

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, February 20, 2013

2:00 p.m.

CALL TO ORDER

- Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:03 p.m. Present in addition to the chair were trustees Sue Cole, Chuck Robinson, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Interim Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Lisa Wochos, Assistant Attorney General; Chandra Thompson ASWCC President; Vivian Hallmark, WFSE Representative; and Keri Parriera, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Sue Cole moved to approve the meeting agenda as proposed. It was seconded by Trustee Steve Adelstein and the **motion was approved unanimously**.

REPORTS

- **ASWCC** – Chandra Thompson, President
 - Chandra reported that Whatcom students are developing a spring Ski-to-Sea competitive team and will also be involved in the Bellingham Ski-to-Sea Parade.

STRATEGIC CONVERSATIONS

- **Achieving the Dream Update** (*Goal 2 Strengthen the Cultural of Learning*)
Ed Harri, Dean for Instruction; Dean Hagin, Learning Center Director; Lee Singleton, Math Faculty; Jeffrey Klausman, English Faculty; and Laura Overstreet, Physiology Faculty and eLearning Director.
 - Ed Harri shared a PowerPoint overview of the Achieving the Dream initiative that the College has embraced. Four student intervention strategies were identified over planning year one, and an implementation timeline was presented. Representatives provided information on the intervention strategies from each of the selected areas: Student Success (Dean Hagin); Math (Lee Singleton); English (Jeffrey Klausman); and Gateway Courses (Laura Overstreet).

CONSENT AGENDA

- **Consent Agenda (Calendar)**
 - Consent Agenda (Calendar)
 - a. Minutes of January 9, 2013, Board of Trustees Meeting (Attachment A)

b. Proposed Fall 2012 Graduates (Attachment B)

Chair Rofkar stated: "If there are no objections, these items will be adopted." As there were no objections, **these items were adopted.**

ACTION

- ➔ **TAB A** -- Proposed Whatcom Community College Strategic Plan 2013-2017 (1st reading, possible Action)
 - Trustee Tim Douglas moved to approve the 2013-2017 Whatcom Community College Strategic Plan as presented. The motion was seconded by Trustee Chuck Robinson and the **motion was approved unanimously.**
- ➔ **TAB B** -- Proposed Revisions to Policy 3160
 - Kristine Smith for Parent Ed and Barry Maxwell, Division Chair introduced to the Board. Trustee Chuck Robinson moved to approve the revised language of section C.10. of Policy 3160 as submitted below, and change the Policy number to 521:

"Waiver Amount: Tuition and fees shall equate to \$52 per credit. Eligible students may apply for an additional tuition waiver reducing tuition rate to \$16 per credit based upon income eligibility requirements"

The motion was seconded by Trustee Tim Douglas and the **motion was approved unanimously.**

PRESIDENT'S REPORT

- ➔ The "I Am Whatcom" video was shared with the Board.
- ➔ President Kathi announced to the Board that Linda Lambert is the recipient of this year's *Judy Hoover Award for Excellence for Exempt Employees*. The Board expressed their appreciation and congratulations to Linda.
- ➔ President Kathi was pleased to receive a letter for the Northwest Commission on Colleges and Universities (NWCCU) affirming the College's accreditation status and the College's compliance with the Council standards.
- ➔ Professional Development Day, a campus in-service event, was held on Tuesday and early responses indicate that it was very successful day.
- ➔ Kim Tanka reported in an email that WCC's trustees who are going forward for confirmation this year, may be contacted by Senate Higher Ed Commission for hearing appointments. Please let Keri know if and when you are contacted.
- ➔ President Kathi received a draft copy of a letter from the State Board to Seattle Times thanking them for their support for their Greater Good campaign in support of community colleges.
- ➔ The President received an email from the State Board acknowledging Whatcom's work with WWU to increase transfer students from community college to technology degrees.
- ➔ President Kathi reported on her recent attendance with Trustee Douglas at the ACCT Legislature Summit in DC. Both of them also were a part of the Rural Community College Alliance (RCCA) delegation that met with White House staff, congressional officers, senior policy advisors, and deputy and under-secretaries about rural higher education community needs.
- ➔ The College Score Cards have been developed, and the information is somewhat helpful.

- This evening there are two events being held. *Whatcom Reads* is hosting author Jim Lynch and his book reading on the WCC campus. WWU is hosting a reception to launch their WWU RN-to-BSN program, celebrating the alliance with Whatcom and BTC.
- A WCC Foundation reception will be held next week on the 27th of February at the home of Trustee Chuck Robinson and his wife Dee in honor of Jim Lynch. A book reading will follow at Village Books as part of our College Conversations Foundation program.

