

BOARD OF TRUSTEES
Meeting Agenda Revised
Wednesday, June 12, 2013, 2:00 p.m.
Laidlaw Center Boardroom, #143
237 W. Kellogg Road
Bellingham, WA 98226

MEMBERS:

- **Barbara Rofkar**
Chair
- **Sue Cole**
Vice Chair
- **Chuck Robinson**
- **Steve Adelstein**
- **Tim Douglas**

Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the President's Office at 360.383.3330 (or TDD at 360.647.3279)

**NEXT MONTH'S
MEETING REMINDER**
**Wednesday,
July 10, 2013**

- I. Tour of HEPC Building 2:00-2:45 pm – Nate Langstraat
- II. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- III. Introduction of New Student Government Leaders
- IV. *Stratoballoon* Project Presentation, Russ Sherif, Faculty; and Jackson Pennell, Student and WCC Engineering Club President
- V. Strategic Conversations
 - Budget Update (*Goal 5.1. Create and manage growth through fiscal, capital, technological and human resource development*)—Vice President Nate Langstraat
- VI. Action Item
 - TAB A -- *Proposed Resolution Authorizing Continuation of the 2012-13 WCC Operating Budget (first reading, possible action)*
- VII. Consent Agenda (Calendar)
 - a. Minutes of April 17, 2013 Board of Trustees Retreat (Attachment A)
 - b. Proposed List of Graduates from Winter Quarter 2013 (Attachment B)
- VIII. Action Items (continued)
 - TAB B – *Proposed Student Bylaws Revisions (first reading)*
 - TAB C – *Proposed ASWCC Services and Activities Budget 2013-14 (first reading)*
- IX. Report from the President
- X. Reports
 - ASWCC – Britton Johnson, President
 - WCCFT – Kim Reeves, President
 - WFSE – Carolyn Jovag, Representative
 - Administrative Services – Vice President Nate Langstraat
 - Educational Services – Vice President Trish Onion
 - Instruction – Vice President Ron Leatherbarrow
 - Advancement/Foundation – Anne Bowen, Executive Director
- XI. Discussion / Items of the Board
 - TACTC Meeting Update
 - Election of Board Chair for 2013-14 Academic Year
- XII. Public Comment
- XIII. Executive Session*
 - (g)...to review the performance of a public employee; and to discuss collective bargaining..;
 - (c)...to consider the minimum price at which real estate will be offered for sale or lease...;
- XIV. Adjournment

***The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
 - (c) to consider the minimum price at which real estate will be offered for sale or lease...;
 - (d) to review negotiations on the performance of a publicly bid contract...;
 - (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
 - (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
 - (h) to evaluate the qualifications of a candidate for appointment to elective office...;
 - (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...
- Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.**



CONSENT AGENDA

- a. Minutes of April 17, 2013 meeting of the Board of Trustees (Attachment A)
- b. Proposed List of WCC Graduates for Winter Quarter, 2013 (Attachment B)

SUGGESTED RESPONSE

*The chair reads out the letters of the consent items. Then the chair states: “**If there are no objections, these items will be adopted**”. After pausing for any objections, the chair states, “**As there are no objections, these items are adopted.**”*



MINUTES

BOARD OF TRUSTEES MEETING

Auxiliary Services Building, #111
620 W. Kellogg Road, Bellingham, WA 98226
Wednesday, April 17, 2013
2:00 p.m.

CALL TO ORDER Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:02 p.m. Present in addition to the chair were trustees Sue Cole, Steve Adelstein, Chuck Robinson, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Lisa Wochos, Assistant Attorney General; Vivian Hallmark, WFSE Representative; Britton Johnson, ASWCC President; and Keri Parriera, Executive Assistant to the President.

TOUR OF BUILDING

The meeting began with Brian Keeley, Senior Director of Facilities and Operations, providing a guided tour of the Auxiliary Services Building. At the conclusion of the tour, trustees and attendees resumed their seats in room # 111.

INTRODUCTION OF GUESTS

- President Kathi introduced Felia Jett, one of Whatcom Community College's nominees to the All Washington Academic Team. Ms. Jett spoke of her time at Whatcom and about her future goals.
- Brian Keeley introduced Jonah Stinson who holds the new position of Emergency Preparedness and Safety Manager. This position is jointly funded and shared between WCC, BTC and WWU. Jonah spoke about his background and as his assignments with the colleges and university.

