

MEMBERS:

- **Barbara Rofkar,**
Chair
- **Tim Douglas,**
Vice Chair
- **Steve Adelstein**
- **John Pedlow**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

**NEXT MEETING
REMINDER
Wednesday
June 14, 2017**

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Strategic Conversations
 - Student Code of Conduct Update – Luca Lewis, Vice President for Student Services
 - Open Educational Resources – Ed Harri, Interim Vice President for Instruction
- III. Consent Agenda Tab 1
 - a. Minutes of April 12 Board of Trustees Meeting and April 17 Board of Trustees Retreat (Attachment A)
 - b. Proposed Winter Quarter 2017 Graduates
- IV. Action Item Tab 2
 - Proposed Financing Request for Student Housing (first reading, possible action)
- V. Report from the President
- VI. Reports Tab 3
 - ASWCC – Jarett Martin, President
 - WCCFT – Tran Phung, President
 - WFSE – Carolyn Jovag, Representative
 - Administrative Services – Vice President Nate Langstraat
 - Student Services – Vice President Luca Lewis
 - Instruction – Interim Vice President Ed Harri
 - Advancement/Foundation – Sue Cole, Executive Director
- VII. Discussion / Items of the Board
 - Upcoming events
- VIII. Executive Session*
 - "...to discuss with legal counsel representing the agency matters relating to litigation...."
- IX. Action Item
 - Proposed Board Resolution Authorizing Indemnification for named employees in a litigation case.
- X. Public Comment
- XI. Adjournment

***The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of April 12, 2017 Board of Trustees Meeting and April 17 Board of Trustees Retreat (Attachment A)
- b. Proposed Winter Quarter 2017 Graduates

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

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COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, April 12, 2017

2:00 p.m.

- **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ed Harri, Interim Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Douglas moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Rofkar announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF NEW EMPLOYEES

- New employees from Student Services were introduced.
 - Rebecca Butler, Student Conduct Officer
 - Greg Spurgetis, Associate Director for Athletics
 - Barbara Nolze, Administrative Assistant for VP for Student Services
 - Heidi Farani, Director for Student Life and Development
 - Lucas Nydam, Coordinator for Student Life and Development
 - Fernando Morado Sanchez, Director for Student Success and Retention
 - Joshua Durias, Student Success Coordinator
 - Katherine Lolkema, Credentials Evaluator
 - Karla Coglizer, Associate Director for Running Start
 - Jessica Rodriguez, Program Coordinator Financial Aid
 - Christine Sweet-Bronson, Program Assistant – Testing Services

STRATEGIC CONVERSATIONS

➔ Faculty Education Workshops: Supporting WCC Faculty in Pursuit of Student Success

- Ed Harri, Interim Vice President for Instruction, introduced the topics and presenters.
- Faculty education workshops (FEW) began in 2011-12. Since inception, 22 different workshops were offered with 68 of 73 full-time faculty completed at least one FEW. 2016-17 workshops are averaging 20 participants with a large number of adjunct faculty participating.
- Workshop topics presented included:
 - Change that matters by Tresha Dutton
 - Reading apprenticeship by Leo Hopcroft and Rhonda Daniels
 - Accessibility in the classroom by Heidi Ypma

CONSENT AGENDA

➔ Consent Agenda

- a. Minutes of the March 8, 2017 Board of Trustees Meeting (Attachment A)

Chair Rofkar stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION ITEM

- ### ➔ Proposed Honorary Status of Faculty Emeritus: Earl Bower and Doug Mooers (First Reading, possible action)

Trustees Douglas moved to approve granting honorary status of Faculty Emeritus to Earl Bower and Doug Mooers. It was seconded by Trustee Pedlow and the motion **passed unanimously.**

PRESIDENT'S REPORT

- ➔ President Kathi introduced Ed Harri, as the Interim Vice President for Instruction. Ed has been in this new role since April 3, 2017.
- ➔ President Kathi asked Ed Harri, Interim Vice President for Instruction, to provide a brief update on strategic planning. He shared that the strategic planning committee continued to make progress with the work on the strategic plan. The committee created a first draft of the plan and identified four tentative strategic plan goals: achieving success; building community; advancing equity; and improvement institutional effectiveness.
- ➔ The All Washington Academic Team ceremony was held in Olympia on March 23, 2017. WCC students Emerson Powers and Christiana van den Huevel were honored with other students

around the state. All students received a \$250 scholarship. Christiana received an additional \$1,500 scholarship from the Coca Cola Foundation as a Gold Scholar and an additional \$500 scholarship from ACT.

