

BOARD OF TRUSTEES
Board Planning Retreat
AGENDA

August 4-5, 2016

Thursday: 8:30 a.m. – 4:30 p.m.; 6:30 p.m. – 9:00 p.m.

Friday: 7:30 a.m. – 12:00 p.m.

Willows Lodge, 14580 NE 145th St., Woodinville, WA

MEMBERS:

- Barbara Rofkar
Chair
- Tim Douglas
Vice Chair
- Steve Adelstein
- John Pedlow

Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the President's Office at 360.383.3330 (or TDD at 360.647.3279)

**NEXT MEETING
REMINDER**

September 21, 2016

Thursday, August 4, 2016

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Consent Agenda Tab 1
 - a. Minutes of June 8, 2016 Board of Trustees Meeting (Attachment A)
 - b. Proposed Spring Quarter Grads (Attachment B)
- III. Proposed WTA Universal Bus Pass (second reading, possible action) Tab 2
- IV. Strategic Conversations
 - Review 2015-16 work plan – Accomplishments and strengths
 - Opportunities and challenges
 - Strategic Planning
 - New Trustees/Board Orientation
- V. Public Comment
- VI. Adjournment

Friday, August 5, 2016

- I. Call to Order
- II. Legislative Strategy
- III. Executive Session*
 - "...to review the performance of a public employee...;"
- IV. Public Comment
- V. Adjournment

***The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
 - (d) to review negotiations on the performance of a publicly bid contract...;
 - (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
 - (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
 - (h) to evaluate the qualifications of a candidate for appointment to elective office...;
 - (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...
- Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.**



CONSENT AGENDA

- a. Minutes of June 8, 2016 meeting of the Board of Trustees (Attachment A)
- b. Proposed Spring Quarter Grads (Attachment B)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: “If there are no objections, these items will be adopted”. After pausing for any objections, the chair states, “As there are no objections, these items are adopted.”

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, June 8, 2016

2:00 p.m.

- **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:03 p.m. Present in addition to the chair were trustees Barbara Rofkar, John Pedlow, Diane Staves, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Rofkar moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Adelstein announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- Emergency Preparedness Update – Raquel Vernola, Emergency Preparedness, Safety and Security Manager

Nate Langstraat, Vice President for Administrative Services, introduced Raquel (Rocky) Vernola. Vernola provided a brief update on the College's emergency preparedness plan. She reported that the College has a good plan. She has been meeting with department leads, faculty, and staff and will continue to enhance the existing plan.
- Nursing and Allied Health Program Update – Annette Flanders, Director for Nursing; Margaret Anderson, PTA Faculty; Cindy Burman-Woods, Director for Workforce Projects; Sarah Jordan, WCC Student

Curt Freed, Vice President for Instruction, introduced Annette Flanders, Director for Nursing; Margaret Anderson, PTA Faculty; Cindy Burman-Woods, Director for Workforce Projects; Sarah Jordan, WCC Student.

A PowerPoint presentation was shared which provided an overview of current programs and upcoming initiatives.

CONSENT AGENDA

➤ Consent Agenda

- a. Minutes of the May 11, 2016 Board of Trustees Retreat (Attachment A)

Chair Adelstein stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

ACTION ITEMS

➤ Proposed 2016-17 WCC Operating Budget (second Reading, possible action)

Trustee Douglas moved to approve the 2016-17 WCC Operating Budget as proposed. It was seconded by Trustee Rofkar. The motion was passed unanimously.

➤ Proposed ASWCC Services and Activities Budget 2016-17 (second reading, possible action)

Trustee Rofkar moved to approve the 2016-17 ASWCC Services and Activities Budget as proposed. It was seconded by Trustee Pedlow. The motion was passed unanimously.

➤ Proposed WTA Universal Bus Pass (first reading, possible action)

Aldo Suseno, ASWCC President, shared a PowerPoint presentation with an overview of the proposed WTA Universal Bus Pass. The proposal includes an additional student fee of \$20 per quarter to all students excluding students in Adult Basic Education, English as a Second Language, and Parent Education; beginning winter quarter 2017. Suseno thanked college leadership for their support of the project.

Chair Adelstein stated no action will be taken. This proposal will be discussed at the next meeting.

BREAK

- The meeting was adjourned for a 15 minute break at 3:50 p.m.
- The meeting reconvened into open session at 4:05 p.m.