ACTION TO ACCEPT AGENDA

- Trustee Tim Douglas moved to approve the meeting agenda as proposed. It was seconded by Trustee Chuck Robinson, and the **motion was approved unanimously**.
- Trustee Barbara Rofkar announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- ➔ “The Crystal Ball: Marrying Workforce Needs, Economic Trends and Professional Technical Programs” (*Goal 1: Expand opportunities for students to achieve their potential --1.1. Increase student achievement in transfer and career preparation*) –Janice Walker, Workforce Education Director

Janice presented a PowerPoint on the Professional/Technical programs offered at WCC and answered questions posed by the trustees.

CONSENT AGENDA

➔ Consent Agenda (Calendar)

- a. Minutes of the March 14, 2013, Board of Trustees Meeting.

Chair Rofkar stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

PRESIDENT’S REPORT

- ➔ President Kathi acknowledged the excellent successes accomplished by Kris Baier and his staff in their work with our student government leaders and student athletics. The Northwest Athletic Association of Community Colleges (NWAACC) recently recognized WCC student athletes for earning the highest GPA averages within the system.

Additionally, WCC student leaders are continuing their leadership service at transfer universities. Jarred Tyson, a recent Whatcom transfer to WWU, served as this year's AS Club Coordinator and was elected the Associated Students Vice President for Activities for the 2013-2014 academic year.

- ➔ President Kathi, Vice President Trish Onion, and Dean Ed Harri attended a recent meeting of the Northwest Higher Ed Consortium at BTC. Of interest was the work in sustainability that the subcommittee is accomplishing. The group is planning a Sustainability Conference for February 2014, in Bellingham. WCC faculty member Bob Riesenberg has been instrumental in planning and organizing this event. BTC announced its increased emphasis on transfer courses and degrees.
- ➔ Recent word from Wayne Doty, SBCTC Capital Budget Director, indicates that the State House proposed budget cuts funding of all capital projects, which would affect our Learning Commons predesign and design project. President Kathi has been in contact with our local legislators regarding this sensitive issue. Another sensitive bill seeks a 20% surcharge on International student tuition.
- ➔ Two invitations were distributed to the trustees.
 - April 27, 10 a.m-12:30 p.m. at the Guru Nanak Gursikh Temple in Lynden to celebrate Vaisakhi (Khalsa Foundation Day). Satpal Sidhu, one of our WCC Foundation Directors, is the spokesperson for the Sikh Temple.
 - June 16, 6-9 pm at the Squaticum Boathouse to bid farewell to our NWCCI international grant students.

- President Kathi will be attending two conferences in San Francisco beginning on Friday. At the American Association of Community College (AACC) convention, she will be attending commission and council meetings, presenting a full-day workshop on diversity and leadership, presenting with Jan Yoshiwara on the SBCTC efficiency study, and serving on a panel on Women and Higher Education Leadership. After the AACC convention, Kathi will present a half-day workshop for the annual Asian Pacific Americans in Higher Education (APAHE) conference. On her return to Washington State, President Kathi proceeds directly to the April WACTC meeting.

REPORTS

➤ **ASWCC** – Britton Johnson, President

- Britton introduced himself as the newly elected President of the ASWCC. Brian Gonzalez replaced Britton as the Executive Vice President and serves as the interim Chair for Budget and Finance.
- The ASWCC is beginning work on the associated students proposed budget for 2013-14, and is also continuing revisions to the bylaws.
- A Civics Week is being held in May, focusing on voter registration. The Council is working with the Whatcom Auditor's Office to secure a ballot box location on campus.
- A suicide prevention focus is coming soon, along with other wellness events. The Council is also recruiting teams for the annual Ski to Sea race, parade, and festival.

➤ **WSEA** – Vivian Hallmark, Representative

- Vivian reported that the classified union supports the proposed contract and health benefits.
- Vivian announced that a new representative will take her place as she is retiring in May. The Board thanked her for her years of service and representation to them.

➤ **Administrative Services** – Nate Langstraat, Interim Vice President

- Nate reported on the consulting firm interview process for the Learning Commons building project. The committee selected the firm of Schreiber Starling & Lane Architects.
- The college will soon begin soliciting community feedback regarding student housing issues.
- Each of the three proposed legislative operating budgets include restoration of the 3% wage cut for the classified union employees.

