

## BOARD OF TRUSTEES

### Meeting Agenda

Wednesday, March 8, 2017, 11:00 am

Laidlaw Center Boardroom, #143

237 W. Kellogg Road, Bellingham, WA 98226

#### MEMBERS:

- **Barbara Rofkar,**  
Chair
- **Tim Douglas**  
Vice Chair
- **Steve Adelstein**
- **John Pedlow**

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Action Items Tab 1
  - Proposed Engineering AS-T / MRP Degrees (first reading, possible action)
- III. Consent Agenda Tab 2
  - a. Minutes of February 15, 2017 Board of Trustees Meeting (Attachment A)
- IV. Executive Session\*
  - (g)...to review the performance of a public employee...;
- V. Action Items Tab 3
  - Tenure Consideration (Action Anticipated)
- VI. Public Comment
- VII. Adjournment

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.*

**NEXT MEETING  
REMINDER  
Wednesday  
April 12, 2017**

**\*The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...

**Memorandum**Instruction Office

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**To:** Whatcom Community College Board of Trustees**From:** Curt Freed, Vice President for Instruction  
Ed Harri, Dean for Instruction**Date:** March 8, 2017**RE:** Engineering AS-T / MRP Degrees

WCC's curriculum committee has recommended approval of three new engineering degrees and the revision of an existing engineering degree. The revised degree is an option of the Associate of Science – Transfer (AS-T) in general engineering degree. The three newly approved degrees are Associate in Science – Transfer / Major Related Programs (AS-T / MRP) degrees, which follow the statewide Associate in Science – Transfer degree agreements, but specifically provide engineering preparation for degree completion in two years following transfer. The three new degrees approved by the curriculum committee include:

1. AS-T / MRP in bioengineering and chemical engineering,
2. AS-T / MRP in computer and electrical engineering, and
3. AS-T / MRP in mechanical, civil, aeronautical, environmental, industrial, and material sciences engineering.

The AS-T / MRP degree has not been previously offered at WCC, but follows statewide agreements agreed to between community and technical colleges and public baccalaureate degree institutions, specifically for engineering related fields.

These degrees will educate students to be prepared for effective upper division engineering coursework upon transfer and to complete the rigorous lower-division coursework necessary for engineering students to successfully complete a bachelor's degree within two years of transfer. This sets students up for success and saves students time and money at the baccalaureate institution. These degrees also improve opportunities for students to be successful when they transfer by including additional courses in introductory and second-year engineering.

Approval of these degrees allows Whatcom Community College to continue to advance and expand its engineering program and options for students. These degrees would be effective fall 2017.

**Suggested Motion:**

<b>Move to approve the Associate in Science – Transfer / Major Related Program Degrees in Engineering</b>
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## (AS-T/MRP) - BIOENGINEERING AND CHEMICAL ENGINEERING

Engineering programs at four-year colleges and universities require extensive preparatory coursework in order to be eligible for direct admission into a selective entry program. WCC offers several pathways to provide students with the preparation required for a variety of engineering majors at transfer institutions. Students are strongly advised to consult with an advisor about specific engineering pathways and transfer institutions in order to select the most appropriate degree pathways. The following list of courses is appropriate for students studying Biological and Chemical Engineering and satisfies the requirements for the AS-T track 2 degree.

