

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, June 13, 2012

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:10 p.m. Present in addition to the chair were trustees Barbara Rofkar, Tim Douglas, Chuck Robinson and Sue Cole, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Interim Vice President for Administrative Services; Michael Singletary, Registrar and Interim Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Lisa Wochos, Assistant Attorney General; Kim Reeves and Wayne Erickson, WCCFT Co-Presidents; Laura Hansen, ASWCC President; and Keri Parriera, Executive Assistant to the President.

- ➔ Trustee Adelstein announced that there is a designated time for public comment on the agenda.

ACTION

- ➔ **TAB A – ASWCC 2012-13 Proposed Budget** (1st reading, possible Action)—ASWCC President Laura Hansen
ASWCC President Laura Hansen introduced Shawn Chantantaboune, student representative, who made a presentation the Board, elaborating on the elements of the proposed budget, and discussions followed.

Trustee Tim Douglas moved to approve the proposed 2012-13 ASWCC Service and Activity Fee Budget as submitted. The motion was seconded by Trustee Chuck Robinson and **the motion was approved unanimously.**

REPORTS

- ➔ **ASWCC** – Laura Hansen, President
 - Student Recreation Center—The Council has made significant steps forward on this initiative and after conducting the survey and public forums, the Council has voted to put a recommendation forward to the Board of Trustees at the July meeting.
 - Pavilion Floor and Sound System—The Council has also voted to put recommendations forward to the Board of Trustees at their next meeting to allocate funding to refinish the

floor in the Pavilion and to purchase a new sound system for the Pavilion.

- The Council is continuing to promote diversity by supporting clubs on campus.

STRATEGIC CONVERSATIONS

- ➔ **WCC 2012-13 Proposed Operating Budget Presentation** – Interim Vice President Nate Langstraat
Goal 5: Strengthen the College's ability to deliver its mission--Create and manage growth through fiscal, capital, technological and human resource development; diversify and secure funding/resources from external sources

Nate Langstraat provided a PowerPoint presentation on the College's operating budget and questions and discussions ensued.

ACTION

- ➔ **TAB B -- WCC 2012-13 Proposed Operating Budget** (1st reading, possible Action)
 - Trustee Barbara Rofkar moved to approve the proposed 2012-13 WCC Operating Budget as submitted. The motion was seconded by Trustee Sue Cole and the **motion was approved unanimously**.

CONSENT AGENDA

- ➔ **Consent Agenda (Calendar)**
 - a. Minutes of the May 18, 2012, Board of Trustees Meeting (Attachment A)

Chair Adelstein stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted**.

PRESIDENT'S REPORT

- ➔ President Hiyane-Brown reported that the revised budget process was very comprehensive and that the College will continue to monitor the process for indications that it provides a more accurate guide and check of expenses and revenues. She thanked the budget managers for their work, and also thanked the students for their financial support that the College relies upon, as well as the athletic program that the students support.
- ➔ President Kathi reported that she recently met with the Federation of Classified employees and discussed some promotional opportunities and the impending 3% cut to classified employee salaries. The President was given cards of support from the union members asking to do away with this cut. Kathi spoke about the concerns that were addressed, and shared that the Union membership is very concerned about this and feel disvalued by the legislative-mandated 3% cut. President Kathi shared the support cards with the trustees.
- ➔ President Kathi shared that Whatcom Community College has partnered with the Small Business Development Center and the Northwest Innovation Resource Center to launch an entrepreneurship program for small and medium size businesses in the county. Whatcom is very excited to be part of this program, and Kathi extended thanks to Janice Walker and others

on campus who helped develop this collaborative effort.

- ➔ Jennifer Hine, Executive Director of Campus Compact, sent a letter to President Kathi notifying the College that Whatcom has been selected as a program partner for the Retention Program, which will focus on middle, high school and college students at risk. A full-time AmeriCorps member will be assigned to Whatcom.
- ➔ The Honors and Awards ceremony was held last week. Over \$90,000 in scholarship funding was awarded to 70 students thus far. Two students were presented with the President's Award (Stacey McGee and Justin Gill. The Laidlaw award was presented to Melissa Nelson.
- ➔ The President thanked Trustee Barbara Rofkar for her attendance at the Running Start reception in May honoring 65 graduates. These were very talented individuals with 95% earning a cumulative GPA of 3.0 or over and five with GPAs of 4.0.
- ➔ The Annual Retiree Recognition event held in May recognized nine individuals who have provided a cumulative 199 years of service to the College. Thank you to Keri and Karrie in the President's Office for organizing this event.
- ➔ A copy of the Annual Report "Connect" was shared with the Board. The artfully arranged report will be mailed out the community soon. The President thanked the Advancement and Foundation staff and all who contributed to this fine publication.
- ➔ The College is gearing up for the 45th Anniversary. This commemoration was announced in the annual report and was shared at the retirement program. Bob Winters was asked to share with the Board his words on Whatcom as a place to work.