PRESIDENT’S REPORT

- President Kathi thanked Aldo Suseno for his leadership and hard work serving as president of ASWCC. Suseno is graduating from WCC and transferring to UC Berkeley in the fall.

- President Kathi thanked Trustee Steve Adelstein for his leadership serving as chair of the board this past year.
- Sharalyn Sentinella, WCC graduate and student speaker at 2015 WCC Commencement will be transferring to WWU after attending University of Portland.
- The College was not selected to receive the Guided Pathways grant through College Spark and State Board for Community and Technical Colleges. The College received faculty support in pursuing the grant and staff will be looking for opportunities to advance the work.
- Ferndale School District Visioning meeting coordinated by Luca Lewis, Vice President for Student Services was successful with strong participation from parents, students, teachers, and school administrators. The College plans to expand this type of meetings to other school districts.
- Staff recently met with Senator Patty Murray's Education Policy staff and NW Regional director to provide an update on key initiatives at Whatcom and discuss challenges and opportunities for the two-year colleges.
- The College received notice from National Science Foundation that the collaborative project submitted by faculty member Sarah Julin was accepted. A number of our faculty will be working with WWU on student support research around energy.

REPORTS

- **ASWCC –Aldo Suseno, President**
 - Jarrett Martin provided a summary report of all student club activities to the board.
 - Voter Registration Initiative resulted in a total of 506 new registered voters which exceeded the original target of 214.

- **WCCFT – Tresha Dutton, President**

Faculty union voted to rectify the contract and would like thank Nate Langstraat, Vice President for Administrative Services for his work as the chief negotiator.

- **Instruction Office – Curt Freed, Vice President**

Spring Concert 2016 is scheduled on June 8 at 7:30 pm at Heiner Theater.

- **Advancement/Foundation Office – Sue Cole, Executive Director**

Magic of Whatcom was successful in raising over \$130,000 for scholarships and college initiatives.

DISCUSSION/ITEMS OF THE BOARD

➤ Election of Officers

Trustee Douglas moved to nominate Barbara Rofkar to serve as board chair for 2016-17 academic year. It was seconded by Trustee Pedlow. The motion was passed unanimously.

Trustee Pedlow moved to nominate Tim Douglas to serve as board vice-chair for 2016-17 academic year. It was seconded by Trustee Staves. The motion was passed unanimously.

➤ July Board Meeting

There will be no July board meeting. The Board of Trustees Retreat is scheduled on August 4 and 5. The College has contracted with Jack Oharah to provide facilitation services.

EXECUTIVE SESSION

- At 4:31 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to "...as provided in RCW 42.30140 (4)(a), to discuss collective bargaining..."

Chair Adelstein announced that a possible action may be anticipated. Guests included President Kathi Hiyane-Brown, vice presidents Nate Langstraat and Curt Freed, and Assistant Attorney General Melissa Nelson.

The Executive Session adjourned at 4:51 p.m. and the Board reconvened into open session at 4:51 p.m.

ACTION

- Trustee Douglas moved to approve the amended negotiated agreement between the Board of Trustees of Whatcom Community College and the Whatcom Community College Federation of Teachers, which is to be in effect from July 1, 2016 through August 31, 2016. It was seconded by Trustee Rofkar. The motion passed unanimously.

PUBLIC COMMENT

- Chair Adelstein called for public comment. There was none.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 5:00 p.m.

WHATCOM COMMUNITY COLLEGE

SPRING GRADUATES

June 17, 2016

HONORS PROGRAM

Tilly V. Bergeron (With Honors)
 Maryssa J. Cornett (With Honors)
 Kayla C. Culmbach (With Honors)
 Jon Ville Dublan (With Honors)
 Hadley Frazier (With Honors)
 Amanda L. Hanon (With Honors)
 Emily C. Harris (With Honors)
 Na-Eun Kim (With Honors)