➤ **Educational Services** – Trish Onion, Vice President

- Trish echoed President Kathi's praise of the work of the student life staff. The Council created a brochure to assist in recruiting high achieving students for student government positions.
- Trish volunteered for training on the SBCTC capital projects scoring process.
- Trish spoke about the Educational Services work group's discussion on competency-based curriculum.

- **Instruction Office** – Ron Leatherbarrow, Vice President
 - nothing to add.
- **Advancement/Foundation Office** – Anne Bowen, Executive Director
 - Anne spoke about the 45th Anniversary Event on May 3 and encouraged the trustees to attend, if possible.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- Trustee Tim Douglas reported on the planning for the TACTC Convention, May 16-17; invitations are going out soon. The theme is “envision,” aligning the efforts of community colleges with the economic development in Washington State.
- **Board Summer Retreat Date**
 - The tentative dates of August 13-16 were discussed. The consensus is that Tuesday and Wednesday are the best dates. Keri was asked to confirm the dates.
 - The board agreed to cancel the work session scheduled for the May 8, Board of Trustees meeting. The regularly scheduled board meeting will now begin at 2 p.m. on that day.
 - Trustees Tim Douglas and Sue Cole are working with Mary Vermillion to draft a letter to the Bellingham Herald in support of legislative funding for higher education.
 - The State Senate today confirmed the trustee reappointment for Sue Cole.

PUBLIC COMMENT

- Chair Rofkar called for public comment. There was none.

BREAK

- The meeting recessed for a five-minute break at 4:05 p.m. The meeting reconvened into open session at 4:10 p.m.

EXECUTIVE SESSION

- At 4:10 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 20 minutes “(g) ...as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining....”
- Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Human Resources Director Becky Rawlings and Assistant Attorney General Lisa Wochos.

The Executive Session adjourned at 4:30 p.m. and the Board reconvened into open session at 4:30 p.m.

ADJOURNMENT

- There being no further business, the meeting adjourned at 4:30 p.m.



WINTER QUARTER 2013 GRADUATES

The attachment contains the recommended Winter Quarter, 2013 graduate degrees, certificates and diplomas as confirmed by the WCC Registrar and recommended by the President.

Suggested Motion:

Move to award the recommended Winter Quarter 2013 graduate degrees, certificates and diplomas as confirmed by the WCC Registrar and recommended by the President, and authorize the President to append the list of names to the minutes.

WHATCOM COMMUNITY COLLEGE

WINTER GRADUATES

March 22, 2013

ASSOCIATE IN ARTS AND SCIENCES (HONORS PROGRAM)

Szu-Yu Chou (With Honors)
Sandra M. Coughlin (With Honors)
Michael J. Johnston (With Honors)

Angela J. O'Brien (With Honors)
Tiana S. Powell (With Honors)
Jeffrey M. Pressley (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Grace L. Adams (With Honors)
Kayla L. Adkins (With Honors)
Alexandra N. Agosta
Zachary D. Ahrens
Susan Alderton-Bingham (With Honors)
Olga M. Alter (With Honors)
Morgan M. Anderson
Jesmine B. Argente
Aaron A. Arroyo
Cassie Ann Atkinson
Laurie D. Baker
Janelle A. Barton
Sarah M. Benne (With Honors)
Jeremy D. Bergevin
Amanda B. Biehle
Danielle R. Blackburn
Wade R. Bofito
Kamaljit K. Brar
Haley J. Brown
Patricia J. Bryant (With Honors)
Joseph A. Campos
Bailey A. Carrell
Thomas M. Carrillo
Patrick A. Cassidy (With Honors)
Jennifer L. Castleman (With Honors)
Katya L. Cessaro
Christopher S. Chartier (With Honors)
Sarah B. Chase
Jennifer Chejfec
Sam C. Clitheroe
Ryan L. Cullup (With Honors)
Caitlyn J. Daniels
Dillon C. Davis (With Honors)
Elizabeth A. Davis
Stacylynn M. Deboer (With Honors)
Shannon E. Deem (With Honors)
Danielle A. DeLisle (With Honors)
Emily K. Dickson
Jodi L. Drost (With Honors)
Suzanne M. Dubois (With Honors)
Christina M. Duim
Nisha R. Ellingson