### Course Requirements-Effective Fall 2017

GENERAL EDUCATION REQUIREMENTS/RELATED INSTRUCTION*		Credits
ENGL& 101	ENGLISH COMPOSITION I	5
Any course designated as humanities (H)		5
Any course designated as social sciences (SS)		5
Any additional course designated as humanities (H) or social sciences (SS)		5
Note: See an advisor for help choosing appropriate courses in this area. Depending on the major and the transfer institution, certain courses are preferred.		0
<b>Sub-Total Units</b>		<b>20</b>
CORE REQUIREMENTS Area/Title: Math		Credits
MATH& 151	CALCULUS I	5
MATH& 152	CALCULUS II	5
MATH& 163	CALCULUS III	5
MATH 207	TAYLOR SERIES or	1
MATH 208	SEQUENCES AND SERIES	3
MATH 238	INTRODUCTION TO DIFFERENTIAL EQUATIONS	5
<b>Sub-Total Units</b>		<b>21 - 23</b>
CORE REQUIREMENTS Area/Title: Science and Engineering		Credits
CHEM& 161	GENERAL CHEMISTRY WITH LAB I	5
CHEM& 162	GENERAL CHEMISTRY WITH LAB II	5
CHEM& 163	GENERAL CHEMISTRY WITH LAB III	5
CHEM& 261	ORGANIC CHEMISTRY WITH LAB I	5
CHEM& 262	ORGANIC CHEMISTRY WITH LAB II or	5
BIOL& 221	MAJORS ECOLOGY/EVOLUTION	5
ENGR 101	INTRODUCTION TO ENGINEERING or	5

Note: ENGR 101 may be waived for students entering the pathway with advanced standing (MATH& 152 or higher)	0
PHYS& 221 ENGINEERING PHYSICS I	5
PHYS& 222 ENGINEERING PHYSICS II	5
PHYS& 223 ENGINEERING PHYSICS III	5

**Sub-Total Units 40 - 45**

**SPECIALTY REQUIREMENTS Area/Title: Program Specific Requirements Credits**

Students must complete a minimum of three additional courses selected from the following list according to intended major and transfer university requirements: 0

BIOL& 221 MAJORS ECOLOGY/EVOLUTION and/or	5
BIOL& 222 MAJORS CELL BIOLOGY/MOLECULAR and/or	5
BIOL& 223 MAJORS ORGANISMAL PHYSIOLOGY and/or	5
CHEM& 262 ORGANIC CHEMISTRY WITH LAB II and/or	5
CHEM& 263 ORGANIC CHEMISTRY WITH LAB III and/or	5
CS 145 COMPUTER PROGRAMMING FUNDAMENTALS II or	5
ENGR 240 APPLIED NUMERICAL METHODS and/or	5

Note: Credit from both CS 145 and ENGR 240 can not be applied to this requirement. 0

ENGL& 230 TECHNICAL WRITING or	3
ENGL& 235 TECHNICAL WRITING and/or	5

Note: Credit from both ENGL& 230 and ENGL& 235 cannot be applied to this requirement. 0

ENGR& 204 ELECTRICAL CIRCUITS and/or	6
ENGR& 214 STATICS and/or	5
ENGR 151 INTRODUCTORY DESIGN AND COMPUTING and/or	5
MATH 204 INTRODUCTION TO LINEAR ALGEBRA and/or	5
MATH& 264 CALCULUS 4	5

**Sub-Total Units 13 - 15**

**Total Units 94-103**



**CONSENT AGENDA**

- a. Minutes of February 15, 2017 the Board of Trustees Meeting (Attachment A)

**SUGGESTED RESPONSE**

*The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."*

**Whatcom**  
**COMMUNITY COLLEGE**  
**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**Laidlaw Center Board Room**  
**Wednesday, February 15, 2017**  
**2:00 p.m.**

- ➔ **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Luca Lewis, Vice President for Student Services; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

**ACTION TO ACCEPT AGENDA**

- ➔ Trustee Douglas moved to accept the agenda. It was seconded by Trustee Adelstein and the **motion was approved.**
- ➔ Chair Rofkar announced that there is a designated time for public comment on the agenda.
- ➔ President Kathi invited Heidi Ypma, STEM Division Chair, to share I ♥ STEM week activities on campus.