Charles L. Lahud-Zahner (With Honors)
 Yang Li (With Honors)
 Garrett J. Moser (With Honors)
 Sunny Penzinski (With Honors)
 Tri M. Pham (With Honors)
 Christopher J. Pyles (With Honors)
 Taylor M. Russell (With Honors)
 Greta P. Suchy (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Joseph A. Adams (With Honors)
 Laura M. Albert (With Honors)
 Lindsay S. Alexander (With Honors)
 Miranda Em Allen
 Christian S. Amos
 Jessica N. Anable
 Yuka Anami
 Britney M. Ancona
 David M. Anderson (With Honors)
 Scott C. Anderson
 Francesca J. Andrews
 Tommy V. Arnhart (With Honors)
 Daka J. Arsement (With Honors)
 Abigail R. Asplund
 Bethany C. Aubuchon
 Cody R. Bachman
 Victor C. Bahzad
 Clyde K. Baker
 James S. Bauermeister
 Megan L. Bayless (With Honors)
 Tilly V. Bergeron (With Honors)
 Suminder Bhangal
 Sarah L. Bock (With Honors)
 Peter B. Bodenshot
 Ilya V. Boskakov
 Kelsey L. Bouwman (With Honors)
 Scarlet Breakspear-Knott (With Honors)
 David M. Brezinski
 Jesse A. Brisbois (With Honors)
 Jered C. Brown
 Keeley R. Buhler (With Honors)
 Brekke A. Bull
 Betsy J. Camacho-John (With Honors)
 Alexandra Campanilla (With Honors)
 Kyler G. Cantrell
 Kimberly K. Carnahan
 Jordon F. Castro
 Jasmine K. Chang
 Kewalin Chaokhruembong

Alisa M. Chaput (With Honors)
 Noah A. Chasco
 Ning Chen
 Ru-Ging Cheng
 Emily L. Chesterfield
 Amanda L. Cimoch
 Adele R. Clark
 Adrienne J. Cobb
 Annika V. Coluccio
 Alexander L. Conner
 Derrick T. Cope
 Emily J. Corbin (With Honors)
 Maryssa J. Cornett (With Honors)
 Mara J. Crawford
 Clinton L. Criez
 Laura A. Cruikshank (With Honors)
 Kayla C. Culmbach (With Honors)
 Anne C. Cushing (With Honors)
 Karlee H. Dahlstrom
 Anderson V. Dang
 Casey M. Daniels (With Honors)
 Sergey A. Datskiy (With Honors)
 John Z. Davey
 Anais A. Dawson (With Honors)
 Leah S. Day (With Honors)
 Jenna Y. Dennison (With Honors)
 John T. DeVenere (With Honors)
 Shelby J. DeWaard (With Honors)
 Herman K. Dhaliwal
 Brandon S. Dhillon
 Blair R.J. Diangelo
 Serigne Diouf (With Honors)
 Justine Dodge
 Samantha E. Dodge
 Abbey M. Drury (With Honors)
 Jon Ville Dublan (With Honors)
 Yuri Dudus-Spacov (With Honors)
 Conner D. Dunivent
 Jonah L. Durham (With Honors)

Danielle A. Dykstra
Jeffery M. Eaton
Mohammad Ebrahimi (With Honors)
Kelleen A. Ehrhardt
Jacob S. Elliott
Colton A. Enright (With Honors)
Joel L. Eschbach
Alexander K. Estrada
Michael A. Faber
Michael T. Ferry
Kellie A. Fiebig
Laura Q. Fierstein
Viktoriya F. Filimonova (With Honors)
Joshua D. Fitts
Hannah M. Fleming
Luis A. Garcia-Villegas (With Honors)
Derek J. Geleynse
Bay W. Georgen
Alex N. Gillie (With Honors)
Johnathan T. Gilmore (With Honors)
Staley L. Gilmore
Rachel B. Ginnaty
Brianna L. Graham (With Honors)
Brendan M. Gray
Ashley M. Green
Eric Ka Hallas
Eric J. Hanko (With Honors)
Amanda L. Hanon (With Honors)
Dustin M. Hardesty (With Honors)
Daniel R. Hargrave (With Honors)
Alyssa D. Harper (With Honors)
Caleb S. Harper
Alexander L. Harris (With Honors)
Emily C. Harris (With Honors)
Jennifer S. Harvey
Tyson C. Heiselman
Stephanie J. Herrera
Jaden J. Hershey (With Honors)
Lavee B. Hess
James F. High
Jonas M. Hill (With Honors)
Audra M. Hitz (With Honors)
Sage M. Hoag
Heidi M. Hollander
Charles F. Hubbard
Alex T. Huberd
Mackenzie J. Hughes
David H. Ihlan
Meg S. Jackson (With Honors)
Julie M. Jakobitz (With Honors)
Brianna L. Jenison
Paris Y. Johanson
Holly R. Johnson (With Honors)
Jared M. Johnson
Lacey M. Johnson (With Honors)
Marcus G. Johnson
Eli R. Jolly
Jacquelin C. Jolly (With Honors)

