

## MEMBERS:

- **Tim Douglas,**  
Chair
- **Chuck Robinson,**  
Vice Chair
- **Steve Adelstein**
- **Sue Cole**
- **Barbara Rofkar**

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.*

**NEXT MEETING  
REMINDER  
Thursday,  
June 10, 2015**

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Strategic Conversation
  - 2015-16 Operating Budget Update (*Goal 5: Strengthen the College's ability to deliver its mission*) – Nate Langstraat, Vice President for Administrative Services
- III. Consent Agenda (Calendar) *Tab 1*
  - a. Minutes of April 8, 2015 Board of Trustees Meeting (Attachment A)
  - b. Proposed list of graduates from winter quarter 2015
- IV. Action Items
  - Proposed 2016-17 and 2017-18 Academic Calendar (First reading, possible action) *Tab 2*
  - Proposed Business DTA/MRP – Associate in Business degree (First reading) *Tab 3*
  - Proposed Nursing DTA/MRP – Associate in Nursing degree (First reading) *Tab 4*
- V. Report from the President
- VI. Reports *Tab 5*
  - ASWCC –Fahren Mansour President
  - WCCFT – Tresha Dutton, President
  - WFSE – Michelle North, Representative
  - Administrative Services –Vice President Nate Langstraat
  - Student Services – Interim Vice President John Baker
  - Instruction – Vice President Ron Leatherbarrow
  - Advancement/Foundation – Anne Bowen, Executive Director
- VII. Discussion / Items of the Board
  - ACT Spring Conference in Spokane
  - Upcoming Events
- VIII. Executive Session\*
  - (g) ... as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- IX. Public Comment
- X. Adjournment

**\*The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



**CONSENT AGENDA**

- a. Minutes of April 8 , 2015 meeting of the Board of Trustees (Attachment A)
- b. Proposed list of graduates from winter quarter 2015

**SUGGESTED RESPONSE**

*The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."*

# Whatcom

## COMMUNITY COLLEGE

### MINUTES

#### BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, April 8, 2015

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:02 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson and Steve Adelstein, constituting a quorum. Sue Cole was absent. Others present included President Kathi Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; John Baker, Interim Vice President for Student Services; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

#### **ACTION TO ACCEPT AGENDA**

- Trustee Steve Adelstein moved to approve the meeting agenda as proposed. It was seconded by Trustee Chuck Robinson and the **motion was approved unanimously**.
- Chair Tim Douglas announced that there is a designated time for public comment on the agenda.

#### **STRATEGIC CONVERSATIONS**

- **Learning Center Update** – Jason Babcock, Director for Learning Center; Sheri Winans, English Full-time Faculty and Writer Center Coordinator; Robin Preisinger, Director for English as a Second Language

A PowerPoint presentation was shared providing an overview of activities at the Learning Center. Number of students visiting the centers has grown significantly. The center is open Monday through Friday and provides online support after hours. It provides academic support in various subjects and customized service delivery to support different student population.

#### **CONSENT AGENDA**

- **Consent Agenda (Calendar)**

a. Minutes of the March 11, 2015, Board of Trustees Meeting (Attachment A)

Chair Douglas stated: “If there are no objections, this item will be adopted.” As there were no

objections, **this item was adopted.**

## ACTION

- **TAB 2 -- Proposed change to Degree Requirements for Associate in Arts and Sciences Degree (Direct Transfer DTA)**
  - Board members asked Vice President Leatherbarrow to make minor edits to clarify “Decrease distribution requirement from three areas to a choice of two from Humanities, Social/Behavioral Science, and Math/Science.”
  - Trustee Robinson moved to approve changes to Whatcom Community College’s requirements for the Direct Transfer Degree recommended by the Academic Standards Committee, the Curriculum Committee, and the Office of Instruction; with the minor edits to be provided by Vice President Ron Leatherbarrow. The motion was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously.**

## PRESIDENT’S REPORT

- Three WCC nursing students received scholarships from Washington State Nurses Foundation (WSNF) in the amount of \$1,000 each.
- Sukhdip Singh and Marco Morales, two WCC students, were honored at last month’s All Washington Academic Team Recognition Ceremony. They were each presented with a \$500 scholarship. Sukhdip Singh was presented with an additional \$1,000 scholarship for his academic achievements.
- A number of WCC staff have been invited to present at regional and national conferences, including Ward Naf, Director for Information Technology; Dave Knapp, Associate Director for Advising & Career Services; Christine Choi, Student Completion Coach; Tawny Townsend, Director for Student Access First Year Experience; and Keri Holferty, Associate Director for Access & Disability Services.
- President Kathi received a note from Lonnie Howard, president of Clover Park Technical College, thanking John Baker and Kathy Barnes for sharing best practices in Outreach, Admissions, and Advising.
- A team, led by John Baker, is working with BTC on a Title III grant from the US Department of Education.
- The College recently secured a lease with Baker Creek Apartments for additional apartment units to accommodate the growing demands from our International Program. An update on student housing will be provided to the Board at the upcoming board retreat.
- The FTE enrollment for spring quarter is down 1.5% compared to this time last year. Drop for non-payment numbers were down spring quarter compared to last year. There has been an increase in International, Running Start, and online enrollment.

- Four VP for Student Services finalists will be invited to campus for interviews mid-April.
- President Kathi is participating in two panel presentations at Asian Pacific Americans in Higher Education (APAHE) annual conference and three panel presentations at American Association of Community College (AACC) annual conference. Topics include college culture and organizational culture for new presidents; recruiting, hiring and retaining diverse leaders; advance technologic education centers; and diversity and inclusion.

## REPORTS

### ➤ **ASWCC** –Fahren Mansour, President

- Student Leading Change Conference is scheduled for May 30.
- Recruitment is underway for student senate positions and the Ambassador program.
- A number of students are attending the Legislative Voice Academy.
- ASWCC is working an initiative to incorporate WTA bus passes onto existing student ID cards and is surveying the student body to gauge interest.