REPORTS Continued

- **WFSE – Vivian Hallmark, Representative**
 - The classified employees are waiting for updates on the on-going contract negotiations with the State. Of concern is the current 3% salary reduction.
- **Administrative Services – Nate Langstraat, Interim Vice President**
 - Nate spoke about the two-year emergency response planning federal grant, Resilient Bellingham Consortium (RBC), that ended in December. Much progress has been made between the three partnering higher ed institutions. To continue this important work, the staffed position will now be transitioned to a salaried position, funded jointly by the three institutions, WWU, BTC and WCC and housed at WCC.
 - Trustees were apprised of the capital projects work session scheduled for the March Board meeting, and were asked to notify us of any specifics that they might want included in the presentation.
 - Nate updated the Board on the partnership with WWU for the rental of the WCC Pavilion for the 2013-14 basketball season.
- **Educational Services – Trish Onion, Vice President**
 - Trish expressed her appreciation of IT's work on databases that helped to automate some of the processes in Entry and Advising, and Registration.
 - A scholarship-writing workshop was held recently and attended by over 100 students.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- Three photos were shared with the Board: a picture of College faculty and staff taken in September during All College Day to commemorate a moment in time during the 45th anniversary. It will be enlarged to mural size and hung in a prominent location on campus. Two other photos, one of President Kathi and Trustee Douglas, and the other of Presidents Kathi and Patti McKeown, all on a Harley motorcycle, were shared with the Board.
- Trustee Tim Douglas announced that he will be attending a legislative leadership session on Monday.

PUBLIC COMMENT

- Chair Rofkar called for public comment. There was none.

BREAK

- The meeting was adjourned for a five-minute break at 3:50 p.m., and reconvened into open session at 3:55 p.m.

EXECUTIVE SESSION

- At 3:55 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 45 minutes to "(c) consider .. real estate ... for sale or lease...; and (g)) ... to review the performance of a public employee..."

Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Ron Langstraat, Becky Rawlings, and Assistant Attorney General Lisa Wochos.

The Executive Session was extended at 4:40 p.m. minutes for approximately 30 additional minutes.

- The Executive Session adjourned at 5:18 p.m. and the Board reconvened into open session at 5:18 p.m.

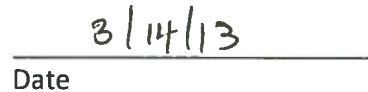
ADJOURNMENT

- There being no further business, the meeting was adjourned at 5:18 p.m.


Chair of the Board


Date


President and Secretary of the Board


Date



2013-2017 Strategic Plan

Adopted by Board of Trustees on February 20, 2013

Mission Statement: Whatcom Community College contributes to the vitality of its communities by providing quality education in academic transfer, professional-technical, and lifelong learning, preparing students for active citizenship in a global society.

Vision Statement: Whatcom will be an innovative college, engaged with our diverse and changing communities.

Promise Statement: We transform lives through education. We accomplish this by:

- Supporting student growth
- Respecting student investment
- Embracing diversity
- Promoting excellence
- Creating opportunities

Goal 1: Expand opportunities for students to achieve their potential

- 1.1. Increase student achievement in transfer and career preparation
- 1.2. Increase academic support for students
- 1.3. Increase access for diverse and nontraditional student populations
- 1.4. Introduce new opportunities for student learning and engagement

Goal 2: Strengthen the culture of learning

- 2.1. Maintain currency in college curriculum and delivery
- 2.2. Improve instructional delivery
- 2.3. Improve student learning
- 2.4. Establish a Center for strengthening instructional delivery
- 2.5. Increase professional development opportunities for faculty and staff

Goal 3: Contribute actively to the vitality of Whatcom County

- 3.1. Increase College stature as a community and educational partner
- 3.2. Lead collaborative efforts with other educational institutions
- 3.3. Be an active partner in economic development
- 3.4. Strengthen sustainability practices on-campus and in local and global arenas

Goal 4: Advance the college as a more diverse learning community

- 4.1. Reinforce diversity elements in curriculum
- 4.2. Enhance diversity among faculty and staff
- 4.3. Increase access for under-represented populations

Goal 5: Strengthen the College's ability to deliver its mission

- 5.1. Create and manage growth through fiscal, capital, technological and human resource development
 - 5.2. Diversify and secure funding/resources from external sources
 - 5.3. Promote a safe environment for teaching, learning, and working
 - 5.4. Foster an evidence-based culture of continuous improvement
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