

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Thursday, November 13, 2014

12:00 p.m. Work Session

2:00 p.m. Board Meeting

Lunch was served from 12:00 p.m. – 12:30 p.m.

- **WORK SESSION CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees work session to order at 12:30 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, and Sue Cole, constituting a quorum. Steve Adelstein was absent. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; John Baker, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

WORK SESSION

- Open Public Meeting Act Training
 - Melissa Nelson, Assistant Attorney General, provided the required training to board members.

BREAK

- The meeting was adjourned for a 10 minute break at 12:50 pm.
- The meeting was reconvened at 1:00 pm.

WORK SESSION (continued)

- Intercultural Initiatives Update – Presented by Betsy Hasegawa, Director for Intercultural Affairs and Leadership (Goal 4: Advance the College as a more diverse learning community.)

Betsy Hasegawa provided an update of intercultural activities included:

- New Intercultural Center in Syre Student Center
- Collaborations with community stakeholders
- Training and development opportunities for student and staff
- Upcoming events

Hasegawa introduced a panel of students who discussed the positive impacts of the new Intercultural Center on their experiences at Whatcom.

- Daniel (Dee) Jean-Baptiste, VP of the Ethnic Student Association (ESA)
- Alan Alatorre, works in the Intercultural Center, Student Ambassador, member of the ASWCC Social Justice, Equity, and Pluralism Committee, member of Latino Leadership Club (LLC), and ESA
- Alexandra (Andra) Nordin, ASWCC Senator, Student Ambassador, member of LLC, math tutor (working in the Intercultural Center)
- Jonathan Boe, Programming and Diversity Board, member of ESA, and Global Citizens Association (GCA)
- Marco Morales, works in the Intercultural Center, member of LLC and ESA, past ASWCC VP

- ➔ **MEETING CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, and Sue Cole, constituting a quorum. Steve Adelstein was absent. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; John Baker, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Chuck Robinson moved to approve the meeting agenda as proposed. It was seconded by Trustee Sue Cole and the **motion was approved unanimously**.
- ➔ Trustee Tim Douglas announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF NEW EMPLOYEE

- ➔ The following new staff from Administrative Services were introduced.

Gail Bruun, Fiscal Specialist 1
Jennie Sabine, Fiscal Specialist 1
Cameron Gridley, Mail Carrier Driver
Danielle Whiworth, Digital Printing Operator
Drew Oaksford, Maintenance Mechanic 1
Eugene Khizhnyak, Software Developer and Integrator

- ➔ President Kathi introduced Corrinne Sande, CIS faculty, and asked to talk about Whatcom recent re-designation by the National Security Agency and the Department of Homeland Security as a National Center of Academic Excellence in Information Assurance/Cyber Defense.

CONSENT AGENDA

➔ Consent Agenda (Calendar)

- a. Minutes of the October 8, 2014, Board of Trustees Meeting (Attachment A)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION

➔ Adoption of Revised 2015-16 Academic Calendar

- Trustee Barbara Rofkar moved to approve the 2015-16 academic calendar as recommended by College leadership and College Council. The motion was seconded by Trustee Robinson.

➔ Board of Trustees 2014-15 Work Plan

- Trustee Robinson moved to approve the 2014-15 Board of Trustees Work Plan. The motion was seconded by Trustee Cole and the **motion was approved unanimously.**

➔ Support for new Bachelor of Applied Science (BAS) in IT Networking

Trustee Rofkar moved to approve WCC's intent to 1) seek IT networking BAS degree approval from SBCTC and 2) submit a Substantive Change proposal to NWCCU to offer the new BAS degree level. The motion was seconded by Trustee Cole and the motion was approved unanimously.

PRESIDENT'S REPORT

- ➔ Lucas Nydam, ASWCC President, was scheduled to be a panelist at an event at University of Washington sponsored by the Seattle Times -- "Education Lab with the U's Dream Project to present Storytellers: How I got into College." He shared his story on how he overcame obstacles to get into college.
- ➔ WCC student, Wilson Kain, was selected as a 2014 Coca Cola Leaders of Promise Scholar. This scholarship program provides Phi Theta Kappa members with financial resources to help defray educational expenses while enrolled in associate degree programs. Kain is enrolled in the cybersecurity transfer degree program.
- ➔ Jackson Pennell, a WCC transfer student currently enrolled in UW Engineering program, has accepted employment with Phillips 66 in Ferndale, contingent upon graduation. He will

commence employment in the summer of 2015 as a Maintenance Engineering with a starting salary above \$90,000, along with a \$5,000 bonus for early acceptance. He is the son of WCC staff, Sheila Pennell.