**INTRODUCTION OF NEW EMPLOYEES**

Brian Keeley, Senior Director for Facilities & Operations introduced the following new employees in Administrative Services:

Pliny Keep, Facility Manager  
Monica Malcolm, Campus System Coordinator  
Trevor Moore, Grounds & Nursery Specialist 1

**STRATEGIC CONVERSATIONS**

- ➔ **Guided Pathways Update**  
Luca Lewis, VP for Student Services and Curt Freed, VP for Instruction provided an overview and update on the guided pathways initiative at Whatcom. Sally Holloway, Director for Early

## Attachment A

Childhood Education was invited to discuss stackable certificates and development of guided pathways for students in the program; and Kate Baker, Business Faculty, shared two degree pathways: Associate in Business DTA and Associate in Science - Business Administration.

Next steps include creating campus-approved meta majors; assigning student services staff to champion for each meta-majors with faculty; and development and implementation of a Welcome Center.

### CONSENT AGENDA

#### ➔ Consent Agenda (Calendar)

- a. Minutes of the December 14, 2016 Board of Trustees Meeting (Attachment A)
- b. Proposed Fall Quarter Graduates (Attachment B)

Chair Rofkar stated: "If there are no objections, these items will be adopted." As there were no objections, **these items were adopted.**

### ACTION ITEM

#### ➔ Proposed Change to Policy 516 – Academic Progress Policy

Trustee Adelstein moved to approve the proposed changes to Policy 516 regarding academic progress. It was seconded by Trustee Douglas and the motion was passed unanimously.

### PRESIDENT'S REPORT

- ➔ WCC received a \$650,000 five year grant \$650,000 from the National Science Foundation, titled "STEM Excellence through Engagement in Collaboration, Research, and Scholarship." The grant was led by Tommaso Vannelli, along with Paul Frazey, Hilary Engebretson, Ed Harri, Jason Babcock, Heidi Ypma, Johnny Hu and Eric Davishahl. A total of \$39,000 grant funds will directly support student scholarships.
- ➔ WCC is entering into the negotiation phase for a grant with the National Security Administration for up to \$1.02 million to promote higher education and research in cyber defense.
- ➔ WCC was named the Area Health Education Center (AHEC) for Western Washington. In this capacity, WCC will work closely with the Washington State Department of Health and the University of Washington to provide curriculum, training and service learning opportunities to health professionals in support of rural and urban medically underserved communities. This is a tremendous opportunity for the College to expand our partnerships across Western

## Attachment A

Washington in support of providing critically needed training and healthcare resources to rural settings.

- ➔ WCC was expecting to hear within the next day if it would be approved to be the first community college in our state to offer a Limited License Legal Technician certificate (LLLT) that is not part of an American Association approved program. Whatcom will be joining four ABA-approved colleges in Washington to offer this training for independent law practitioners that will qualify them to provide basic legal assistance. This program is in response to the Washington State Supreme Court's interest in providing greater access to justice for those in need of affordable legal services. Thanks to Nancy Ivarinen who has spearheaded this effort in Washington state for over 15 years, and to Amy Riedel for her support in restructuring the curriculum to meet the Supreme Court course standards for LLL.
- ➔ Mei Lu, Math faculty, participated in the Faculty of Color Winter Retreat. President Kathi served was invited to be a panelist for one of sessions.
- ➔ Bob Winters has been presenting "50 years of Whatcom" at different rotary meetings. The next presentation is scheduled on March 6<sup>th</sup> at the Rotary Club of Bellingham.
- ➔ WCC will be hosting a Bellingham Bay Rotary meeting on campus on April 11.
- ➔ President Kathi invited Ed Harri, Dean for Instruction, to provide a brief update on the strategic planning initiative. He shared that the steering committee has been meeting weekly. The morning of Professional Development Day will be reserved for strategic planning. To date, the committee has identified five emerging themes: student success/learning/engagement; equity and inclusion; campus community and culture; external community and partnership; and institutional effectiveness. The College contracted with Sarah Murphy-Kangas to facilitate the strategic planning session on Professional Development Day. The steering committee will take all feedback from the session and build a draft strategic plan for campus review and hope to present the draft to the Board by April or May.