### ➤ **WCCFT** – Tresha Dutton, President

- Dutton shared that she continues to meet with President Kathi on a regular basis.

### ➤ **Student Services** – John Baker, Interim Vice President

- Sukhdip Singh, WCC student, has been contacted by BTC students to help them organize a Turban Awareness Day at BTC.
- WAVE Orientation has expanded significantly since its inception in 2007. 186 students attended the first orientation. 900 students attended this quarter.

## DISCUSSION/TACTC/ITEMS OF THE BOARD

### ➤ **Dates**

- Half-day Board Retreat – May 21, 2015  
Chair Douglas asked board members to review and provide feedback on suggested topic items for the retreat.
- Two day Board Retreat – August 27 and 28, 2015  
Chair Douglas asked board members to reserve these dated on their calendar.

### ➤ **ACT (previously TACTC) Spring Conference in Spokane**

- ACT Spring conference is scheduled on May 14-15, 2015 in Spokane. Chair Douglas encouraged board members to attend if their schedules permit.

**PUBLIC COMMENT**

- Chair Douglas called for public comment. There was none.

**ADJOURNMENT**

- There being no further business, the meeting was adjourned at 3:19 p.m.

**WHATCOM COMMUNITY COLLEGE  
WINTER GRADUATES  
March 27, 2015**

**ASSOCIATE IN ARTS AND SCIENCES (HONORS PROGRAM)**

Alitzel Jimenez Fonseca (With Honors)      Tiffany Joy McGeathey (With Honors)

**ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION (HONORS PROGRAM)**

Carrie A. Swan (With Honors)

**ASSOCIATE IN ARTS AND SCIENCES**

Alicia J. Alford (With Honors)	Kenneth R. Cunningham
Luis A. Alvarez	Nathan L. Dalton
Martin Arias-Cortes (With Honors)	Brandon R. Davis
Britton D. Assink	Nicholas R. Davis
Kymberlie Atwood	Alicia P. deBont (With Honors)
Molly J. Barry	Kaycee L. Debruin
Kevin C. Barton	Zandra M. Dennis
Luba N. Baydak	Kirin K. Dhaliwal
Misun G. Bishop (With Honors)	Kellen M. Dooley
Yukimi F. Bishop	John Douglas
Nicole D. Blomquist	Hai H. Duong
Rebecca L. Boatman (With Honors)	Rachael S. Earhart
Jiramet Boonyang (With Honors)	Nicole M. Eich
Katie R. Brady	Molly C. Engle
Karlee M. Branson (With Honors)	Baily M. Entrikin
Amanda Lynn Bromley	Lori A. Epp
Cort J. Brumbelow	Frank F. Evans
Jacqueline A. Buce	Alyssa A. Fabie
Anastasia I. Buchan	Jason J. Fernando (With Honors)
Olivia R. Cain	George P. Ferran (With Honors)
Michael A. Canoy	Drew M. Fisher
Elmer C. Carampot Jr.	Carla S. Flue
Augustus P. Carbone	Sean P. Foster
Samuel P. Cashion	Melinda A. Friend (With Honors)
Austin J. Chapin	Gloria M. Garcia
Nolan R. Cheney	Jacob D. Gates
Theodore O. Crider (With Honors)	Steve R. Gelwicks
Alexander L. Crockett	Jessica L. Gillan (With Honors)
Kevin A. Croft	David A. Glessing (With Honors)

Dean T. Grubb  
Jackie A. Guthrie (With Honors)  
Stefan Hasche-Kluender  
Jake N. Hawes  
Sarah M. Hernandez (With Honors)  
Kyra N. Herzberger (With Honors)  
Rebecca A. Hoffer  
Heather R. Houston (With Honors)  
Kaitlyn N. Hull  
Jeremy W. Jensen  
Alisha N. Johnson  
Phillip J. Johnson (With Honors)  
Kimberlee D. Kamas  
Viktor Kashubin  
Mariya V. Kazantseva  
Kielan W. Kelley  
Alexander G. Kendall  
Claire S. Krause (With Honors)  
Emily R. Kruse (With Honors)  
Sean K. Kydd  
Aaron P. Lane  
Evan P. Lankford  
Kaycee L. Larson (With Honors)  
Kelsey L. Lenherr  
Daniel Litovchenko  
Stephanie D. Ma (With Honors)  
Raven A. Madison  
Monica S. Martinez  
Alex L. McClain  
Amanda N. McElroy (With Honors)  
Tammy L. Mendivil (With Honors)  
Brandon J. Minogue  
Olivia R. Molaison  
Bryan J. Murphy  
Amanda C. Murray  
Crystal G. Navarro  
Jeremiah R. Niles (With Honors)  
Amber M. O'Bryan  
Bailey M. Olson  
Mallory Opel (With Honors)  
Thomas J. Pacheco  
Christina Paliyeva (With Honors)  
Elsa L. Palmer (With Honors)  
Miguel A. Paniagua  
Briceyda Pena  
Justin J. Pennell  
James Petersen  
Kiefer M. Petterson  
Thelonious D. Purnell  
Anya J. Rest  
Rabbani Winsa Rizqi (With Honors)  
Mckenna P. Rosser  
Marina K. Sanchez  
Mark A. Santo  
Makena L. Schmidling  
Jennifer L. Schumacher (With Honors)  
Austin N. Scott  
Molly J. Scott  
Edward O. Serrano  
Amritpal S. Sidhu  
Justin P. Simmons  
Manjot Singh (With Honors)  
Jamie R. Spiller  
Rayne W. Starck  
Blair A. Stewart  
Tyler J. Stockman  
Alexander T. Straus (With Honors)  
Candace L. Sturtevant (With Honors)  
Alivia Sutisna  
Thomas R. Swan  
Glenn A. Taber  
Kyle M. Taylor  
Breanna L. Thomas  
Jody L. Thompson (With Honors)  
James R. Thornton (With Honors)  
Crystal L. Trumpower (With Honors)  
Wai Ching Tsui (With Honors)  
Alice J. Tweit  
Christian VandenHeuvel (With Honors)  
Lilia V. Varivoda (With Honors)  
Lovepreet Kaur Virk  
Rae J. Vroman  
Trang Vu  
Amy E. Wadley (With Honors)  
Drew A. Waggoner  
Yalun Wang (With Honors)  
Danelle R. Weatherby  
Jessica A. Weaver (With Honors)  
David L. Weingardt  
Timothy M. Welch  
Mckaela A. Williams  
Connor D. Wing  
Jeffrey W. Wright (With Honors)  
Kazuki Yoshida  
Kindle J. Young (With Honors)  
Stacy Ziegler (With Honors)  
Sean D. Ziniewicz (With Honors)



