

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, April 8, 2015

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:02 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson and Steve Adelstein, constituting a quorum. Sue Cole was absent. Others present included President Kathi Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; John Baker, Interim Vice President for Student Services; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Steve Adelstein moved to approve the meeting agenda as proposed. It was seconded by Trustee Chuck Robinson and the **motion was approved unanimously**.
- ➔ Chair Tim Douglas announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- ➔ **Learning Center Update** – Jason Babcock, Director for Learning Center; Sheri Winans, English Full-time Faculty and Writer Center Coordinator; Robin Preisinger, Director for English as a Second Language

A PowerPoint presentation was shared providing an overview of activities at the Learning Center. Number of students visiting the centers has grown significantly. The center is open Monday through Friday and provides online support after hours. It provides academic support in various subjects and customized service delivery to support different student population.

CONSENT AGENDA

- ➔ **Consent Agenda (Calendar)**

a. Minutes of the March 11, 2015, Board of Trustees Meeting (Attachment A)

Chair Douglas stated: “If there are no objections, this item will be adopted.” As there were no

objections, this item was adopted.

ACTION

- ➔ **TAB 2 -- Proposed change to Degree Requirements for Associate in Arts and Sciences Degree (Direct Transfer DTA)**
 - Board members asked Vice President Leatherbarrow to make minor edits to clarify “Decrease distribution requirement from three areas to a choice of two from Humanities, Social/Behavioral Science, and Math/Science.”
 - Trustee Robinson moved to approve changes to Whatcom Community College’s requirements for the Direct Transfer Degree recommended by the Academic Standards Committee, the Curriculum Committee, and the Office of Instruction; with the minor edits to be provided by Vice President Ron Leatherbarrow. The motion was seconded by Trustee Barbara Rofkar and the **motion was approved unanimously.**

PRESIDENT’S REPORT

- ➔ Three WCC nursing students received scholarships from Washington State Nurses Foundation (WSNF) in the amount of \$1,000 each.
- ➔ Sukhdip Singh and Marco Morales, two WCC students, were honored at last month’s All Washington Academic Team Recognition Ceremony. They were each presented with a \$500 scholarship. Sukhdip Singh was presented with an additional \$1,000 scholarship for his academic achievements.
- ➔ A number of WCC staff have been invited to present at regional and national conferences, including Ward Naf, Director for Information Technology; Dave Knapp, Associate Director for Advising & Career Services; Christine Choi, Student Completion Coach; Tawny Townsend, Director for Student Access First Year Experience; and Keri Holferty, Associate Director for Access & Disability Services.
- ➔ President Kathi received a note from Lonnie Howard, president of Clover Park Technical College, thanking John Baker and Kathy Barnes for sharing best practices in Outreach, Admissions, and Advising.
- ➔ A team, led by John Baker, is working with BTC on a Title III grant from the US Department of Education.
- ➔ The College recently secured a lease with Baker Creek Apartments for additional apartment units to accommodate the growing demands from our International Program . An update on student housing will be provided to the Board at the upcoming board retreat.
- ➔ The FTE enrollment for spring quarter is down 1.5% compared to this time last year. Drop for non-payment numbers were down spring quarter compared to last year. There has been an

increase in International, Running Start, and online enrollment.

- ➔ Four VP for Student Services finalists will be invited to campus for interviews mid-April.
- ➔ President Kathi is participating in two panel presentations at Asian Pacific Americans in Higher Education (APAHE) annual conference and three panel presentations at American Association of Community College (AACC) annual conference. Topics include college culture and organizational culture for new presidents; recruiting, hiring and retaining diverse leaders; advance technologic education centers; and diversity and inclusion.

REPORTS

- ➔ **ASWCC** –Fahren Mansour, President
 - Student Leading Change Conference is scheduled for May 30.
 - Recruitment is underway for student senate positions and the Ambassador program.
 - A number of students are attending the Legislative Voice Academy.
 - ASWCC is working an initiative to incorporate WTA bus passes onto existing student ID cards and is surveying the student body to gauge interest.
- ➔ **WCCFT** – Tresha Dutton, President
 - Dutton shared that she continues to meet with President Kathi on a regular basis.
- ➔ **Student Services** – John Baker, Interim Vice President
 - Sukhdip Singh, WCC student, has been contacted by BTC students to help them organize a Turban Awareness Day at BTC.
 - WAVE Orientation has expanded significantly since its inception in 2007. 186 students attended the first orientation. 900 students attended this quarter.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- ➔ **Dates**
 - Half-day Board Retreat – May 21, 2015
Chair Douglas asked board members to review and provide feedback on suggested topic items for the retreat.
 - Two day Board Retreat – August 27 and 28, 2015
Chair Douglas asked board members to reserve these dated on their calendar.
- ➔ **ACT (previously TACTC) Spring Conference in Spokane**
 - ACT Spring conference is scheduled on May 14-15, 2015 in Spokane. Chair Douglas

encouraged board members to attend if their schedules permit.

PUBLIC COMMENT

➔ Chair Douglas called for public comment. There was none.

ADJOURNMENT

➔ There being no further business, the meeting was adjourned at 3:19 p.m.



Chair of the Board

5/20/15

Date



President and Secretary of the Board

5/20/15

Date