## DISCUSSION/TACTC/ITEMS OF THE BOARD

- ➔ **Board of Trustees Half Day Retreat**
  - Chair Rofkar asked staff to identify a half day in March/April for Board of Trustees Retreat.
- ➔ **March Board Meeting**
  - The March Board meeting will begin at 11 am to accommodate an extended executive session. Tenure nominations will be presented to the Board for action.



### **EXECUTIVE SESSION**

- At 3:54 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes to "...to review the performance of a public employee...; Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President for Instruction Curt Freed, Dean Ed Harri and Assistant Attorney General Melissa Nelson.

The Executive Session was extended at 4:24 p.m. for approximately forty-five additional minutes.

The Executive Session adjourned at 5:12 p.m. and the Board reconvened into open session at 5:12 p.m.

### **PUBLIC COMMENT**

- Chair Rofkar called for public comment. There was none.

### **ADJOURNMENT**

- There being no further business, the meeting was adjourned at 5:13 p.m.

## MEMORANDUM

*Office of the President*

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**TO:** Board of Trustees  
**FROM:** Kathi Hiyane-Brown  
**DATE:** March 8, 2017  
**RE:** Tenure Considerations

State law (RCW 28B.50.852) and the Negotiated Agreement require that full-time faculty members employed primarily with state funds be extended, awarded or denied tenure by the last day of winter quarter during their third year of employment .

In anticipation of the future consideration for tenure, each new full-time faculty member is assigned a Probationary Review Committee. The role of that committee is to:

- Assess and advise the probationary of his/her professional strengths and weaknesses and to make reasonable efforts to encourage and aid in overcoming any deficiencies.
- Conduct the probationary review process in accordance with the Negotiated Agreement between the Faculty Association and the Board of Trustees.
- Provide a written recommendation to the appointing authority for or against the awarding of tenure.

The Probationary Review Committees assigned to work with the probationary faculty members have submitted their final reports and recommendations for consideration by the Board of Trustees. The current members of those committees are as follows:

DISCIPLINE	FACULTY MEMBER & TENURE COMMITTEE CHAIR
English	Justin Ericksen; Chair Gretchen Coulter
Economics	Ron Correll; Chair Heidi Ypma
ESLA	Ines Poblet; Chair Patti Braimes
Anthropology	Jennifer Zovar; Chair Laura Overstreet
Nursing	Jada Ginnett; Chair Margaret Anderson
CIS	Travis McEwen; Chair Hilary Engebretson
English	Anna Wolff; Chair Susan Lonac
ABE	Guava Jordan; Chair Crystal Holtzhemier
Math	Nathan Hall; Chair Russell Sherif
Nursing	Mary Lou Papich; Chair Grace Kolodychuck
PTA	Jill Ludlow; Chair Jamie Van Beek
Geology	Kaatje Kraft; Chair Paul Frazey

**Possible Actions for each Probationary Faculty Member**

- **To award tenure:** Move the award of tenure to \_\_\_\_\_
- **To deny tenure:** Move to deny tenure to \_\_\_\_\_
- **To Extend Probationary Period:** By mutual consent of the committee, the probationer and the Board , move to extend the probation period by \_\_\_\_\_ quarter(s) from Winter Quarter 2013.

# Whatcom

## COMMUNITY COLLEGE

### Reports to the Board of Trustees March 8, 2017 Meeting

#### ➤ ASWCC– Jarrett Martin, President

- **ASWCC Bylaws Committee Formed & Operating** *(Goal # and Title)*
  - The ASWCC has formed it's bylaws committee to review and make updates and changes to the Bylaws, which were last updated in 2014.
- **2017-18 S&A Budget Allocation Committee Formed & Begun operation**
  - The ASWCC has formed the S&A Budget allocation committee for next years' annual S&A budget. We have received all of the budget requests and are in the review process now.