**ASSOCIATE IN LIBERAL STUDIES**

Katalin M. Boda	Logan C. Reed
Saila J. Bonk	Thorkild S. Rosenvinge (With Honors)
Shira A. Joy	Anna H. St. John (With Honors)
Katherine Linville-Wellman	Mary L. VanDyke (With Honors)
Jesse L. Patrick	Nicole E. Whitlow
Antonio J. Perezchica	

**ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION**

Autumn A. DiNicola (With Honors)

**ASSOCIATE IN ARTS VISUAL COMMUNICATIONS**

Jamy M. Pearson (With Honors)	Matthew W. Vogee (With Honors)
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**ASSOCIATE IN SCIENCE ACCOUNTING**

Amanda B. Albert (With Honors)	Melissa J. Sorinsin (With Honors)
Rhonda L. Lambe (With Honors)	

**ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION**

Christopher P. Hansen (With Honors)	Randi M. Slater
Rhonda L. Lambe (With Honors)	Jahnesta L. Stull (With Honors)
Roxanne Rosas	Kirk H. Van-Vuren (With Honors)

**ASSOCIATE IN SCIENCE COMPUTER INFORMATION SYSTEMS**

Ryan M. Bergsma	David Kovalenko
Jason A. Hambleton	Karen D. Owens

**ASSOCIATE IN SCIENCE CRIMINAL JUSTICE**

Paige M. Ableman	Christopher Thompson (With Honors)
Peter H. Redpath	

**ASSOCIATE IN SCIENCE HOSPITALITY AND TOURISM BUSINESS  
MANAGEMENT**

Kelsey N. Kramme (With Honors)

**ASSOCIATE IN SCIENCE PARALEGAL STUDIES**

Cheryl L. Szawicki

**CERTIFICATE ACCOUNTING**

Lin Yu Oudeans

**CERTIFICATE MASSAGE PRACTITIONER**

Jaime L. Bodven  
Amy J. Terhune

Megan A. Unrein

**CERTIFICATE MEDICAL BILLING AND CODING**

Imogene I. Martz

**CERTIFICATE MEDICAL FRONT OFFICE RECEPTION**

Stacey A. Potter

**CERTIFICATE NETWORK ADMINISTRATION**

Jason A. Hambleton

**CERTIFICATE PARALEGAL STUDIES**

Jody McNamara

**CERTIFICATE TECHNICAL SUPPORT**

Jason A. Hambleton

**HIGH SCHOOL DIPLOMA**

Yukimi F. Bishop  
Phillip J. Johnson  
Marina K. Sanchez  
Aryo Bimo Utomo  
Trang Vu

**Academic Calendar 2016-2017 - Final**

September 2016						
Su	Mo	Tu	We	Th	Fr	Sa
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August 2017						
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**Fall Quarter 2016**

3-5 Sep	Labor Day Weekend - Closed
20-Sep	Quarter Begins
14-Oct	No Classes - College Open
11-Nov	Veterans Day - Closed
23-Nov	No Classes - College Open
24-27 Nov	Thanksgiving Weekend - Closed
9-Dec	Quarter Ends
26-Dec	Christmas Holiday - Closed

**54 Instructional Days**

**Winter Quarter 2017**

2-Jan	New Years Holiday- Closed
4-Jan	Quarter Begins
14-16 Jan	Martin Luther King Jr. Weekend - Closed
18-20 Feb	Presidents Day Weekend - Closed
21-Feb	Professional Development Day Closed
24-Mar	Quarter Ends

**55 Instructional Days**

**Spring Quarter 2017**

4-Apr	Quarter Begins
27-29 May	Memorial Day Weekend - Closed
16-Jun	Quarter Ends

**53 Instructional Days**







**Summer Quarter 2017**

26-Jun	Quarter Begins
4-Jul	July 4th - College Closed
18-Aug	Quarter Ends

**39 Instructional Days**

**162 Total Instructional Days**

**170 Total Faculty Contract Days**

-  Quarter Begins
-  Quarter Ends
-  College Closed
-  No Classes - College Open
-  Faculty Work Day - No Classes
-  Employee Work Day - Closed

# Academic Calendar 2017-2018 - Final

September 2017						
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January 2018						
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May 2018						
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June 2018						
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July 2018						
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August 2018						
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**54 Instructional Days**

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**55 Instructional Days**

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**53 Instructional Days**

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**39 Instructional Days**

**162 Total Instructional Days**

**170 Total Faculty Contract Days**



Quarter Begins



Quarter Ends



College Closed



No Classes - College Open



Faculty Work Day - No Classes



Employee Work Day - Closed



## MEMORANDUM INSTRUCTION OFFICE

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TO: Whatcom Community College Board of Trustees

FROM: Office of Instruction

DATE: April 2015

RE: Recommendation for Approval of Business DTA/MRP-  
Associate in Business Degree

The Curriculum Committee has recommended approval of the proposed degree, "Business Direct Transfer Agreement / Major Related Program (DTA/MRP)-Associate in Business." Requirements for completion of the degree are specified in the attached document. The requirements conform to the DTA/MRP agreement between the State Board for Community and Technical Colleges and the participating public and independent baccalaureate institutions. This addition to WCC's degree offerings will increase options and provide a structured transfer pathway for students seeking further study in business. The degree requires no additional coursework to be developed in order to implement the degree.