Kristen L. Elsbree
Kaitlyn M. Enberg
Robert S. Espinoza
Demian E. Estrada
Dylan Z. Estrada
Kenneth W. Exelby
Kelly R. Ferguson
Ariel K. Fisher (With Honors)
Nelson R. Fitzsimmons
Sarah N. Foss
Daniel A. Galt
Taylor R. Garrod (With Honors)
Kamron M. Gifford
Nick Gonzales-Malven
Daniel J. Gorze
Chase D. Griffin
Bryan C. Gutierrez
Jennica J. Hampton (With Honors)
Brent J. Hanko
Earl T. Hay
Emily M. Heemstra
Trevor J. Helms
Jon-Olaf P. Hendricks
Courtney A. Hicks
Jesse A. Holliman
Corianne A. Holquinn
Christina M. Hornett (With Honors)
Kayly Jo Hoyer
Colby R. Hunt
David A. Huss (With Honors)
Youngjin Hwang
Daniel R. Jacox
Jessica S. Jenson
Megan K. Jipson
Colin M. Johnson
Landi M. Johnston
Elisabeth L. Jones (With Honors)
Hannah S. Jones
Nick E. Juenemann
Daylon S. Karamatic
Michael C. Keck (With Honors)
Alex D. Kimbler

Keith R. Klapperich
 Elana J. Knutzen (With Honors)
 Bentli P. Krauland
 Candace R. Lavigueure
 Joshua M. Lavigueure
 Mitchell W. Lee
 Amelia M. Lemon
 Jose F. Lemus
 Sharon A. Leque
 Emily R. Lester
 Debrina M. Lipp (With Honors)
 Eric T. Litchfield
 Levi W. Lott
 Kaleb D. Lybecker
 Jessica A. Magee (With Honors)
 Dona Mahmoudian
 Kellen McCullough
 Kori M. McKenzie
 Markus N. McLeod
 Ryan A. Minson
 Ross C. Moody
 Crescent A. Munsen
 Asalia A. Nolasco
 Olivia C. Ohls (With Honors)
 Kelsey J. Oiness
 Ashlie B. Olson
 Madison B. Olson (With Honors)
 Jacquelyn J. Osti
 Veronika L. Pajnogac (With Honors)
 Bree A. Park (With Honors)
 Brandyn L. Pedersen
 Lisa M. Perry (With Honors)
 Carson K. Ramos
 Joan L. Ramos (With Honors)
 Connor W. Reeves
 Carly R. Reichlin
 Baepaetele V. Rista
 Carter P. Roberts
 Tammy Robertson-Jimmy
 Leigh J. Robinette

Paul D. Rugg
 Juliana B. Salmonson
 Kamalvir K. Sanghera
 Matthew D. Schvaneveldt
 Jacqui Shaffer
 Stephanie R. Shellito
 Tim A. Shelton (With Honors)
 Devon E. Short (With Honors)
 Jake B. Siewert
 Ruth E. Simmons (With Honors)
 Sonya S. Singh
 Josip Slipcevic
 Ezra M. Smith (With Honors)
 Chris O. Statzel
 Brooke M. Steinberg (With Honors)
 Dylan S. Sutherland
 Nicholas L. Swier
 Garrett H. Tetrault
 Benjamin H. Thompson (With Honors)
 Darryl K. Trainor
 Annette A. Trenka
 Matt R. Univer
 Joy N. Vanassche
 Adrian H. Vandriel
 Angel A. Vantrease (With Honors)
 Rebecca J. Wagner (With Honors)
 Marta C. Wambaugh
 Jing Jing Wei (With Honors)
 Brandon A. Welch
 Myles W. West
 Amanda S. Westby (With Honors)
 Ashley C. Wheeler
 Benjamin T. White (With Honors)
 Keith C. Wiley (With Honors)
 Matthew A. Wong (With Honors)
 Emma C. Woods
 Wen-I Wu (With Honors)
 Elizabeth H. Wykes
 Marco A. Zamora
 Jennifer E. Zender

ASSOCIATE IN LIBERAL STUDIES

Emily M. Breen
 Amber S. Bryson
 Breanna C. Hale
 Sara D. Hansen (With Honors)

Amanda L. Haslip (With Honors)
 Lindsey K. Helms
 Elisha A. Nelson (With Honors)
 Jacqueline L. Strauch

ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION

Elisha A. Nelson (With Honors)

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

Sara D. Hansen (With Honors)

Amanda L. Haslip (With Honors)

Jieun Kim
Habiba Sial

Zachary J. Zapata

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION

Quincey M. Anderson
Merrilee R. Beck
Heather Bowen (With Honors)

Jamie L. Feller (With Honors)
Irina A. Spingola (With Honors)
Maria J. Zamudio

ASSOCIATE IN SCIENCE MASSAGE PRACTITIONER

Daniel C. Sweet

ASSOCIATE IN SCIENCE MEDICAL ASSISTING

Amber E. Crane (With Honors)
Jeraldine S. Faatili
Deanna Fisenko
Irina P. Pasechnik (With Honors)

Charlotte A. Rushton (With Honors)
Carla G. Vandyk (With Honors)
Linda L. Wheeler-Rose (With Honors)

ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT

Tyler R. Thompson (With Honors)

CERTIFICATE ACCOUNTING

Jennifer L. Kiefer

CERTIFICATE EDUCATION PARAPROFESSIONAL

Kanwaljit K. Gill

CERTIFICATE MEDICAL ASSISTING

Sarah E. Chambers

Linda L. Wheeler-Rose

CERTIFICATE MEDICAL FRONT OFFICE RECEPTION

Candace R. Lavigueure

HIGH SCHOOL DIPLOMA

Morgan M. Anderson
Lucy S. Brinn
Landon S. Elenbaas
Earl T. Hay
Juliana B. Salmonson

Sonya S. Singh
Dylan S. Sutherland
Adrian H. Vandriel
Rebecca J. Wagner
Carla A. Widman

DRAFT
Whatcom Community College
RESOLUTION AUTHORIZING
CONTINUATION OF 2012-13 OPERATING BUDGET

Resolution No. 13-01

WHEREAS, the Washington State Legislature is expected produced a state budget at the close of its special extended session on June 11, 2013, which is anticipated to be signed by the Governor;

WHEREAS, the State Board for Community and Technical Colleges, delegated with the authority to allocate and disseminate the state budget to the community and technical colleges, plans to provide the allocation to Whatcom Community College on or after it is approved at their next SBCTC Board meeting;

WHEREAS, an extension is being requested by the College Budget Review Committee, as it is the judgment of the College administration that the proposed 2013-2014 Whatcom Community College Operating Budget cannot be formulated and presented for review until after the June 12, 2013 regularly scheduled Board of Trustees meeting. Additionally, the campus community will require an opportunity to thoroughly evaluate and respond to the proposed College Operating Budget, and the Trustees will require time for analysis and review subsequent to the first reading of the proposed 2013-2014 Operating Budget at the July 10, 2013, Board of Trustees meeting;

THEREFORE, BE IT RESOLVED, that since the Board of Trustees is unable to adopt a 2013-2014 Whatcom Community College Operating Budget prior to June 30, 2013, the Board hereby authorizes the College President to proceed with normal operations of the College using available funds or legislative appropriations until September 1, 2013, or until formal adoption of the 2013-2014 College Operating Budget by the Board of Trustees, whichever event occurs first.

APPROVED in the regular meeting by the Board this 12th day of June, 2013.

Board of Trustees
Whatcom Community College

By: _____
Barbara Rofkar, Board Chair

Suggested Motion

Move to approve Resolution 13-01, which authorizes the College President to proceed with normal operations of the College using available funds or legislative appropriations until September 1, 2013, or until formal adoption of the 2013-2014 College Operating Budget by the Board of Trustees, whichever event occurs first.

TO: Board of Trustees

FROM: Patricia Onion, Vice President of Educational Services

DATE: May 30, 2013

RE: Proposed ASWCC Bylaws

The executive council of the Associated Students of Whatcom Community College (ASWCC) completely rewrote the ASWCC Bylaws after carefully reviewing the best bylaws used by associated students of other Washington community and technical colleges. It was a top priority of the student leaders to overhaul their current bylaws to improve the structure and function of the ASWCC. Highlights from the new bylaws include:

- Leadership structure resembles the structure used by other colleges;
- Job descriptions and compensation are well-defined;
- Leadership positions are selected by a committee, rather than elected;
- Student accountability and dispute resolution is clearly outlined.