#### ➤ Administrative Services—Nate Langstraat, Vice President

- **Administrative Services** *(Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development)*
  - The system allocation model is under review in preparation for the 2017-18 allocation. Technical adjustments may be made to the formula by president's group.
- **Finance** *(Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development)*
  - William Martens attended the Unrelated Business Income (UBI) training. UBI is a topic the IRS has been looking into with colleges around the nation. The IRS found that most colleges need additional guidance in this area.
  - Finance Director, Ken Bronstein and Registrar, Mike Singletary, were selected to present a workshop on cross-department collaboration at National Association of College and University Business Officers Student Financial Services Conference in March.
- **Emergency Preparedness, Safety & Security** *(5.3: Promote a safe environment for teaching, learning, and working)*
  - On January 19, staff conducted an occupational health and safety training for 14 new WCC employees.
  - On February 21, 2017, staff participated in Professional Development Day by conducting a break out session titled Safety First: Personal Safety Considerations and Campus Safety Services. This session focused on techniques to minimize vulnerability to crime.
- **Bookstore** *(Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development)*
  - Collaborating with the college's Student Life Office, the Bookstore is continuing to build momentum and interest in the Whatcom Wednesday's promotion. This February, the Bookstore partnered with the Student Programming and

Diversity Board and the Athletics Department to feature a pair of sales surrounding Valentine's Day and the home basketball games versus Skagit Valley College. Both of these sales were promoted on campus posters, MyWCC, campus electronic screens, Facebook, staff emails, through Student Activities, as well as in the Bookstore. The event netted over \$1,000 in sportswear sales and contributed to a greater sense of college spirit and community identity.

- The Bookstore has received several new merchandise items commemorating the college's 50<sup>th</sup> anniversary. These are being featured in a dedicated display in the Bookstore's entryway.
- **Technology** (*5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
  - IT has provided support for 3D printing for the "I ♥STEM" week displays, and has also provided support to faculty and students with printing new complex models.
  - The Heiner 104 student access lab now has three 3D printers (fourth one is on its way soon) available for student printing. Usage has steadily increased as more students are exposed to and made aware of the technology.
  - IT has been assisting multiple departments with higher-end videography. In addition to live streaming of WCC sport events on YouTube, the new video gear allows faculty to develop high definition (HD) instructional videos, including interactions with students on high tech subjects like 3D printing. The equipment has also been used to publish training videos for faculty and staff to use for professional development, such as accessibility training.

#### ➤ **Student Services—Luca Lewis, Vice President**

- **Student Conduct** (*1.4 Introduce new opportunities for student learning and engagement, 2.5 Increase professional development*).
  - A collaborative committee of students, staff, and faculty is currently steeped in the revision and rewriting of the student code of conduct. The Committee anticipates submission for Board review and approval in May 2017.
- **K-12 Partnerships** (*1.2 Increase academic support for students, 1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement*)
  - Fall 2017 admissions for Running Start kicked off with several information sessions held at WCC and in the community. The next information session will be held on March 6<sup>th</sup>, 2017.
  - Running Start enrollments continue to climb. In addition, in 2016-2017 students are taking an average of 11.3 credits compared to 11.1 in 2015-2016.
- **Outreach** (*3.1 Increase College stature as a community and educational partner. 4.3 Increase access for under-represented populations*)
  - WCC held a Counselor Breakfast on January 20, 2017 for thirty (30) high school counselors. Counselors received a variety of updates from WCC staff, faculty, and administrators on topics including the BAS degree, 50<sup>th</sup> Anniversary, Running Start, and much more.