Approval of this degree allows students to immediately begin their pursuit of the business transfer degree recognized and accepted by public institutions in Washington State.

**Suggested Motion:**

**Move to approve the Business DTA/MRP-  
Associate in Business degree proposal.**



**Business Administration  
Program Information Report  
DTA/MRP - Associate in Business**

The Associate in Business(DTA/MRP) degree is a statewide articulated 90 credit transfer degree agreement for business majors between the community colleges and most four-year institutions. Students will enter the four-year institution's business department at the Junior level. However, admission is not guaranteed. To earn this degree, students must complete a minimum of 90 credits numbered 100 or above as specified in the degree, and earn a minimum of 2.0 grade point average.

<b>AU / Department</b>	Business and Law	<b>CIP code</b>	52.0201 Business Administration/Management
		<b>EPC code</b>	502 - Business Administration/Management
<b>Rationale</b>	To offer a Business DTA, in which many Washington 4-year educational institutions currently recognize. Most Washington based 2-year institutions currently offer the Business DTA.	<b>Career opportunities</b>	Allows students an additional transfer alternative.
<b>Dates</b>			
<b>Requested start</b>	09/01/2015	<b>Committee approval</b>	11/20/2014
<b>Effective</b>	Fall 2015	<b>State approval</b>	

**Program outcomes and assessment**

<b>Program outcome: Graduates will be able to...</b>	<b>Course(s) that formally assesses program outcome at its highest level</b>	<b>Year of review</b>	<b>Name of the graded assignment(s) that formally assesses this program outcome at its highest level</b>
1. Demonstrate college-level abilities and knowledge in critical thinking, quantitative analysis, and applied skills.	ECON& 202 MACRO ECONOMICS.	Unknown	Unknown
2. Demonstrate ability to effectively work in groups, and communicate orally and in writing.	BUS& 101 INTRODUCTION TO BUSINESS, CMST& 220 PUBLIC SPEAKING.	Unknown	Unknown
3. Describe the social, cultural, economic and legal aspects of the business environment.	BUS& 101 INTRODUCTION TO BUSINESS.	Unknown	Unknown
4. Use appropriate technological tools to create, compile and report business information.	BUS& 101 INTRODUCTION TO BUSINESS.	Unknown	Unknown
5. Understand the ethical role of	BUS& 101 INTRODUCTION TO	Unknown	Unknown

business within a sustainable domestic and global environment.	BUSINESS, ECON& 202 MACRO ECONOMICS.		
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### Course Requirements for DTA/MRP-Associate in Business

CORE REQUIREMENTS			Credits
ENGL& 101	ENGLISH COMPOSITION I (CM) or		5
Any course designated "CC" (CM)			5
CMST& 220	PUBLIC SPEAKING (CM) or		5
Any course designated "OC" (CM)			5
MATH& 148	BUSINESS CALCULUS		5
MATH& 141	PRECALCULUS I or		5
MATH 145	ALGEBRA APPLICATIONS FOR ECONOMICS AND BUSINESS (CP)		5
Any courses designated (H,HP). -Selected from at least two disciplines -No more than 5 credits in performance/skills courses are allowed, and no more than 5 credits allowed in foreign language at the 100 level Note: Students intending the international business major should consult their potential transfer institutions regarding the level of world language required for admission to the major. Five (5) credits in world languages may apply to the Humanities requirement			15
BUS& 101	INTRODUCTION TO BUSINESS		5
ECON& 201	MICRO ECONOMICS		5
ECON& 202	MACRO ECONOMICS		5
MATH& 146	INTRODUCTION TO STATISTICS		5
10 credits physical, biological and/or earth science, including at least one lab course			10
<b>Sub-Total Units</b>			<b>65</b>
ELECTIVES/COOPERATIVE WORK EXPERIENCE			Credits
ACCT& 201	PRINCIPLES OF ACCOUNTING I		5
ACCT& 202	PRINCIPLES OF ACCOUNTING II		5
ACCT& 203	PRINCIPLES OF ACCOUNTING III		5
BUS& 201	BUSINESS LAW		5
Any general elective numbered 100 level or above. Note: Four institutions have requirements for admission that go beyond those specified above. Students can meet these requirement by selection of the elective University Course Equivalent to: -WSU(all campuses): Management Information Systems MIS250 -Gonzaga: Management Information Systems BMIS 235 -PLU: Computer Applications CSCE 120, either an equivalent course or skills test -WWU: Introduction to Business Computing Systems MIS 220.			5
<b>Sub-Total Units</b>			<b>25</b>
<b>Total Units</b>			<b>90.00</b>



## MEMORANDUM INSTRUCTION OFFICE

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TO: Whatcom Community College Board of Trustees

FROM: Office of Instruction

DATE: May 2015

RE: Recommendation for Approval of Nursing DTA/MRP-  
Associate in Nursing Degree

Whatcom's Curriculum Committee has recommended approval of the proposed degree, "Nursing Direct Transfer Agreement / Major Related Program (DTA/MRP)-Associate in Nursing." Requirements for completion of the degree are specified in the attached document. The requirements conform to the Direct Transfer Agreement template recently approved by the Board of Trustees and specified by the State Board for Community and Technical Colleges and participating baccalaureate universities. This degree will be one of the first transfer degrees in alignment with current initiatives in Washington State and nationally, and this degree facilitates the transfer agreement with nursing programs at the public universities in Washington State.

