

# Whatcom

## COMMUNITY COLLEGE

### MINUTES

#### BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, December 10, 2014

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:05 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, and Steve Adelstein, constituting a quorum. Trustee Sue Cole was absent. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; John Baker, Interim Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

#### **ACTION TO ACCEPT AGENDA**

- Trustee Chuck Robinson moved to approve the meeting agenda as proposed. It was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously**.
- Chair Tim Douglas announced that there is a designated time for public comment on the agenda.

#### **INTRODUCTION OF TRANSFORMING LIVES NOMINEE**

- Trustee Rofkar introduced Sukhdip Singh, Whatcom Community College student nominee for Transforming Lives. Singh thanked the trustees, College leadership, and staff for providing him the opportunity to have a voice on behalf of underrepresented students. He believes the support he received at Whatcom will help him achieve his academic and personal goals.

#### **INTRODUCTION OF NEW EMPLOYEES**

- New employees in Student Services were introduced.
  - Yusuke Okazaki, Academic Advisor for Transitional Programs, Entry & Advising
  - Laurie Comley, Program Specialist 2, Financial Aid
  - Chris Bouchard, Assistant Financial Aid Director, Financial Aid

- Jayme Carter, Program Assistant, Financial Aid
- Amy Hammons, Associate Director Running Start
- Alicia Smith, Residence Advisor, Student Life
- Joseph Santos, Residence Advisor, Student Life
- Daniel Swigart-Harris, Program Coordinator, Running Start

## **STRATEGIC CONVERSATIONS**

### ➤ **Continuing and Community Education Program**

Janice Walker, Director for Workforce Education introduced Shandeen Gemanis who provided an overview of the activities in Community and Continuing Education.

Gemanis is a WCC alumnus and have been with the College since 1997 and managing the Community and Continuing Education program since 2012.

## **CONSENT AGENDA**

### ➤ **Consent Agenda (Calendar)**

- a. Minutes of the November 13, 2014, Board of Trustees Meeting (Attachment A)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

## **PRESIDENT'S REPORT**

- President Kathi asked Dean Ed Harri to provide an update on Strategic Enrollment Management. Dean Ed Harri provided information on the change of demographics and recent decline in enrollment. He also shared recent SEM progress and next steps.
- WCC and BTC had a joint cabinet meeting. Topics of discussion included accreditation, professional development training, student activities and leadership development, and an update on capital projects.
- Recent Events:
  - The Northwest Higher Education Coalition Regional Legislative Summit was canceled.
  - Pinning Ceremony on December 2 celebrated the achievements of Nursing Class of 2014. 10 newly graduated nurses received their nursing pins.
  - Ferndale Chamber of Commerce invited President Kathi to be the keynote at its monthly luncheon at Silver Reef Casino. She met a number of alums who gave great accolades of their time as students at Whatcom

➔ Upcoming Events:

- TACTC Winter Conference is scheduled for January 28-29.
- WCC, BTC and SVC are hosting a joint legislative reception on January 29 at 5:30 pm at the Waterstreet Café in Olympia.

## REPORTS

➔ **ASWCC** –Farhen Mansour , President

President Kathi welcomed Farhen Mansour, the new ASWCC president. Mansour said she is looking forward to introducing the new executive team to the board at a future meeting

➔ **Student Services** – John Baker, Interim Vice President

Interim Vice President for Student Services John Baker and Vice President for Instruction Ron Leatherbarrow are scheduled to meet with high school principals in the next few months in an effort to further existing relationships and explore new collaboration opportunities.

## DISCUSSION/TACTC/ITEMS OF THE BOARD

- ➔ Chair Douglas shared that he will be attending Governor Inslee’s Education Town Hall on December 15 at Newport High School and encouraged other trustee members to join him.

## PUBLIC COMMENT

- ➔ Chair Douglas called for public comment. There was none.

## EXECUTIVE SESSION

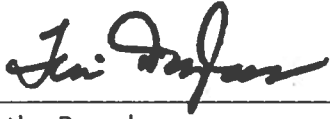
- ➔ At 3:20 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes to “(b) ... to consider the selection of a site or the acquisition of real estate by lease or purchase...” and “(g)... to review the performance of a public employee...”

Chair Douglas announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.

- ➔ The Executive Session adjourned at 3:50 p.m. and the Board reconvened into open session at 3:50 pm.

## ADJOURNMENT

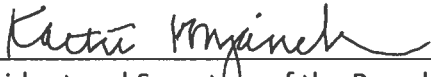
➔ There being no further business, the meeting was adjourned at 3:52 p.m.



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Chair of the Board

1-14-15

\_\_\_\_\_  
Date



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President and Secretary of the Board

1-14-15

\_\_\_\_\_  
Date