Jacob G. Jones
Tanner C. Jones
Ryan Kam
Charanjit K. Kandola (With Honors)
Liliya Y. Kasko (With Honors)
Hannah M. Kean (With Honors)
Keefer E. Kegel
Samuel D. Kiceina
Madilyn H. Kidwell
Jaesung Kim
Na-Eun Kim (With Honors)
Michael J. Kitzan
Adriana M. Klein (With Honors)
Spencer S. Koch (With Honors)
Rachel L. Kozhevnikov
Kassidy L. Krause (With Honors)
Hannah K. Kreizenbeck (With Honors)
March V. Kunda (With Honors)
Shang-Chi Kuo (With Honors)
Gabriel Ladron de Guevar
Charles L. Lahud-Zahner (With Honors)
Yu-Hsuan Lai (With Honors)
Fanter J. Lane (With Honors)
Dylan L. Larson
Forrest J. Lee
Jacob W. Lee
Darbie J. Lentz
Margot A. Lewis (With Honors)
Jiayi Li (With Honors)
Sebastian A. Libertini
Taylor J. Lindbloom (With Honors)
Christopher D. Lini
Dakota M. Littlefield (With Honors)
Katherine E. Lolkema
Kathryn K. Luera (With Honors)
Jaime K. MacFarlane
Caitlyn S. Macy
Shannon A. Mallory (With Honors)
Oliver A. Marcos
Aimee C. Marr (With Honors)
Lucerito Martinez
Ricardo A. Martinez
Thomas O. McAuliffe (With Honors)
Emily R. McCafferty (With Honors)
Devon B. McDonald
Nickolas M. McIntyre
Meagan K. McKay
Kaitlin P. Mckitrick (With Honors)
Kaenen M. McLaren
Cory B. Messing (With Honors)
Gavin E. Mikkelson
Drew R. Mobley
Melissa E. Moon
Cindy E. Morales
Nicole E. Morgan (With Honors)
Garrett J. Moser (With Honors)
Caitlin R. Mumm-Cupples (With Honors)
Jordan F. Murari (With Honors)

Lyssion K. Ndateba (With Honors)
 Braeden A. Neal
 Tu D. Nguyen
 Tyrrell L. Nichols (With Honors)
 Madison L. Nordstrom
 Megan B. Nordstrom
 Julia A. Northrop (With Honors)
 Diane M. O'flaherty (With Honors)
 Madeline N. Olcott
 Dana M. Oviedo (With Honors)
 Kendall J. Parce
 Alexandra Z. Paskus (With Honors)
 Alana N. Pattermann (With Honors)
 Sabrina K. Patton
 Stephen M. Payne
 Maria A. Paz
 Mathew O. Pearce
 Melisa C. Pears
 Austin M. Pederson (With Honors)
 Julianne M. Pemberton
 Michael J. Perez
 Adam C. Perkowski (With Honors)
 Jodie C. Permen (With Honors)
 Tri M. Pham (With Honors)
 Bridgette Pineda
 Kaiha M. Powell
 Fallon E. Puckett (With Honors)
 Alva L. Putra (With Honors)
 Christopher J. Pyles (With Honors)
 Junyi Qiu (With Honors)
 Gerardo Quiroz-Nava (With Honors)
 Mercedes C. Ramos
 Jill R. Ratcliff (With Honors)
 Sandra I. Rees-Bowen (With Honors)
 Kelsey A. Riley
 Dana B. Ringler (With Honors)
 Hope E. Robinson (With Honors)
 Serena M. Rockenbach (With Honors)
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 Jeffrey R. Smith
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 Spenser R. Stumpf
 Greta P. Suchy (With Honors)
 Eric T. Sulier
 Alexis M. Swartwood (With Honors)
 Kin-Ho Tam
 Taryn L. Tenkley (With Honors)
 Noah P. Thompson (With Honors)
 Rebekah J. Thurn
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 Tran Thi Bao Tran
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Shaunna K. Olson (With Honors)

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Rachel Y. Recker (With Honors)

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Jessica L. Treat (With Honors)