This degree will educate students to practice professional nursing within varied health care settings in collaboration with other members of the health care team and to assist individuals who experience health care problems to progress toward optimal health and wellness. The program also prepares students to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). The DTA program changes do not reduce student preparation for a nursing career that our current degree program offers, but instead provides students with the option for a more seamless and efficient transfer process to pursue a bachelor of science in nursing degree.

Approval of this degree allows Whatcom Community College to become one of the first colleges in Washington State to offer this pathway, beginning in fall quarter 2015.

**Suggested Motion:**

<p><b>Move to approve the Nursing DTA/MRP- Associate in Nursing degree proposal.</b></p>
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**Nursing**  
**Program Information Report**  
**Nursing - DTA/MRP**

The purpose of the nursing degree is to educate students to practice professional nursing within varied health care settings in collaboration with other members of the health care team, and to assist individuals who are experiencing health care problems to progress toward optimal health and wellness. The program prepares students to take the National Council Licensure Examination for Registered Nurses (NCLEX-RN). Note: NURS 100 or equivalent (WA State NAC) required for admission to the core requirements.

<b>AU / Department</b>	Health Professions	<b>CIP code</b>	51.3801 Registered Nursing
		<b>EPC code</b>	323 - Registered Nursing
<b>Rationale</b>	To promote academic progression in nursing	<b>Career opportunities</b>	Registered Nurse
<b>Dates</b>			
<b>Requested start</b>	09/22/2015	<b>Committee approval</b>	04/20/2015
<b>Effective</b>	Fall 2015	<b>State approval</b>	

**Program outcomes and assessment**

<b>Program outcome: Graduates will be able to...</b>	<b>Course(s) that formally assesses program outcome at its highest level</b>	<b>Year of review</b>	<b>Name of the graded assignment(s) that formally assesses this program outcome at its highest level</b>
1. Nursing Care is defined as the provision of safe and effective physical, psychosocial, cultural, and spiritual interventions requiring substantial knowledge, judgment, and skill. Nursing Care incorporates the principles of relationship-based and individualized care of the individual/family. This relationship is based on mutual trust and respects the individual's autonomy, values, needs, and preferences. The provision of Nursing Care includes the following: formulation of Nursing Diagnoses based on individual data and scientific principles; provision of direct care;	NURS 273 NURSING CONCEPTS WITH PRACTICUM V .	2013-14	Senior Teaching Project

<p>clinical knowledge; proficiency in numerous technical skills; supervision of other team members; maintaining and promoting health or illness prevention; and, the support of a dignified death.</p>			
<p>2. Caring &amp; Self-care are principles based on the values of kindness, concern, love of self and others, and respect for the spiritual dimension of the person. The nurse will practice in a manner which conveys a sense of personal commitment to and responsibility for the individual/family, including respect for the cultural and life-stage aspects of the individual/family. The nurse will demonstrate caring by advocating for the individual/family to promote health and choices; adhering to ethical principles; demonstrating integrity; and, acting responsibly. The nurse will extend the concept of caring to interactions with peers and coworkers. The nurse will demonstrate self-care by pursuing and advocating healthy behaviors, including reflection and self-analysis.</p>	<p>NURS 172 NURSING CONCEPTS WITH PRACTICUM I .</p>	<p>2016-17</p>	<p>Pending</p>
<p>3. Professionalism is a commitment to the nursing profession and the profession's values. Nursing's values are the basis for the nurse's professional conduct. Nursing's values are expressed in various codes of ethics, and include justice, beneficence, non-maleficence, respect for self and others, and ethical behavior. The nurse demonstrates professionalism by: reflecting on practice and clinical dilemmas in order to interpret and respond in a humanitarian way; developing personal accountability; and, engaging in life-long learning, studiously seeking new knowledge and skills.</p>	<p>NURS 273 NURSING CONCEPTS WITH PRACTICUM V .</p>	<p>2016-17</p>	<p>Pending</p>
<p>4. Communication is an interactive, dynamic process that describes the exchange of information.</p>	<p>NURS 273 NURSING CONCEPTS WITH PRACTICUM V .</p>	<p>2016-17</p>	<p>Pending</p>

<p>Communication with the individual/family and among professionals is vital to the interest of the individual/family. The nurse is an effective communicator in the written and spoken word, and has awareness of the importance of tone, cultural influences, and body language. The nurse uses effective communication techniques to: therapeutically interact with the individual/family; provide health education; completely and accurately convey information to other professionals and coworkers; establish rapport; educate; and, resolve conflict.</p>			
<p>5. Clinical Judgment is founded in scientific knowledge and personal experience, and developed in the nurse through the use of several habits of thought, observation, and reflection. The nurse will be skilled in critical thinking, creative thinking, problem solving, and reflection. Habits of thought, observation, and reflection include: analyzing situations, hypothesizing causes, and anticipating events (critical thinking); imagining solutions (creative thinking); using the nursing process (problem solving) by assessment, diagnosis, planning, implementing, and evaluating; and taking time and energy to give thought to past situations or actions (reflecting). Clinical Judgment supports decision-making.</p>	<p>NURS 273 NURSING CONCEPTS WITH PRACTICUM V .</p>	<p>2016-17</p>	<p>Pending</p>
<p>6. Collaboration is effective and collegial functioning of the nurse within Nursing and on interdisciplinary teams. The nurse demonstrates collaboration by; assuming responsibility for working with others cooperatively; using open professional communication; understanding that the individual/family is a member of the healthcare team; understanding that collaboration is essential for quality care; giving and receiving feedback; and,</p>	<p>NURS 273 NURSING CONCEPTS WITH PRACTICUM V .</p>	<p>2016-17</p>	<p>Pending</p>