REPORTS

- ➔ **WCCFT – Wayne Erickson, Co-President**
 - Wayne spoke and thanked the Board and the Administration for putting students first and shared that he also felt that this is a great place to work. Wayne informed the Board that next academic year will be his last year at Whatcom. The Board expressed their appreciation to Wayne for his year's tenure as co-president of the faculty union, and for his valuable work at the college.
- ➔ **Administrative Services – Nate Langstraat, Interim Vice President**
 - Nate Langstraat shared that the nomination for classified excellence award is in process and nominations are due next week. The award will be presented at Opening Day in the fall.
- ➔ **Educational Services – Michael Singletary, Registrar for Vice President Trish Onion**
 - President Kathi introduced Michael Singletary to the Board. Michael is our Registrar, and has accepted the position of interim Vice President of Educational Services until Trish Onion's return in the fall.
- ➔ **Instruction Office – Ron Leatherbarrow, Vice President**

- Ron Leatherbarrow reported that the College is completing its search for an eLearning Director, and has hired Ed Harri as Dean for Instruction.
- Due to the promotion of Ed Harri, his Division Chair position is now vacant. The process to fill this position is delineated in the negotiated agreement and is proceeding well.

DISCUSSION/TACTC/ITEMS OF THE BOARD

➔ **Election of Chair for Board of Trustees**

- Trustee Chuck Robinson nominated Trustee Barbra Rofkar as chair. The motion was seconded by Trustee Tim Douglas and **the motion was approved unanimously.** Trustee Tim Douglas nominated Trustee Sue Cole as vice chair. The motion was seconded by Trustee Barbara Rofkar and **the motion was approved unanimously.**

➔ **Recognition Of Outgoing Chair**

- Trustee Steve Adelstein was recognized and thanked for his year of service as Chair of the Board of Trustees, and a gift of appreciation was presented to him. Trustee Adelstein, in turn, bestowed gifts to each of the President's Cabinet and his fellow trustees.

BREAK

- ➔ The meeting was adjourned for a 15-minute break at 3:30 p.m.
- ➔ The meeting reconvened into open session at 3:45 p.m.

PUBLIC COMMENT

- ➔ Chair Adelstein called for public comment. Since there was none, the meeting continued.

EXECUTIVE SESSION

- ➔ At 3:46 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately one hour to "(g) as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining; (g) to review the performance of a public employee...; and (b) to consider the selection of a site or the acquisition of real estate by lease or purchase..."

Chair Adelstein announced that a possible action may be anticipated. Guests included President Kathi Hiyane-Brown, Interim Vice President Nate Langstraat, Advancement Executive Director Anne Bowen, and Assistant Attorney General Lisa Wochos.

The Executive Session was extended at 4:45 p.m. minutes for approximately 40 additional minutes. Trustee Steve Adelstein recused himself from the meeting during the discussion regarding real estate.

- ➔ The Executive Session adjourned at 5:25 p.m. and the Board reconvened into open session at 5:30 p.m.

ACTION

- Trustee Barbara Rofkar moved to approve Resolution 12-01 Authorizing Continuation of the WCCFT Negotiated Faculty Agreement through August 1, 2012, or until formal adoption of the July 2012-June 2015 WCCFT Negotiated Faculty Agreement by the Board of Trustees, whichever event occurs first. The motion was seconded by Trustee Chuck Robinson and **the motion was approved unanimously.**

ADJOURNMENT

- There being no further business, the meeting was adjourned at 5:30 p.m.

Barbara Rofkar
Chair of the Board

6/13/12
Date

Karen M...
President and Secretary of the Board

6/13/12
Date

**Whatcom Community College
RESOLUTION AUTHORIZING
CONTINUATION OF NEGOTIATED FACULTY AGREEMENT**

Resolution No. 12-01

WHEREAS, the negotiated agreement between the Board of Trustees of Whatcom Community College and the Whatcom Community College Federation of Teachers expires after June 30, 2012;

WHEREAS, the Whatcom Community College Administration and Faculty Negotiating Teams have tentatively agreed on contract revisions for the negotiated faculty agreement for the term of July 2012 through June 2015;

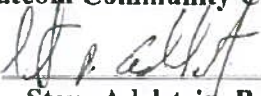
WHEREAS, the faculty union of Whatcom Community College is in the process of ratifying the updated faculty agreement as negotiated during the 2011-2012 academic year;

WHEREAS, it is the judgment of the College Administration that the Trustees may require additional opportunity for analysis and review of the proposed negotiated agreement between the Board of Trustees of Whatcom Community College and the Whatcom Community College Federation of Teachers subsequent to its first reading of the budget at the June 13, 2012, Board of Trustees meeting;

THEREFORE, BE IT RESOLVED, that should the Board be unable to adopt the July 2012-June 2015 negotiated faculty agreement prior to July 1, 2012, the Board hereby authorizes the extension of the existing negotiated agreement through August 1, 2012, or until formal adoption of the July 2012-June 2015 negotiated faculty agreement by the Board of Trustees, whichever event occurs first.

APPROVED in the regular meeting by the Board this 13th day of June, 2012.

**Board of Trustees
Whatcom Community College**

**By: 
Steve Adelstein, Board Chair**

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