- During a recent WACTC meeting in Olympia, presidents visited the Washington Senate Chambers and were provided the opportunity to share the system's concerns relating to the Senate proposed operating budget.
- WCC's Learning Commons capital project was included in both the House and Senate proposed capital budgets; and the Governor's proposed capital budget.
- Wendy Lawrence has agreed to be the keynote speaker at WCC's 2017 Commencement Ceremony.
- Bellingham Bay Rotary is hosting a regular meeting on WCC campus on April 11, 2017. The College is working on finalizing a date to present to the Lynden Rotary.
- President Kathi participated in an accreditation team visit for WWU and will be participating in one of WWU's strategic planning conversations on April 17, 2017.
- The Governor had to cancel his visit to WCC campus on April 4, 2017. We are working on rescheduling his visit.

REPORTS

- **WCCFT – Tran Phung, President**
 - Faculty union and Student Life is hosting a joint event on April 13, 2017 titled "What's in it for me: Union 101"
- **Administrative Services – Nate Langstraat, Vice President**
 - The Food Service Request for Proposal was published on Monday, April 10.
 - WCC's Institutional Master Plan will be presented to the City's Planning Commission on June 15, 2017.
 - There were significant differences between the House and Senate proposed operating budget. The impact on WCC between the two proposed budgets will be approximately \$500,000.
 - The College's financial statement audit is scheduled in June 2017.
 - SBCTC sent a system wide email advising all colleges that CIBER, the contractor, has filed for bankruptcy.

➔ **Advancement/Foundation Office – Sue Cole, Executive Director**

- The Magic of Whatcom Gala is scheduled on April 22, 2017 at Hotel Bellwether Ballroom.
- The Foundation is expected to finalize the Campaign Feasibility Study in the summer.

DISCUSSION/TACTC/ITEMS OF THE BOARD

➔ **ACT Spring Conference**

The ACT Spring Conference will be held at Big Bend Community College on May 24-25, 2017. Trustees Pedlow and Douglas are planning to attend.

➔ **April Half-day Board of Trustees Retreat**

The half-day board retreat will be held on April 19, 2017 at the Holiday Inn & Suites at the Bellingham Airport.

EXECUTIVE SESSION

- ➔ At 3:15 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes to “...consider the minimum price at which real estate will be offered for sale or lease...” and “...evaluate the qualification of a candidate for appointment to elective office...”

Chair Barbara Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.

The Executive Session adjourned at 3:45 p.m. and the Board reconvened into open session at 3:45 p.m.

PUBLIC COMMENT

- ➔ Chair Rofkar called for public comment. There was none.

ADJOURNMENT

- ➔ There being no further business, the meeting was adjourned at 3:55 p.m.

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COMMUNITY COLLEGE
MINUTES
BOARD OF TRUSTEES MEETING
Bellingham Holiday Inn & Suites
4260 Mitchell Way, Bellingham WA
Wednesday, April 19, 2017
8:00 a.m.

- ➔ **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 8:02 a.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ed Harri, Interim Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Adelstein moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- ➔ Chair Rofkar announced that there is a designated time for public comment on the agenda.

STRATEGIC PLANNING

- ➔ **Update on college process – Ed Harri, Interim Vice President for Instruction**

A first rough draft of the following components of the strategic plan identified by the strategic planning steering committee were shared.

- Planning framework
- Core themes and strategic goals
- Objectives for each of strategic goals/core themes
- Early development of measurable indicators for draft objectives

In addition, trustees were asked to discuss and provide feedback on the vision, mission and promise statements.

- ➔ **Next steps and trustee discussion – Kathi Hiyane-Brown, President and Ed Harri, Interim Vice President for Instruction**

Next steps included:

- Share plan with campus committees, departments, and divisions
- Continued revision and expansion of plan content
- Continued identification of possible indicators and relevant baseline data
- Board of Trustees adoption
- Development of 2017-19 college work plan aligning with strategic plan
- Develop professionally presented plan with images, visuals, and read-friendly layout
- Plan implementation in fall 2017

CAPITAL PROJECTS: PRESENT & FUTURE

➤ **Updates on Learning Commons, IMP approval by City of Bellingham and student housing project – Nate Langstraat, Vice President for Administrative Services**

Learning Commons is scheduled to break ground in August 2017 based on the assumption that 100% funding was included in Governor, Senate and House capital budget proposals.

