

# Whatcom

COMMUNITY COLLEGE

## MINUTES

### BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, June 10, 2015

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:04 p.m. Present in addition to the chair were trustees Steve Adelstein, Chuck Robinson and Sue Cole, constituting a quorum. Barbara Rofkar was absent. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; John Baker, Interim Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

### ACTION TO ACCEPT AGENDA

- Trustee Sue Cole moved to approve the meeting agenda as proposed. It was seconded by Trustee Chuck Robinson and the **motion was approved unanimously**.
- Chair Douglas announced that there is a designated time for public comment on the agenda.

### STRATEGIC CONVERSATIONS

- **Student Services Recruitment/Outreach Update**  
Interim Vice President John Baker introduced the outreach team: Tawny Townsend, Director for Student Access & First Year Experience, Grace Jones, Admissions Outreach Coordinator, Jared Ibarra, Outreach Coordinator, and Lucas Nydam, Outreach Coordinator.  
A PowerPoint presentation was shared providing an update of recruitment and outreach activities. Outreach team members discussed recruitment/outreach strategies and their impacts.

### CONSENT AGENDA

➔ **Consent Agenda (Calendar)**

- a. Minutes of the May 20, 2015 Board of Trustees Meeting (Attachment A)
- b. Minutes of the May 21, 2015 Board of Trustees Retreat (Attachment B)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

## **ACTION**

➔ **Proposed Resolution Authorizing Continuation of the 2014-15 WCC Operating Budget (1st reading, possible Action)**

- Trustee Robinson moved to approve the proposed resolution authorizing continuation of the 2014-15 WCC Operating Budget. The motion was seconded by Trustee Steve Adelstein and the motion was approved unanimously.

➔ **Proposed 2015-16 ASWCC Service and Activities Fees Budget (1st reading, possible Action)**

- Trustee Adelstein moved to approve the proposed 2015-16 ASWCC Service and Activities Fees Budget. The motion was seconded by Trustee Cole and the **motion was approved unanimously.**

➔ **Proposed Memorandum of Understanding for the Continuation of Negotiated Faculty Agreement (1st reading, possible Action)**

- Trustee Robinson moved to approve the proposed memorandum of understanding for the continuation of negotiated faculty agreement. The motion was seconded by Trustee Cole and the **motion was approved unanimously.**

## **PRESIDENT'S REPORT**

- ➔ President Kathi thanked John Baker for his service to the College as Interim Vice President for Student Services. She cited examples of Baker's accomplishments/impacts including extended service hours, outreach to high school principals, leading the effort in the submission of a TRIO grant. ASWCC student leaders dedicated the recent Student Led & Student Run Conference to Baker for his contributions.
- ➔ Running Start Graduation Ceremony was held on June 9. Forty plus running start graduates attended the ceremony.
- ➔ The College recently submitted a number of federal grants including Title III in partnership with Bellingham Technical College; National Science Foundation grant to expand our cybersecurity program; and a second IPAS grant.
- ➔ This year's Puget Sound Energy Faculty Excellence Awards winners are John Fasler, full-time faculty, and Ene Lewis, adjunct faculty.

## REPORTS

### ➔ ASWCC –Fahren Mansour, President

- Student Leading Change conference was well attended with 150 attendees, almost doubling the number of attendees last year.
- Students appreciated the opportunity to participate in the Vice President recruitment process.
- Mansour introduced new student president Aldo Suseno.

### ➔ WCCFT – Tresha Dutton, President

- Dutton thanked Vice President Ron Leatherbarrow for his leadership and support. She shared that Leatherbarrow has created a safe environment for faculty to share their thoughts and the College is a better place today as a result of his leadership.
- She also thanked President Kathi for maintaining close communication with her on both vice president searches.

### ➔ WSFE – Michelle North, Representative

- There is a statewide unity break scheduled on Wednesday, June 18.

### ➔ Administrative Services – Nate Langstraat, Vice President

- Washington Association of Committee and Technical Colleges (WACTC) approved a recommendation for the allocation model. It will be presented to the State Board at its board meeting on June 22. Staff will share the impact on WCC at the August Board Retreat.
- Audit Exit meeting is scheduled on June 16 at 11 am.

### ➔ Student Services – John Baker, Interim Vice President

- Baker said he enjoyed his time at WCC and thanked the Board and staff.

### ➔ Instruction Office – Ron Leatherbarrow, Vice President

- Leatherbarrow thanked Tresha Dutton for her generous comments. He shared that when he was asked by the Vice President candidates why they should come to Whatcom, he told them they will not work with a more talented faculty and staff than the ones at Whatcom.

## DISCUSSION/TACTC/ITEMS OF THE BOARD

### ➔ Election of Board Chari for 2015-16 Academic Year

- Trustee Cole nominated Trustee Adelstein for the position of chair and Trustee Rofkar for the position of vice chair. The nomination was seconded by Trustee Robinson, and was approved by unanimous vote of the Board.
- ➔ Chair Douglas informed the board that he sent a note to the new president of Bellingham Technical College welcoming her to the community.

**PUBLIC COMMENT**

- ➔ Chair Douglas called for public comment. There was none.

**EXECUTIVE SESSION**


- ➔ At 3:48 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to “(g) ... review the performance of a public employee...” and “ as provided in RCW 42.30.140 (4) (a) to discuss collective bargaining...”

Chair Douglas announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.


The Executive Session adjourned at 4:08 p.m. and the Board reconvened into open session at 4:09 p.m.

**ADJOURNMENT**

- ➔ There being no further business, the meeting was adjourned at 4:09 p.m.

  
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 Chair of the Board

7-8-15  
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 Date

  
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 President and Secretary of the Board

7-8-15  
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 Date