

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, December 12, 2012

2:00 p.m.

- **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:04 p.m. Present in addition to the chair were trustees Sue Cole, Steve Adelstein, Chuck Robinson and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Interim Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Carolyn Jovag, WFSE President; Chandra Thompson, ASWCC Chair of Administration; Lisa Wochos, Assistant Attorney General; guest Becky Rawlings; and Keri Parriera, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Chuck Robinson moved to approve the meeting agenda as proposed. It was seconded by Trustee Tim Douglas and the **motion was approved unanimously.**

Trustee Barbara Rofkar announced that there is a designated time for public comment on the agenda.

- Linda Lambert was invited by the Board to speak about the Whatcom Reads author event featuring David Guterson to be held February 20 on campus. Linda also shared copies of the featured book, *Snow Falling on Cedars*.

STRATEGIC CONVERSATIONS

- Members of the President's Cabinet, Vice Presidents Trish Onion, Nate Langstraat and Ron Leatherbarrow, and Becky Rawlings, Director for Human Resources, presented a first reading of a series of policies for board review. Discussions ensued, and it was concluded that these policies will be revised and presented at the January 2013 board meeting.

CONSENT AGENDA

- **Consent Agenda (Calendar)**

- a. Minutes of the November 13, 2012, Board of Trustees Meeting (Attachment A)

Chair Rofkar stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- President Hiyane-Brown expressed her thanks and those of the Whatcom faculty and staff to the Board, and especially to Trustee Barbara Rofkar and her husband George, for hosting the annual holiday reception.
- President Kathi also thanked the WCC Foundation for hosting the campus-wide holiday luncheon event on December 6. During the luncheon, the Combined Fund Drive committee held a fundraising event, primarily for Whatcom Scholarships, and received \$3,620 in pledges and donations. Thanks go to our extraordinarily generous campus community for their support.

- The President reported that she and trustees Sue Cole, Barbara Rofkar and Chuck Robinson met with Al Ralston to discuss legislative messaging. Mr. Ralston volunteered to assist with bringing our trustee confirmations forward for Senate approval during this year's session. Trustee Douglas noted that the TACTC delegation was also working on the issue of Senate confirmation of trustees.
- President Kathi shared that the joint BTC, Skagit, WCC Legislative Luncheon was held on our campus on December 7, and that it was well received. Thanks to those trustees who were able to participate. The legislators in attendance included Senator Barbara Bailey and Representatives Elizabeth Scott, Jason Overstreet and Vincent Buys. Discussions followed regarding the feasibility of holding the January legislative reception during the TACTC meeting.
- The President recently received notification from CAPTE that they are continuing the accreditation of our Physical Therapy Assistant program. Thanks were expressed to Margaret Anderson and Meg Delzell and program's faculty and staff for their exceptional work.
- Also recently received was a copy of the final report from the recent ad hoc peer evaluation by Chris Bragg for the NWCCU accreditation review. Whatcom received two commendations and one recommendation to continue our work on the outcomes assessment of our programs.
- President Kathi reported on the AACC Commission on Academic, Student and Community Development, and 21st Century Commission on the Future of Community Colleges meetings that she recently attended in DC. While in DC, Kathi also met with an NSF consultant who is actively involved in national cybersecurity initiatives and about the possibilities and opportunities in that arena.
- The Northwest Coalition met on December 6 at Edmonds Community College. This continues to be an effective collaborative opportunity for our regional institutions of higher education.
- The President reported that the statewide efficiency task force has completed its work and has submitted a final year-three report. The consensus of the report is that our system is doing well and is very efficient. There were no findings to indicate that the consolidation of campus would provide any significant efficiencies.
- President Kathi has received requests from several local school districts to meet to discuss collaboration and/or program articulation options.

REPORTS

- **ASWCC** – Chandra Thompson for Charles Pope, President
 - Chandra, chair of administration for ASWCC, spoke about the recent resignation of Charles Pope as president of ASWCC. The council is in the process of electing a new president, and Chandra shared that she has submitted her application.
 - Ms. Thompson reported that she presented at the State Board meeting last week regarding student association initiatives.
 - Chandra shared that WCC students will join BTC and Skagit Valley College student representatives at a rally in Olympia in February and that they hope to meet individually with some of the legislators.
- **WFSE** – Carolyn Jovag for Vivian Hallmark
 - Carolyn Jovag had nothing additional to share.
- **Administrative Services** – Nate Langstraat, Interim Vice President
 - Nate had nothing additional to share.
- **Educational Services** – Trish Onion, Vice President
 - Trish provided an update on a Dream Scholarship, a special funding project, to provide two scholarships covering tuition and books for two years. These two students will also receive additional advising and multicultural academic support.

- **Instruction Office** – Ron Leatherbarrow, Vice President
 - Ron reported that Chris Smith was been appointed as Whatcom’s new Service Learning Coordinator
- **Advancement/Foundation Office** – Anne Bowen, Executive Director
 - Anne shared that Corrinne Sande, a faculty member, received the Technology Alliance Group’s (TAG) 2012 *Outstanding Achievement in Industry Leadership* award at the awards program on December 7. This award recognized her achievements in curriculum development and program coordination and implementation in the field of cybersecurity.

BREAK

- The meeting was adjourned for a five-minute break at 3:25 p.m.
- The meeting reconvened into open session at 3:30p.m.

EXECUTIVE SESSION

- At 3:30 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 20 minutes to, per RCW 42.30.110 (1): “(i)...to discuss with legal counsel representing the agency matters relating to agency enforcement actions and (g)...to review the performance of a public employee.
- Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice Presidents Trish Onion and Ron Leatherbarrow, and Assistant Attorney General Lisa Wochos.
- The Executive Session was extended at 3:50 p.m. for approximately 30 additional minutes.
- The Executive Session adjourned at 4:15 p.m. and the Board reconvened into open session at 4:15p.m.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- Possible Date Change for February Board Meeting
 - It was moved by Trustee Tim Douglas and seconded by Trustee Chuck Robinson to change the February Board of Trustees meeting date to Wednesday, February 20, 2013. The **motion was approved unanimously.**
- Trustee Steve Adelstein announced that the Trustees have selected Melisa Nelson as the Board’s nominee for the TACTC Transforming Lives award.
- The MLK Human Rights Conference poster, created by Mitch Tlustos was shared. The event will be held on the WCC campus on Saturday, January 19.
- The option of adding a student trustee to boards of trustees in 2013 was discussed.

PUBLIC COMMENT

- Chair Rofkar called for public comment. There was none.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:35 p.m.

Respectfully submitted:

Barbara J. Rofkar 1/9/13
 Chair of the Board Date

Kathi Hiyane-Brown 1/9/13
 President and Secretary of the Board Date