supporting colleagues.			
7. Leadership in nursing is influencing others toward healthy goals and decisions. Leadership may be the supervision of others' nursing practice by teaching, motivating or directing. Leadership includes: safely delegating to others; taking a leadership role when needed; and effectively using management skills.	NURS 273 NURSING CONCEPTS WITH PRACTICUM V .	2016-17	Pending
8. Safety, for self and others, is a primary concern of every nurse. Safety broadly encompasses the principles of minimizing risk of harm, systems awareness, and proficiency with systems (including Information Technology), data-based quality assessment and improvement, and evidence-based practice. The nurse demonstrates Safety by: understanding that nursing has a legally defined scope of practice and professionally defined standards; understanding the macro and micro healthcare systems and how the components relate; managing information; using the best available evidence for practice decisions; engaging in activities to collect data, improve safety and mitigate error; and, understanding the nurse's responsibility for efficient management and use of resources.	NURS 272 NURSING CONCEPTS WITH PRACTICUM IV .	2016-17	Pending

## Course Requirements for DTA/MRP-Nursing DTA/MRP

<b>PREREQUISITES (for Special Admissions Programs)</b>		<b>Credits</b>
Must have a grade of B or better in ENGL& 101, MATH& 146, CHEM& 121, BIOL& 260, BIOL& 241, BIOL& 242 and PSYC& 200.		0
ENGL& 101	ENGLISH COMPOSITION I	5
MATH& 146	INTRODUCTION TO STATISTICS	5
CHEM& 121	INTRODUCTION TO CHEMISTRY	5
BIOL& 160	GENERAL BIOLOGY WITH LAB	5
BIOL& 260	MICROBIOLOGY	5
BIOL& 241	HUMAN ANATOMY AND PHYSIOLOGY 1	5
BIOL& 242	HUMAN ANATOMY AND PHYSIOLOGY 2	5
PSYC& 100	GENERAL PSYCHOLOGY	5
PSYC& 200	LIFESPAN PSYCHOLOGY	5
Communication Studies - courses designated OC		5
Humanities - courses designated H/Hp		10
Certification as a Washington State Nurse Assistant Certified		0
<b>Sub-Total Units</b>		<b>60</b>
<b>CORE REQUIREMENTS Area/Title: Nursing Core</b>		<b>Credits</b>
NURS 170	INTRODUCTION TO PHARMACOLOGY CONCEPTS	2
NUTR 114	NUTRITION IN HEALTHCARE I	1
NURS 171	INTRODUCTION TO NURSING CONCEPTS WITH PRACTICUM	9
PHIL 118	ETHICS AND POLICY IN HEALTHCARE I	1
PSYC 114	PSYCHOSOCIAL ISSUES IN HEALTHCARE I	1
NUTR 115	NUTRITION IN HEALTHCARE II	1
NURS 172	NURSING CONCEPTS WITH PRACTICUM I	10
PSYC 115	PSYCHOSOCIAL ISSUES IN HEALTHCARE II	1
NUTR 116	NUTRITION IN HEALTHCARE III	1
NURS 173	NURSING CONCEPTS WITH PRACTICUM II	9
PHIL 119	ETHICS AND POLICY IN HEALTHCARE II	1
PSYC 116	PSYCHOSOCIAL ISSUES IN HEALTHCARE III	1
NUTR 117	NUTRITION IN HEALTHCARE IV	1
NURS 271	NURSING CONCEPTS WITH PRACTICUM III	9
PHIL 214	ETHICS AND POLICY IN HEALTHCARE III	1
PSYC 214	PSYCHOSOCIAL ISSUES IN HEALTHCARE IV	1
NUTR 214	NUTRITION IN HEALTHCARE V	1

NURS 272	NURSING CONCEPTS WITH PRACTICUM IV	10
PHIL 215	ETHICS AND POLICY IN HEALTHCARE IV	1
PSYC 215	PSYCHOSOCIAL ISSUES IN HEALTHCARE V	1
NURS 273	NURSING CONCEPTS WITH PRACTICUM V	11
PHIL 216	ETHICS AND POLICY IN HEALTHCARE V	1
<b>Sub-Total Units</b>		<b>75</b>
<b>Total Units</b>		<b>135</b>

## Reports to the Board of Trustees May 20, 2015 Meeting

### ➤ ASWCC– Fahren Mansour, President

- The ASWCC S&A Budget Committee finalized allocations for the 2015-16 fiscal year and presented the budget proposal to the Student Senate.
- We have been recruiting heavily and are currently going through our annual hiring process to select next year’s student leaders. We received 60 applications for the 23 leadership positions within the ASWCC. The candidate pool is very strong and we are excited for next year’s team. We’re filling positions for the Executive Board, Programming and Diversity Board, and Student Ambassadors. Candidates will go through a series of group and individual interviews. We hope to have our team selected by June 5th.
- The ASWCC has been preparing for the Ski to Sea and will represent Whatcom in the parade.
- Sukhdip Singh has been working with BTC to support their May 21<sup>st</sup> Turban Awareness Day.
- Two members of the ASWCC Social Justice, Equity, and Pluralism Committee presented a workshop on Stereotypes. Another workshop on Power and Privilege is scheduled for this quarter.
- We received 21 workshop proposals for the second annual Student Leading Change Conference, which will be held May 30th. We’ve received good support from the community and have students coming from as far away as Olympic College.

### ➤ WCCFT—Tresha Dutton, President

- The faculty and administrative teams continue to meet weekly to discuss contract negotiations. Much progress has been made, although the State’s inability to finalize a budget is hindering some discussions.
- The faculty eagerly await the upcoming Vice President for Instruction campus interviews, and appreciate the opportunity to talk with each candidate individually in the faculty forum part of their campus visits.

### ➤ Administrative Services—Nate Langstraat, Vice President

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
  - The financial statement and accountability audits by the State Auditor’s Office are nearly completed. The state audit team spent nearly 7 weeks on-site, gathering data and meeting with Whatcom staff. An exit meeting is anticipated to take place by mid-May.

