduled for May.
- President Hiyane-Brown will be attending the American Association of Community Colleges (AACC) annual convention in New Orleans in early April, and presenting a pre-convention workshop "Breaking the Stained Glass Ceiling--Preparing Administrators from Diverse Groups for Executive Level Positions" on April 9. The program for this workshop was shared.

## REPORTS

- ASWCC – Brad Widman, President
  - On April 12<sup>th</sup> at 2 pm, Washington Secretary of State Sam Reed will speak on campus in a seminar in support of voter education.
  - The ASWCC Leadership is in the process of succession with new officers.
  - The ASWCC budget is being developed which the Council hopes to bring forward to the Board for review in May.
- WCCFT – Wayne Erickson, President
  - No additional report.
- WFSE – John O’Neill, Representative
  - John O’Neill reported that on Friday, a coalition of union groups will be meeting in Olympia for a rally. Six of our classified union members, including him, will be participating. John reported that he met with several legislators on President’s Day and will again be contacting them in support of the higher education funding.
- TACTC –Trustees
  - Trustees were reminded about the TACTC June Conference and GISS training in Cle Elm. Four of the trustees and President Hiyane-Brown have reservations to attend.
- Administrative Services – Ray White, Vice President for Adm Services
  - President Hiyane-Brown spoke for Ray in his absence. She shared that this may be a time to consider local funding districts. President Kathi will be speaking in May to the local League of Women Voters group, and this topic may be included in her speech.
- Educational Services – Trish Onion, Vice President for Ed Services
  - Vice President Onion introduced Krysta Walia, the College’s new Multicultural Academic Support Coordinator, who is already making great connections. Krysta will be joining several students at the Students of Color Conference next month; is reviving the Ethnic Student Club; and is encouraging students of color to apply for student leadership positions.
  - ASWCC Executive Team is informing students about the very likely severe cuts to the WorkStudy funding and letting them know how to contact their legislators.
  - Trustees were asked to mark their calendars for the June 17<sup>th</sup> commencement program.
- Instruction Office – Ron Leatherbarrow, Vice President for Instruction
  - Vice President Leatherbarrow shared that the early spring quarter enrollment figures are up 9% over last year at this point in time.
  - The accreditation evaluation team will be arriving next week. He distributed a sheet of topics that the evaluators may want to discuss with Board members.

➔ WCC Foundation – Anne Bowen, Executive Director for Advancement

- Nothing to add.

**DISCUSSIONS  
OF THE BOARD**


- ➔ It was agreed that a date for a board summer retreat should be identified. Trustee Cole volunteered her residence on Orcas as a possible location. Keri was asked to poll the board for availability.
- ➔ The trustees commented on the Foundation Building refurbishment--is beautiful.
- ➔ Trustee Douglas reported that he has put his name forward for the president-elect position on the TACTC Board. This news was received with approval by the trustees.

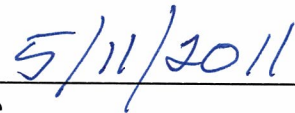
**EXECUTIVE  
SESSION**

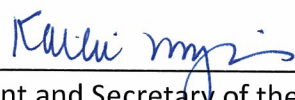
The meeting was adjourned at 3:10 p.m. for a short break. The meeting reconvened into Executive Session at 3:15 p.m. for approximately 20 minutes to “consider the selection of a site or the acquisition of real estate by lease or purchase...” (RCW 42.30.110 (1)b.) Guests included President Hiyane-Brown and Assistant Attorney General Lisa Wochos.

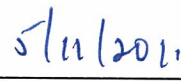
The Executive Session adjourned at 3:32 p.m. and the Board reconvened into open session at 3:32 p.m.

**ADJOURNMENT** There being no further business, the meeting was adjourned at 3:32 p.m.

  
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Chair of the Board

  
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Date

  
\_\_\_\_\_  
President and Secretary of the Board

  
\_\_\_\_\_  
Date