This project began during winter quarter and the new bylaws represent many hours of research and collaboration by student leaders and their advisors. The WCC President's Cabinet and Lisa Wochos, AAG, have reviewed the draft bylaws and all recommendations have been incorporated into this document. The ASWCC approved the proposed bylaws on May 23, 2013, and the student leaders are looking forward to approval by the Board of Trustees.

Suggested Motion

Move to approve the proposed ASWCC Bylaws
as submitted.

MEMORANDUM*Associated Students of Whatcom Community College*

TO: Board of Trustees

FROM: ASWCC Student Council

DATE: May 30, 2013

RE: 2013-2014 Service and Activity Fee Budget

The 2013-2014 Service and Activity (S & A) Fee Budget has been developed by the ASWCC Budget and Finance Committee through a process of meeting with representatives from each club and organization which requested S & A funds, carefully evaluating all requests, and balancing proposed expenditures with the estimated resources available.

A written budget narrative will be added prior to the review by the President's Cabinet on June 4. On June 6, 2013, the ASWCC will vote on this S & A budget. Pending ASWCC approval, this proposed S & A budget, including the budget narrative, will be submitted for Board of Trustees for review and possible approval on June 12. In approving this budget, the Board of Trustees authorizes:

- The ASWCC and the Director for Student Life to proceed with the execution of the planned program.
- The transfer of funds between budget categories as required during the fiscal year to support approved projects and activities. The Board authorizes the ASWCC Budget and Finance Committee Chair and the Director for Student Life to approve these transfers.
- The ASWCC Budget Committee and the Director for Student Life, in coordination with the College Business Manager, to adjust the estimated S&A fee revenues during the fiscal year and to allocate additional resources to the approved budget. The Board recognizes that this annual budget is a projection, and that actual revenues and expenses may vary from the projections during the execution of the budget during the fiscal year.
- Approval of the S & A Fund Balance-Future Planning included with this budget.

The 2013-2014 S & A Fee Budget is recommended to the Board of Trustees as an effective and responsible use of state educational resources.

Suggested Motion

- Move to approve the Proposed 2013-2014 ASWCC Service and Activity Fee Budget as submitted.



Reports to the Board of Trustees June 12, 2013 Meeting

➤ **ASWCC– Britton Johnson, President**

- **NEW STUDENT LEADERS 2013-2014**

Student Council, Programming and Diversity Board, and the Student Ambassadors have been working through the hiring process to identify students who will be successful next year. The executive council for the 2013-2014 year has been chosen.

- President: Lucas Nydam
- Vice President: Marco Moralez-Mendez
- Director for Operations: Alicia (Allie) Smith
- Director for Clubs and Outreach: Jessica Duncan
- Campus Leadership Coordinators: Justin Ferguson, Koran Malhotra, Abram Gates, and Alitzel X Jimenz Fonseca

The hiring process consisted of a group interview, and then a follow-up individual interview. The interviews went well and we had some great applicants that I am hopeful will create a great team for the next year. Also the 2012-13 executive team is creating "Legacy Binders" that will inform next year's executives. These will include items including important dates, when to start projects, what they projects are, and how we completed them in this school year.

- **UPDATED BYLAWS**

The bylaws for the 2013-2014 academic year have been approved by our general and executive teams as well as the Assistant Attorney General, Lisa Wochos. Morgan Cyprien, who will be presenting these, has worked on adapting the bylaws from other highly successful community colleges across the state to fit the needs of our own council. We will be presenting those at this upcoming meeting along with the 2013-2014 budget that Justin Ferguson will be presenting at this month's meeting.

- **ASWCC BUDGET 2013-14**

We anticipate the Council of Representatives will approve the ASWCC S&A budget on June 6th. Both of these tasks have been long and thought out over the whole year. The process to get this point has been straining coming with its triumphs and frustrations, like any large project is expected to have, and I congratulate the efforts of my executive team in order to bring these to a close.

- **SMOKING ON CAMPUS**

In a meeting a few weeks ago, Nate Langstraat came to hear a discussion with the council about smoking on campus. The discussion went well; however, to get the voice of a broader spectrum on campus the council decided to host a town hall meeting on the subject. We advertised to the campus at large and got a wonderful turnout to the meeting. At the meeting, notes were taken that have been sent to the Office of Administrative Services, in order to help them decide how to move the campus forward on the topic of smoking.