- The Business Office staff is preparing for year end. The current year procurement deadline has passed, and all non-essential purchasing must wait until the new fiscal year.
- Budget development for 2015-16 continues. Budget managers have submitted their requests, and the Budget Development Team is working with college leadership to continue gathering the data necessary to produce the 2015-16 budget.
- **Facilities & Operations** *(5.1: Create and manage growth through fiscal, capital, technological and human resource development)*
  - Construction documents preparation for the Phyllis and Charles Self Learning Commons continues and will be completed in July. The project has not been funded for construction in the 15-17 biennium, although at this point the final capital budget has yet to be signed. The State Board will consider funding strategies for the building (and other unfunded SBCTC projects) at their June meeting.
  - The Pavilion and Student Recreation Center continues to progress. Site work has begun. The brick exterior is complete and curtain wall is ongoing. Our selected artist, Susan Zoccola, visited the construction site on March 24 to view progress and coordinate the art installation schedule.
  - Planning is underway for projects that will be funded in the 2015-17 biennium.
  - Capital project updates and information is now located on the WCC public website at [www.whatcom.ctc.edu/news](http://www.whatcom.ctc.edu/news).
- **Emergency Preparedness & Safety** *(5.3. Promote a safe environment for teaching, learning, and working)*
  - New reporting channels are now available between Whatcom and the Department of Homeland Security. Jonah Stinson has been vetted as a Liaison Officer with the Washington State Fusion Center, which allows for direct communication and information exchange on situations or persons of concern.
  - Whatcom recently participated in the County's regional exercise for Community Points of Distribution. The campus has executed pre-planning and agreements for staging resources in a regional emergency or disaster.
  - Safety planning continues for June's commencement ceremony at Civic Field.
  - Position-specific Incident Command training courses have been developed for Whatcom's Emergency Response Team. Ideas are currently being discussed for a series of collaborative training sessions with participation from both WCC and BTC staff.
- **Conference & Event Services** *(3.1 Increase College Stature as a community and educational partner)*
  - Internally, Conference & Event Services (CES) is supporting the Diversity in Education Conference on May 15. This is a joint conference with WWU and Skagit Valley College's Centers for Excellence in Education with co-sponsorship from WCC's Prof Tech division. CES and the Commencement Committee have also been meeting and working on the planning for the 2015 Commencement Ceremony. The main vendors have been contracted; all timelines are ahead of schedule.
  - Externally, CES will provide support for the Lummi HS Prom and Bellingham Public Library's Bellingham Anime Conference. Orca Field welcomes back



Bellingham United Football Club practices and will also be the location for a Vancouver Whitecap youth tournament. The now rentable grass practice field has also seen an increase in usage.

- **Bookstore** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
  - In the 2014-15 academic year, students have saved over \$270,000 (vs. purchase price) via the Bookstore's textbook rental program. Compared to last year's totals, the Bookstore has already increased the number of titles offered and rented, the number of individual and unique students renting books, the dollar value of rented books, and overall dollar savings for students

#### ➤ **Student Services—John Baker, Interim Vice President**

- **Athletics** (*Goal 1.1 Increase student achievement in transfer and career preparation*)
  - Winter quarter grades for student athletes is a combined total of 2.98 with the volleyball team leading the pack with a team gpa of 3.45.
- **Entry and Advising** (*Goal 1.2 Increase academic support for students, Goal 1.3 Increase access for diverse and nontraditional student populations*)
  - Advisor for Transitional Programs visited 5 ABE classes to help students transition to college courses or programs. Presentation begins with an introduction of services and an explanation of different educational and career pathways available at WCC and ends with a discussion with individual students for more specific "next steps."
- **Outreach** (*Goal 1.2 Increase academic support for students, Goal 1.4 Introduce new opportunities for student learning and engagement*)
  - AmeriCorps' College Access Corps (CAC) program recently approved Outreach Services' application for a CAC volunteer, beginning August 2015. The CAC volunteer, a full-time 10-month position, will be primarily responsible for recruiting, training, and mentoring WCC students serving as "College Access Coaches" to low-income students attending Whatcom County high schools. College Access Coaches will spend at least 15 hours with high school students, assisting with college access preparation – success strategies, admissions applications, financial aid options, and more. The program also includes a visit to Whatcom's campus

#### ➤ **Instruction—Ron Leatherbarrow, Vice President; Ed Harri, Dean for Instruction; Janice Walker, Dean for Workforce Education**

- **Hiring** (*2.1 Maintain currency in college curriculum and delivery, 2.3 Improve student learning, and 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
  - **Faculty:** Searches for 3 faculty positions are progressing. The search for a visual communications instructor is now completed; an offer has been made and accepted. The search in chemistry is in its final stages. Interviews are currently being scheduled for the vice president and dean to meet with finalists for the psychology position. The math faculty position application process closed on May 4, and the committee will soon meet and select applicants for interviews. The application process for the counselor position will close on May 15.
- **New BAS Degree** (*1.1 Increase student achievement in transfer and career preparation; 3.3 Be an active partner in economic development*).