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Brandon Ayala

Nancy G. Brandt

Jeanne Gathercole

Tanisha M. Groen

CERTIFICATE CRIMINAL JUSTICE

Celiann N. George

Rachel L. Kozhevnikov

Elise B. Roebuck

CERTIFICATE EARLY CHILDHOOD EDUCATION

Amy J. Benne

Sydney A. Coleman-King

Brittany H. MacDonald

CERTIFICATE MASSAGE PRACTITIONER

Swan W. Bender
Kenneth R. Bungay
Alex W. Guisewite
Holly S. Hood

Chelsea E. Marion
Julie E. Ramos
Gentri D. Watson
Jeremy R. Wilson

CERTIFICATE MEDICAL ASSISTING

Joyanna M. Evans

CERTIFICATE NETWORK ADMINISTRATION

Austin H. Simpkins

CERTIFICATE OFFICE ADMINISTRATION

Monica L. Briones
Jaclyn M. Kemmet
Tessa B. Sytsma

Olivia Z. Tokola
Corrina N. Willis

CERTIFICATE PARALEGAL STUDIES

Penny L. Morgan

CERTIFICATE RETAIL MANAGEMENT

Andrea L. Langley

CERTIFICATE TECHNICAL SUPPORT

John Joel

Austin H. Simpkins

HIGH SCHOOL DIPLOMA

Talal Abdullah
Joseph A. Adams
Laura M. Albert
Wadhah Al-Fardi
James D. Barcome
Tilly V. Bergeron
Jered C. Brown
Keeley R. Buhler
Emanuel Cabrera
Rene Castro-Maldonado
Adele R. Clark
Alexander L. Conner
Brooke L. Desmet
Brandon S. Dhillon
Justine Dodge
Kalie K. Dorsey
Abbey M. Drury
Jon Ville Dublan
Danielle A. Dykstra
Joel L. Eschbach
Nicolas F. Gates

Miroslava V. Golovach
Sarah L. Hollander
Alex T. Huberd
Jake Johnson
Eli R. Jolly
Jacquelin C. Jolly
Mckenzie S. Katamay
Jaesung Kim
Hannah K. Kreizenbeck
March V. Kunda
Shing Hin Kwan
Charles L. Lahud-Zahner
Fanter J. Lane
Andrea L. Langley
Dakota M. Littlefield
Caitlyn S. Macy
Celine Marciadi
Christopher S. Mason
Emily R. McCafferty
Gavin E. Mikkelson
Garrett J. Moser

Nirmal A. Nair
Lyssion K. Ndateba
Madeline N. Olcott
Kody A. Onozawa
Derrick W. Pennell
Justin E. Priest
Christopher J. Pyles
Gerardo Quiroz-Nava
Serena M. Rockenbach
Nufikha J. Sairi

Sarah J. Stiles
Spenser R. Stumpf
Greta P. Suchy
Kin-Ho Tam
Rebekah J. Thurn
Chin Wang Tsoi
Madaline E. Vargo
Connor T. Wiegand
Savannah R. Winchester



MEMORANDUM

Associated Students of Whatcom Community College

TO: Board of Trustees

FROM: Aldo Suseno, ASWCC President

CC: ASWCC Executive Board

DATE: June 8, 2016

SUBJECT: Transportation Fee Proposal: First Reading

The Associated Students of Whatcom Community College (ASWCC) respectfully ask the Board of Trustees to approve an additional student fee starting at \$20.00 per quarter to all students excluding the Adult Basic Education, Parent Education, and English as a Second Language students beginning winter quarter 2017. An increase up to \$30 per quarter may occur only if there's a fare increase from the Whatcom Transport Authority.

Purpose: To provide students with affordable, sustainable, and equitable transportation.

Summary of the initiative:

- Quarterly fee starting at \$20 paid by students for access to transit service. Current student bus pass costs \$40/quarter.
- Orca Card will serve as bus pass for all currently enrolled students.
- Initial term of one year (Winter 2017 – Fall 2017).

Rationale:

- Provides transportation resources for all students (access to the bus service within Whatcom County).
- Promotes sustainability initiatives in alignment with the College's Strategic Plan (Goal 3.4. Strengthen sustainability practices on-campus and in local and global arenas).
- Eases parking tensions.
- Responds to students' expressed needs (survey result is attached).

SUGGESTED MOTION

Move to approve a student transportation fee starting at \$20 per student beginning winter quarter 2017 to implement the Whatcom Transport Authority Bus Pass into student ID cards. (An increase up to \$30 in fee will occur only if there's a fare increase from the WTA).