

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, December 11, 2013

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Sue Cole officially called the Board of Trustees meeting to order at 2:04 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, and Tim Douglas, constituting a quorum. Absent was Trustee Steve Adelstein. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Keri Parriera, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA AND NOTIFICATION OF PUBLIC COMMENT

- ➔ Trustee Tim Douglas moved to approve the meeting agenda as proposed. Trustee Barbara Rofkar seconded it, and the **motion was approved unanimously**.
- ➔ Trustee Sue Cole announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- ➔ High School Collaborative Efforts (*Goal 3: Contribute actively to the vitality of Whatcom County*) – Trish Onion, Ron Leatherbarrow, Carla Gelwicks, Janice Walker
 - Vice President Trish Onion spoke about WCC's partnerships with local high school districts, which expand opportunities for students. Trish introduced representatives from each program.

- Running Start -- Laine Johnston and Sarah Pearson, and student speakers Eleanor Kahn, Balvir Kaur, McKenna Fishbook, Jordan Blankers
- Sarah Pearson and Laine Johnston provided an overview and statistics on the program. Each of the students spoke about their unique experiences in Running Start.
- College in the High School -- Ron Leatherbarrow
Ron reported on the proposed model that WCC plans to adopt. This model provides college-level courses taught in the high schools by high school faculty with the oversight from Whatcom faculty coordinators. More information will be presented to the Board at a future meeting.
- Transitional Learning -- Carla Gelwicks--
Carla spoke the GED testing program and this student population.
- Tech Prep -- Janice Walker
Janice spoke about the Academy concept in which high school students take college-level career technical courses while still in high school for dual credit. Whatcom is actively exploring this program for possible fall 2014 implementation, if feasible.

CONSENT AGENDA

➔ Consent Agenda (Calendar)

a. Minutes of the November, Board of Trustees Meeting (Attachment A)

Chair Cole stated: "If there are no objections, this item will be adopted." A correction was noted in the Items of the Board section regarding the proposed meeting with BTC's Board. Keri was asked to strike a portion of this sentence: "*It was agreed that trustee chairs and the presidents will...*" This item was adopted by unanimous consent.

ACTION

➔ TAB A -- Policy Review

- Policy 3010 Student Rights and Responsibilities (1st reading)
 - This policy was read by the Board and will be on the January agenda.
- Proposed New 505 Policy on Credit Hour (1st reading)
 - Trustee Tim Douglas moved to approve the policy on Credit Hours as proposed, and to assign policy number 505. The motion was seconded by Trustee Chuck Robinson, and the **motion was approved unanimously.**

➔ TAB B -- Board of Trustees 2014 Calendar (2nd reading, possible Action)

- Trustee Barbara Rofkar moved to approve the 2014 Board of Trustees Meeting Calendar as submitted, with the correction of the February meeting to be determined at a future meeting, and the June meeting to be held on Wednesday, June 18. The motion was seconded by Tim Douglas, and the **motion was approved unanimously.**

PRESIDENT'S REPORT

- President Kathi announced that Whatcom's CIS program will be one of eight exhibits at the Legislative Reception to be held at the State Capitol on February 20, 2014, 5-7:30 p.m.
- President Kathi asked Ed Harri to speak about the College's proposed core themes. Ed identified these as "opportunity," "community," and "success. A draft document outlining the measurements will be sent to the Board in a few days.
- President Kathi announced that this was Keri Parriera's last board meeting, and shared a letter from Bellingham Mayor Kelli Linville congratulating Keri on her retirement and thanking her for her years of public service.

REPORTS

➤ ASWCC –Lucas Nydam, President

- ASWCC Vice President Marco Moralez-Mendez spoke in Lucas Nydam's absence on behalf the ASWCC.
 - In November the students held a successful food drive on campus.
 - Women's soccer coach Claire Morgan was voted "North Region Coach of the Year" for the Fall 2013 soccer season. The award is voted on by all the women's soccer coaches in the region.
 - Marco reported on a student campus survey in which 500 students responded to two topics, smoking on campus and class cancellations. Due to the results of that survey, the council is now working on a proposal for a designated smoking area on campus.
 - Several council members attended the two-day legislative academy in Olympia as part of the WACSA group. They received a standing ovation from the legislators.

➤ WCCFT – Kimberly Reeves, President

- Kim Reeves reported that the faculty had voted to approve language of contract from the last June's Memorandum of Understanding and this should be brought forward for Board consideration in early 2014.

➤ Administrative Services – Nate Langstraat, Vice President

- Nothing to add.

➤ Educational Services – Trish Onion, Vice President

- Trish recognized and thanked Trustee Barbara Rofkar for her leadership role and work on the Martin Luther King Day event scheduled for Saturday, January 18. Mary Vermillion and James Zyon have been working with Barbara on the marketing. Posters were shared with the Board. .

➤ Instruction Office – Ron Leatherbarrow, Vice President

- Nothing to add.

➤ **Advancement/Foundation Office** – Anne Bowen, Executive Director

- Nothing to add.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- President Kathi spoke about a the TACTC Legislative Dinner on January 20, 2014 that BTC, Skagit and Whatcom will be co-hosting. Trustees Tim Douglas and Sue Cole will be attending. They will also be attending the Transforming Lives Reception and Dinner on Sunday, January 19.
- There were no additional comments on the Facility Naming Procedures.
- The Board asked Keri to research available dates and locations for a one-day Board retreat in February. Topics for the retreat were discussed which included the Board's Work Plan, the College's Strategic Plan, and Collaboration issues.
- Board Chair Sue Cole read Board Resolution 13-03, in which the Board recognized Keri Parriera for her years of service with the College and her work with the President and the Board. The resolution was presented to Keri, who thanked the Board profusely.

PUBLIC COMMENT

- Chair Cole called for public comment. There was none.

BREAK

- The meeting adjourned for 5-minute break at 3:55 p.m.
- The meeting reconvened into open session at 4:00 p.m.

EXECUTIVE SESSION

- At 4:00 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 45 min to (i) discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...; (g) RCW 42.30.140 (4)(a), to discuss collective bargaining; (g)... and to review the performance of a public employee...;

Chair Cole announced that a possible action may be anticipated. Guests included President Kathi Hiyane-Brown, Nate Langstraat, Anne Bowen, Becky Rawlings, and Assistant Attorney General Melissa Nelson.

- The Executive Session adjourned at 4:45 p.m. and the Board reconvened into open session at 4:45 p.m.

ACTION

- ➔ Trustee Chuck Robinson moved to recognize the significant contributions, in both service and monetarily, that Phyllis and Charles Self have provided to Whatcom Community College, by naming the new Learning Commons project the Phyllis and Charles Self Learning Commons Building. The motion was seconded by Trustee Barbara Rofkar, and **the motion was approved unanimously.**

ADJOURNMENT

- ➔ There being no further business, the meeting was adjourned at 4:48 p.m.

Sue Cole

Chair of the Board

1/14/2014

Date

Kathi Myer

President and Secretary of the Board

1/27/2014

Date