- **DIGITAL ACTIVITIES BOARD**

In a recent council meeting, we voted to approve a motion to support a digital board in downstairs Syre that will help clubs and organizations advertise to students on campus. The board will be

implemented over the summer and provide a way to be easily changed through the Office of Student Life in order to promote campus events.

- **ORCA DAY**

The Programming and Diversity Board has been working consistently over the past quarter to host this year's Orca Day. Orca Day will be on Wednesday, June 5th from 11am-2pm. There will be campus wide events including a performance from the Bad Tenants, tie dying t-shirts, club tables, and other fun games and activities across campus. The executive council is hosting its own table for Orca Day that is going to be promoting alcohol awareness. We will have members from the fire department there to talk with students along with some educational activities.

➔ **WCCFT—Kimberly Reeves, President**

- The faculty Union and the Administration have happily come to a tentative agreement in negotiations

WSFE – Carolyn Jovag, Representative

- The classified have nothing to report at this time.

➔ **Administrative Services—Nate Langstraat, Interim Vice President**

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - Budget development continues with maintenance levels of the operating budget and additional budget requests are being reviewed. With the legislative special session wrapping up on June 11, assuming no additional session, expenses can be aligned with viable funding sources to identify any gaps.
- **Facilities & Operations** (*5.1: Create and manage growth through fiscal, capital, technological and human resource development*)
 - Continued progress is being made on several capital-related projects. The Health Professions Education Center is currently receiving drywall and site improvement work is well under way. In addition, programs have been met with to solidify planning and coordination for the official move. Schematic designs are in final review for the Student Recreation Center remodel and an updated cost estimate is being prepared. Schreiber Starling and Lane have been selected as the consultant for the Learning Commons project and a kick-off meeting is being planned for early July.
 - With Jonah Stinson's appointment to the shared Emergency Preparedness & Safety Manager position in April, Whatcom has set the foundation for important emergency management efforts and safety preparedness for the campus community.
 - BTC and Western Washington University have continued the collaboration with our Copy Center. With the recent donation of a large format laminator, increased jobs coming in from Western Washington University are expected.
- **Conference & Event Services** (*3.1.2 Expand partnerships with community and business organizations. 3.1.3- Develop the College's and Foundation's community involvement and presence*)
 - The Conference & Event Services (CES) office has been coordinating many large internal and external events. Some external events for April and May included a local High School Prom and the Mt. Baker Toppers.

- **Bookstore** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - Although overall sales for spring quarter were relatively flat, the Bookstore did experience its largest increase in textbook rentals. Textbook rentals increased from approximately 200 copies for the previous three quarters combined to over 400 for spring quarter alone. These rentals saved students over \$30,000 in textbook costs for spring quarter.

➤ **Educational Services—Trish Onion, Vice President**

- **Running Start** (*1.1 Increase student achievement in transfer and career preparation*)
 - The annual reception for Running Start graduates was held on Wednesday, May 29. We expect as many as 68 Running Start students will complete their degree spring or summer quarter, a new record for the program. Almost two thirds of these students will graduate with honors. Fourteen of these honor graduates have maintained a 3.9 GPA, and two students have a perfect 4.0 GPAs.
 - Two of our graduates are homeschooled students who engaged in high school athletics, and were named by the Bellingham Herald as Athlete of the Year. Patrick Gregory, swimming. Rachel Albert, basketball. Both will graduate with honors.
- **Student Life** (*1.4 Introduce new opportunities for student learning and engagement*)
 - The Office of Student Life is considering an overnight leadership retreat that would involve all student leaders in the ASWCC (Student Council Executives, Programming and Diversity Board, and WCC Ambassadors).
- **Outreach and First Year Experience (FYE)** (*3.1 Increase College stature as a community and educational partner. 1. Expand opportunities for students to achieve their potential*)
 - Recruiting and outreach is actively connecting with prospective students in the community. One hundred and six students attended the Whatcom Wave new student orientation, the highest ever for the spring quarter. This is the sixth year of conducting the Whatcom Wave; 774 new students participated this year, which represents a 26% increase over last year.
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➤ **Instruction—Ron Leatherbarrow, Vice President; Ed Harri, Dean for Instruction; Janice Walker, Workforce Education Director**