- The 2016-2017 College Access Corps program is working with youth at Nooksack Valley Middle School, Cordata Elementary School, and Bellingham Boys and Girls Club. The program promotes college access by educating at-risk youth on post-secondary options, financial aid, college applications, and more.
- **Financial Aid** *(1.1 Increase student achievement in transfer and career preparation)*
  - Between summer 2016 and winter 2017, 112 students received almost \$80,000 assistance to help relieve emergency financial stress.
  - Over the past five (5) years the requests for emergency scholarship funds has exceeded \$1.5 million. During this time, 753 students received a total of \$567,000 in emergency funds.
- **Student Success and Retention** *(1.2 Increase student support for students, 1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement)*
  - For 2016-2017 to date, 778 students have participated in the Whatcom Wave New Student Orientation. Final data for 2016-2017 academic year will be available after the conclusion of the Spring Whatcom Wave Orientation.
  - So far for the 2016-2017 academic year, 278 student have enrolled in EDPL 100 courses.
  - The AIM (Achieve, Imagine, Motivate) program continues to collaborate with WCC Athletics, Student Life and Development, and Residence Life to develop short term and long-term retention strategies for AIM eligible students.
- **Student Life and Development** *(1.4 Introduce new opportunities for student learning and engagement)*
  - On Thursday, March 9, 2017, in conjunction with the Student Justice, Equity, and Pluralism Committee, and the Programming and Diversity Board, Student Life and Development will host a second Whatcom Listens program. This program will focus on moving forward and help foster a dialogue on identity, opinions, and politics.
- **Athletics** *(1.4 Introduce new opportunities for student learning and engagement)*
  - Athletics held a 50<sup>th</sup> Anniversary celebration during the men's and women's basketball games. Bellingham Bay Gymnastics performed during half time at the women's basketball game. The half time show for the men's basketball game was in memorial of 2008 WCC Basketball Alum, Ryan Christensen.
  - 2<sup>nd</sup> Annual Athletic Celebration will be held on March 15 at 5:00 pm.
- **Access and Disability Resources** *(1.2 Increase academic support for students 1.3 Increase access for diverse and nontraditional student populations)*
  - Kerri Holferty and Ward Naf presented on Policy 188 regarding information technology accessibility at WCC's annual Professional Development Day. They will continue to hold Policy 188 training opportunities for all WCC staff and faculty.

➔ **Instruction—Curt Freed, Vice President**

- **Nursing Program:** *(1.4 Introduce new opportunities for student learning and engagement, 2.1 Maintain currency in college curriculum and delivery, 2.5 Increase professional development opportunities for faculty and staff)*
  - Thirteen Nursing Students and one faculty member will be attending the WSNA (Washington State Nurses Association) Convention and the NSWS (Nursing Students of Washington State) Convention in May. The students are nominating a Whatcom Nursing Student for a position on the state board for the NSWS. The current vice president of that board is a WCC Nursing Student whose term will terminate upon graduation. Voting for the new position will take place at the NSWS Convention.
  - Annette Flanders, Nursing Program Director, and Grace Kolodychuk, First Year Lead Instructor will be attending the CNEWS (Council on Nursing Education in Washington State) this April in Spokane. Annette is currently serving as the CNEWS President. The organization's current priority is the revision of the Master Plan for Nursing Education in Washington State.
- **Counseling Services:** *(1.2 Increase academic support for students, 5.3 Promote a safe environment for teaching, learning, and working)*
  - Paul Curd and Margaret Vlahos, WCC's counselors, have compiled statistics for their clinical appointments for the 2015-16 academic year. Out of a total of 1,014 student appointments made, 636 appointments were kept, and they saw a total of 236 students for a variety of concerns. These included anxiety, depression, adjustment stress, academic issues, relationships, serious mental health issues, grief, financial concerns, job stress, suicidal ideation, and domestic violence. In addition, Margaret saw 118 conditional students, for a total of 279 appointments kept out of 403 appointments made.
  - Health and Wellness Fair – On Wednesday, March 8, WCC will present the first annual Health & Wellness Fair, organized to raise awareness of pertinent health issues and provide students with relevant and useful information regarding their own physical and mental health. Tables and break out session will be staffed by WCC faculty and staff members, as well as collaborating agencies from the community such as DVSAS and the Bellingham Police Department.
  - Washington State Campus Cohort Suicide Prevention Program – This program is in cooperation with the University of Washington, Forefront, and the JED Foundation. The cohort is comprised of WCC and 14 other Washington colleges and universities who are progressing through a 4-year program designed to guide the schools through a collaborative process of comprehensive systems, program, and policy development with customized support to build upon existing student mental health, substance abuse, and suicide prevention efforts. Most recently WCC has completed a self-assessment of current resources and services. We are also preparing to administer the Healthy Minds Study, which is a web-based survey study examining mental health, service utilization, and related issues among undergraduate and graduate students. Each of these assessments will help to identify priorities for program improvements.
- **Volunteer Income Tax Assistance (VITA) Program:** *(1.4 Introduce new opportunities for student learning and engagement, 2.5 Increase professional development opportunities)*