- The BAS in IT Networking was approved by the SBCTC on Thursday, May 7. CIS faculty will now proceed with submitting all course work to WCC's Curriculum Committee for approvals; the College may proceed with enrolling students in the new program once the substantive change proposal is approved by the NWCCU (anticipated June 2015) and the courses are launched.
- **HEET Grant Renewal** *(1.1 Increase student achievement in transfer and career preparation; 3.1 Increase College stature as a community and educational partner; 3.2. Lead collaborative efforts with other educational institutions; 3.3 Be an active partner in economic development; 5.2 Diversity and secure funding/resources from external sources).*
  - WCC submitted a proposal to extend the Hospital Education & Training (HEET) project. The North-South Care Coordination Consortium is a partnership between community colleges (Whatcom, Edmonds, Highline, Yakima, Clark and Seattle Central), SEIU Healthcare 1199 NW Multi-Employer Training & Education Fund, Workforce Development Councils, SEIU Healthcare 1199 NW, and industry. Funds of \$579,775 requested for 2015-16 will allow colleges to build off of strong successes this year. WCC is the lead institution; by working with new partners (Washington Dental Service Foundation and the Allied Health Education Center) the project will:
    - offer a refined care coordination/patient navigation certificate training program, which will be further enhanced by infusing oral health curriculum into the courses;
    - develop additional behavioral health and aging populations courses;
    - expand partnerships between the participating colleges and hospital labor/management in Washington.
- **Girls Go Tech** *(1.3 Increase access for diverse and nontraditional student populations; 3.1 Increase College stature as a community and educational partner).*
  - The seventh installment (sixth year) of Girls Go Tech was held on Saturday, April 25, with 23 girls in attendance, each accompanied by a parent or guardian. Students enjoyed hands-on activities in physics and CIS/cybersecurity labs. They learned about electrical circuits Raspberry Pi computer projects and cybersecurity vulnerabilities. A highlight of the event was guest speaker retired Navy Captain and NASA astronaut Wendy Lawrence. Funding was provided by a Perkins Non-Trad grant with additional support from local service organizations and businesses.
- **Faculty professional development workshops** *(2.5 Increase professional development opportunities for faculty and staff; 4.1 Reinforce diversity efforts in curriculum).*
  - Betsy Hasegawa, director for intercultural affairs and leadership, facilitated the final faculty professional development workshop for 2014-15, titled *Teaching in a Changing World*. Approximately 25 faculty participated in the workshop, during which time they completed readings and had discussion groups about identity, privilege, and interculturalism. Participants have already formed professional learning communities to continue the efforts started in the workshop.
- **Volunteer Income Tax Assistance (VITA)** *(1.1 Increase student achievement in transfer and career preparation; 1.4. Introduce new opportunities for student learning and engagement; 3.1 Increase College stature as a community and educational partner)*
  - For the fourth consecutive year, Whatcom's accounting program students participated in the VITA Program, providing free assistance with tax preparation. Accounting program coordinator John Fasler (an enrolled fiscal agent) reviewed all

tax returns prepared by students and was on hand to address complex issues. VITA was open to the public on weekdays, February 9 through April 13. Tax returns were prepared for 113 clients, up from 86 returns the prior year. A total of 25 Whatcom students contributed their time and talents to the program. Student participation requires a commitment of at least three hours per week for the duration of the program. Training on basic tax law and the preparation of individual tax returns is provided and students are required to pass the VITA certification exam. The VITA program is sponsored by the IRS and, in Whatcom County, by WWU's Beta Alpha Psi and Accounting Society and the WCC Business Club.

➤ **Foundation and College Advancement – Anne Bowen, Executive Director**

**Foundation/Advancement** (3.1.2 – Expand partnerships with community and business organizations; 3.1.3 – Develop the College's and Foundation's community involvement and presence; 5.2 – Diversify and secure funding/resources from external sources)

- The following economic development, community and business meetings were attended over the past month:
  - AAUW Bellingham High School Scholars Recognition Event. This year's event gave special recognition to Science, Technology and Math High School Scholars. (AAUW provides an annual scholarship to a currently enrolled woman to support the continuation and completion of her degree at WCC and is one of the sponsors of our Girls go Tech event - which was also noted during the program).
- The Foundation hosted a recognition reception to honor our donors from the Sikh community on Wednesday, April 29<sup>th</sup> in Syre Center. The celebration of their partnership with WCC and their generosity and support of our students was well attended with 50 participants. The program featured remarks from President Kathi, Satpal Sidhu representing both the WCC Foundation and the Sikh community, and thank you remarks from WCC students Alan Alatorre (Sikh scholarship recipient) and Sukdhip Singh (general scholarship recipient). Attendance included Sikh community representatives, Tim Douglas, WCC Trustee Chair, 8 WCC Foundation board directors, scholarship recipients, student ambassadors, Cabinet members, and Foundation staff.

**Communications, Marketing and Publications** (3.1: Increase College stature as a community and educational partner)

- **Highlights Of Media Coverage**
  - [WCC Student is One of 90 National Recipients of Prestigious Scholarship](#), WhatcomTalk, 5/6/15
  - [Schilder signs with Whatcom CC](#), Bellingham Herald, 5/3/15
  - [WCC International Homestay: Seeking Host Families—Information Session](#), KGMI.com, 5/7/15
  - [Whatcom Community College: A Smart Next Step For Local Students](#), WhatcomTalk, 5/1/15

- [Skills center provides hands-on alternative for Whatcom County high school students](#), News Tribune, 4/23/15
- [A look at NW Career and Technical Academy](#), Bellingham Herald, 4/23/15
- [Skills center provides hands-on alternative for Whatcom County high school students](#), Bellingham Herald, 4/23/15
- [Sustainability education at Whatcom Community College founded on Earth Week issues](#) (Op-ed), Bellingham Herald, 4/18/15
- [BOOKS: Oregon's Brian Doyle featured author at Chuckanut Radio Hour on April 17](#), Bellingham Herald, 4/15/15
- [Sustainability Club Rummage Sale \(Dig in! Spring into gardening for Earth Day\)](#), Bellingham Herald, 4/15/15
- [Accomplished Northwest Authors to Teach Writing Courses at Whatcom Community College](#), Whatcom Talk, 4/13/15
- [JANA PLAGERMAN CHOSEN DAIRY AMBASSADOR](#), Lynden Tribune, 4/6/15
- [Northwest Career & Technical Academy taking applications for 2015-16](#), Bellingham Herald, 3/29/15