- **Achieving the Dream** (*1.1 Increase student achievement in transfer and career preparation, 1.4 Introduce new opportunities for student learning and engagement*)
 - Our Achieving the Dream coaches visited on May 13 and 14, and we had a busy schedule for them containing meetings with faculty and staff and a data workshop presented by Ed Harri and Anne Marie Karlberg. The visit went well and helped advance much of the work over a two-day period. The College is currently reviewing student achievement data to establish baseline measures as interventions are being implemented this year and next. As part of this AtD work, 60 faculty will be participating in a workshop facilitated by representatives from Patrick Henry Community College on active and collaborative learning. This two-day workshop will be held on June 17 and 18.
- **Approved Cybersecurity Degree Pathway to WWU** (*1.1. Increase student achievement in transfer and career preparation; 3.1. Increase College stature as a community and educational partner; 3.2 Lead collaborative efforts with other educational institutions; 3.3. Be an active partner in economic development*)
 - On May 6th WWU's faculty senate approved the Computer Information Systems Security degree at WWU which completes the four-year pathway from WCC's new Cybersecurity Associate in Applied Science–Transfer degree. This action meets one of the initial major milestones of WCC's capacity building grant funded by the National Science Foundation. All 91 credits from WCC's Cybersecurity degree will be accepted so that students can transfer in to WWU's program as juniors. A formal

articulation agreement, press releases, related marketing materials, and student outreach communications are under development. Students can formally enroll in the new degree at WCC as of Fall 2013, although many may already be working on coursework that already is offered in our CIS program; WWU will begin developing curriculum for new courses this summer and start accepting students Fall 2014.

- **Professional Technical Programs** (*1.1 Increase student achievement in transfer and career preparation, 1.3. Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement*)
 - Professional-technical program faculty and staff completed several outreach workshops for middle and high school students over recent months.

➔ **Foundation and College Advancement – Anne Bowen, Executive Director**

- **Foundation** (*3.1.3 – Develop the College's and Foundation's community involvement and presence; and 5.2.3 – Contribute to fiscal stability through entrepreneurial activities and efficiencies*)
 - **May 2013 Gifts** – Draft reports for May 2013 show we received 71 gifts totaling \$19,129.
 - **2012-13 Year to Date** - We have received \$201,668 in gifts, pledges and sponsorships as of 5/28/2013. This is compared to \$139,487 received for the entire 2011-12 fiscal year.
 - **Multi-year Contributions** - Expected revenue for future years from multi-year pledges total another \$139,750.
 - **Planned Giving** – A cumulative total of \$2,490,000 has been committed in legacy bequests so far, including \$1,520,000 committed during this fiscal year.
 - **Foundation Events:**
 - Thursday, June 6th 6:30pm – Honors & Awards Ceremony
- **Communications, Marketing and Publications**
 - **Community Outreach**
 - PIO shared a Whatcom update with the North Sound Democratic Club at their April 12 lunch meeting
 - **Advertising**
 - Bellingham Herald (45th Anniversary Event)
 - WTA Transit Advertising (I Am Whatcom)
 - Bellingham Herald (I Am Whatcom – main paper and Ski to Sea insert, Summer Enrollment)
 - Mount Baker Experience (I Am Whatcom)
 - Lynden Tribune (Running Start)
 - Western Front (Summer Enrollment)
- **Press Releases/Media Relations – Summary/Highlights Of Media Coverage** (*3.1.3 - Develop the College's and Foundation's community involvement and presence*)
 - WCC in the News
 - [All-WA Academic Team](#), 4/8, Bellingham Herald
 - [Whatcom People: Students named to Dean's List at Whatcom Community ...](#), 5/2, Bellingham Herald
 - [Whatcom Community College celebrates 45 years](#), 5/3, KGMI
 - [Whatcom Prepares Students \(Op-Ed\)](#), 5/6, Bellingham Herald
 - [Washington's Secretary of State visits Bellingham campuses](#), 5/7, KGMI
 - [ebay Sales Topic of New WCC Community Classes](#), 5/17, BBJ Today
 - [IT Security Vital in Digital Age, says WCC Educator ...](#), May BBJ, 5/20 BBJ Today
 - [WCC Offers Support to Veterans \(Op-Ed\)](#), 5/27, Bellingham Herald

- **Additional media outreach**

Press releases, public service announcements and an ongoing list of news articles can be found at www.whatcom.ctc.edu/news.