for faculty and staff, 3.1 Increase College stature as a community and educational partner)

- Under the guidance of WCC instructors John Fasler and Ken Jameson, student volunteers are currently assisting students, faculty, staff and members of the community prepare their tax returns. These students work under the supervision of a trained site coordinator, and are available for tax assistance several days a week.
- **Faculty Education Workshops (FEW):** (2.5 Increase professional development opportunities for faculty and staff)
  - Faculty continue to participate and benefit from WCC faculty education workshops led by WCC faculty and staff. This winter quarter, three workshops are offered: (1) Change that matters: An individual examination of active learning in your class(es); (2) An introduction to Reading Apprenticeship strategies; and (3) Teaching in a changing world: Facing the equity gap head on. Participating faculty will develop a Board presentation for a future meeting on the impact of these workshops.
- **International Programs:** (1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement)
  - Kelly Kester, director for International Programs, is currently on a recruiting trip in Indonesia, Vietnam and China. He will submit a report about the trip when he returns in March.
  - International Week was another well-attended success with participation of outside speakers, WCC faculty members, and the world languages and English as a second language – academic departments.
  - The short-term study abroad summer in Scotland program is on track with seven students.
- **Workforce programs:** (1.2 Increase academic support for students; 1.3 Increase access for diverse and nontraditional student populations; 4.3 Increase access for under-represented populations)
  - Basic Food Employment & Training (BFET): The BFET department underwent a State monitoring visit, receiving four commendations. Highlights include praise for ongoing program growth, effective use of Guided Pathways for academic and career advising, as well as comprehensive student coaching through an interview-style intake process. Recommendations included minor edits to forms and other easily adoptable steps; all were addressed and submitted by the end of the monitoring visit.
- **Strategic planning:** (5.1 Foster an evidence-based culture of continuous improvement)
  - The morning of professional development day was dedicated to collaborative college work on the development of the strategic plan. Employees and students were mixed in tables of 7-8 people each to generate and discuss questions around five emerging themes identified in the process to date. Each group identified 3-5 goals and objectives to inform the new strategic plan. The strategic planning steering committee will review the feedback and begin the development of a draft strategic plan for campus and Board review and feedback.
- **I ♥ STEM week:** (1.1 Increase student achievement in transfer and career preparation)
  - February 13 – 17 was the first “I ♥ STEM week” at WCC. A number of events were held to celebrate WCC’s STEM excellence, including information sessions on STEM scholarships and the BAS in IT Networking, demonstrations of 3d printing, and a



showing of *The Martian*. Students won 3d printing samples, t-shirts, and other prizes as a result of their participation. The WCC STEM faculty and staff created excellent events to highlight opportunities for students in these exciting fields.