- WCC receive two bronze and two silver District Medallion Awards from the National Council for Marketing & Public Relations (NCMPR).
- The accreditation visit from Accreditation Commission for Education in Nursing occurred on October 24, 2014. The chair of the review team remarked at the exit report being impressed by the college's support of the program, the community's support, the quality of our faculty, student support services, quality and cooperation of our partner clinical site, student achievements and the hard work of the nursing faculty and staff. The report goes to the Board of Commissioners in mid-March with the final decision in mid-April.
- President Kathi recently visited two universities in Japan: Daito Bunko University and Kanda University. Both universities have had strong relationships with Whatcom since 2006.
- At a recent WACTC meeting, presidents had in depth discussions on allocation formula. Other discussion topics include student achievement awards, international students, and legislative priorities.

Whatcom's 2013-14 Student Achievement award compared to 2012-13:

- WCC's number of countable students was down by 3.8%
 - WCC's total points were up by 4.7% (note: total points for the system was down by 2.5%)
 - WCC's points/student were up by 8.9%
- The Northwest Higher Education Coalition is hosting a Legislative Luncheon on December 8 at the Holiday Inn in Everett. The purpose of the luncheon is to have a conversation with area legislators how public higher education supports and serve the needs of Washington State.
 - President Kathi is scheduled to be a panelist at the upcoming Diversity Career Fair in Everett.
 - Upcoming events:
 - International Country Fair – November 19, 11 am to 1:30 pm at Syre Student Center
 - Winter Pinning Ceremony – December 2, 6:00 pm at Syre Student Center
 - Winter Holiday Luncheon – December 3, 11:30 am – 1:30 pm at Syre Student Center

REPORTS

- **ASWCC** –Lucas Nydam, President
 - Funding for the voting ballot box has been approved. The ballot box will be located by Heiner Center.
 - ASWCC organized a moment of silence in support of Marysville Pilchuck High School and to honor the victims.
 - Nydam announced he will be leaving Whatcom at the end of the fall quarter.

➔ **Administrative Services – Nate Langstraat, Vice President**

- The State Board requested individual colleges provide Financial Statement Training to their boards. A Financial Statement Training our board is planned for the February Board of Trustees meeting.

DISCUSSION/TACTC/ITEMS OF THE BOARD

➔ **Revised Board Meeting Dates for Calendar Year 2015**

- A revised board meeting schedule for calendar year 2015 was presented to the board.

➔ **TACTC Fall Conference – November 14, 2014**

- Chair Douglas and President Kathi are scheduled to attend this conference.

➔ **ACCT in Chicago Update – October 22-25, 2014**

- Trustee Cole shared that this conference was the best ACCT conferences she has attended.
- President Kathi noted that Emily Yim has been elected to serve as the Secretary/Treasurer, on the ACCT Board.

- ➔ The College received a number of outstanding nominees for Transforming Lives award. trustees Cole and Rofkar are in the process of reviewing the nominations. Trustee Robinson moved to give trustees Cole and Rofkar the authority to make the final selection. The motion was seconded by Chair Douglas and the motion was unanimously passed.

PUBLIC COMMENT

- ➔ Chair Douglas called for public comment. There was none.

EXECUTIVE SESSION

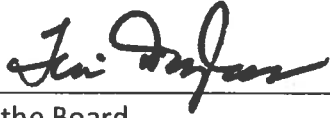
- ➔ At 3:10 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 25 minutes to “(b) ...to consider the selection of a site or the acquisition of real estate or purchase....”

Chair Douglas announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.

- ➔ The Executive Session adjourned at 3:35 p.m. and the Board reconvened into open session at 3:35pm

ADJOURNMENT

➔ There being no further business, the meeting was adjourned at 3:39 p.m.



Chair of the Board

12-10-14

Date



President and Secretary of the Board

12-10-14

Date