- **“The New Cold War – NATO, Russia and the Re-division of Europe” presentation:** *(1.4 Introduce new opportunities for student learning and engagement, 3.1 Increase College stature as a community and educational partner)*
  - The WCC history and political science departments and the WCC Politics Club will sponsor former American ambassador, John M. Koenig, for his talk on the current state of relations among Russia, the United States and Europe. Students, faculty, staff, and community members are invited to the presentation, scheduled for Tuesday, March 7, 5:00-6:30 in the Heiner Theater.
- **“Three to Infinity: Beyond Two Genders” film screening:** *(1.4 Introduce new opportunities for student learning and engagement, 3.1 Increase College stature as a community and educational partner, 4.1 Reinforce diversity elements in curriculum)*
  - On Friday, February 24, the Campus Diversity committee, in conjunction with the Bellingham Human Rights Film Festival, sponsored a screening of this documentary about gender diversity, featuring interviews with people who identify beyond the conventional gender binary of male/female.
- **2017 Student Art Exhibition:** *(1.4 Introduce new opportunities for student learning and engagement)*
  - Justin Martin and the WCC art department will showcase over 150 individual pieces of art by a number of WCC art students. Following the opening reception on February 24, the exhibition in the Heiner Center will run through April 14.
- **Grant Updates:** *(5.2 Diversify and secure funding/resources from external sources)*
  - National Security Agency (NSA):
    - WCC applied to the NSA to once again offer a GenCyber summer camp for middle school students - \$26,704.
    - The College applied to the NSA for a \$1.02 million grant to serve as one of the four CAE-CD (National Centers of Academic Excellence in Cyber Defense) National Resource Centers (CNRCs). If funded, WCC will be responsible for leading the CAE mentoring program and overseeing the CAE candidate (mentee) program nationwide.
  - Steelcase:
    - WCC submitted an Active Learning Center grant to Steelcase, a leading classroom furniture manufacturer, valued at \$65,000. The grant, if awarded, will provide the furniture, integrated technology, design, and installation.

#### ➔ **Institutional Advancement – Sue Cole, Executive Director**

- **Foundation 5.2.1 – Increase external revenue sources through grants and Foundation fundraising.**
  - **Fundraising Progress Update:**
    - Draft reports show that we received 12 gifts and pledges totaling \$88,381 for the month of February, which includes an \$80,000 pledge to be fulfilled over the next 5 years. Year to date as of February 24, 2017, we have received \$1,556,930 in gifts and pledges.

- **Foundation News:**
  - The WCCF scholarship process is underway – we expect around 250 students to apply for \$300,000 in scholarship awards for the 2017-18 academic year.
  - The Foundation will support the opening of the WCC history exhibit at the Whatcom Museum on March 17<sup>th</sup> and the Athletics Celebration on campus on March 15<sup>th</sup>.
  - Planning is underway for our gala event, Magic of Whatcom, being held on April 22. Invitations will be mailed on March 10.
- **Community Affairs** *5.2.1 – Increase external revenue sources through grants and Foundation fundraising. 3.1. Increase College stature as a community and educational partner; 3.3. Be an active partner in economic development*
  - WCCF staff represented WCC at a Whatcom Business Alliance event, a legislative reception in Olympia, and at the Whatcom County college and K-12 roundtable discussion on DACA students.
  - Staff also visited prospective donors to establish new endowments
- **Communications, Marketing and Publications** *3.1 – Increase College stature as a community and educational partner.*
  - **College marketing, publication, advertising highlights**
    - Dean for Instruction Ed Harri, Communications and Marketing Director Mary Vermillion and WCC Foundation Director Caite Holman shared College updates at the Feb. 14 Cordata Neighborhood Association meeting. The members heard about the neighborhood’s Foundation scholarship, were invited to 50<sup>th</sup> anniversary events, and were asked for input to inform WCC’s strategic plan.
- **Press Releases/Media Outreach and Resulting Media Coverage. Find college news at [whatcom.edu/news](http://whatcom.edu/news)**
  - Pitched WCC’s 50<sup>th</sup> anniversary story to Lynden Tribune as part of their annual Progress edition. Story appears in insert published with Feb. 22 Lynden Tribune and Ferndale Record.
  - Rescheduled: March 7 talk considers “The New Cold War – NATO, Russia and the Re-division of Europe”
    - [Lynden Tribune](#) and Ferndale Record, Feb. 22, 2017
  - Middle school students explore non-traditional education and career paths at popular WCC events
    - [Whatcom Talk, Feb. 22, 2017](#)
  - Enjoy Tacoma museum district with WCC (community and continuing education)