The Institutional Master Plan is moving ahead and will be on the City's Planning Commission meeting agenda in June.

Based on conversations with State Treasurer office, Department of Enterprise Services, state board staff, developer, and colleagues at other colleges, staff have identified two financing options: Certificate of Participation (COP) and 501(c)(3) financing.

Minor capital projects scheduled included pedestrian crossing improvements and Kulshan lab conversion (a collaborative effort between biology and chemistry faculty)

➤ **Submission of a new capital project for system considerations – Nate Langstraat, Vice President for Administrative Services**

2019-21 criteria and timeline for major capital projects were discussed. The College is preparing for submission of major project proposal to the State Board in December 2017.

COLLEGE BUDGET DEVELOPMENT

➤ **Input/discussion to develop trustee budget for 2017-18 – Barbara Rofkar, Board Chair**

Trustees discussed budget for meetings, conferences and travel.

BOARD COMMUNICATION

➤ Board members discussed ways to improve communication among members while remaining in compliance with Open Public Meetings Act.

SUMMER RETREAT AGENDA

- Members suggested the following agenda items for the summer board retreat:
 - Strategies to advance college connections and reputation
 - Community Engagement
 - Board of Trustees Work for 2017-18

PUBLIC COMMENT

- Chair Rofkar called for public comment. There was none.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 1:30 p.m.

WHATCOM COMMUNITY COLLEGE

WINTER GRADUATES March 24, 2017

HONORS PROGRAM

Caitlin A Hanson (With Honors)

Levi M Heeringa (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Talal Aladwani

Shawn R Dreyfuss

Mark D Allison

Kylee H Eisenbraun

Mackenzie E Anderson

Jennifer R Eller

Roberto C Ballesteros

Morgan E England

Mikah K Bean

Reace J Fant

Paige L Bennett

Cassie G Feddema

Kristen L Bergerson

Joshua D Florea

Brandon G Blake

Makayla R Fox

Amanda J Blomquist

Mengxin Gao (With Honors)

Gina R Boland

Zhihao Gao

Robert L Boyea

Derek B Geer (With Honors)

Ashlee J Breedlove

Samantha M Gomez

Alexandra M Brooks (With Honors)

Malaya A Gould (With Honors)

Ian J Brown (With Honors)

Sara M Haling

Katherine J Buss (With Honors)

Hanna M Halverson (With Honors)

Morgan K Caleb

Hannah L Haupt

Emily A Carlson (With Honors)

Thomas R Heaney (With Honors)

Lauren E Carro

Jamison C Hibbard (With Honors)

Patricia Cazares

Tyler R Hoekstra (With Honors)

Evan J Chapin

Jesse G Hofman (With Honors)

Abigail G Clarke (With Honors)

Michaela A Hollifield

Nathaniel R Clay (With Honors)

Kayla L Holmes

Francisco J Contreras

Reiha Izumikawa

James A Cook

Benjamin N Jabbora

Emily L Coster (With Honors)

Amber M Johnson

Anna S Crossley

Ava H Johnson

Jason P Curles

Alia N Jones (With Honors)

Susana I Davila

Kevin S Kandola

Jacob L Davis (With Honors)

Victoria S Kazantseva

Maxwell A Devine

Cutter A Kilgore (With Honors)

Heather A Dooley (With Honors)

Daiki Kumano

Brian M Drake

Julia A La Fortune

Sonia E Leighton
 Joel A Longnecker
 Archer N Luginbill
 Madison B Lundin
 Kailey Macleod (With Honors)
 Claire E Manning
 Lauren N Martin
 Summer A Matlewsky
 Andrew L McClain
 Kyle K McCollum
 Erin S McCoy (With Honors)
 Elizabeth A McGuinness
 Torrie L McIntyre (With Honors)
 Selina M McMahan
 Manuel D Mendez
 Paul C Michaels (With Honors)
 Tami L Mikkelson
 Kelsey L Mitchell
 Evelyne Joram Mugabe
 Carmen Myles-Portillo
 Truc Nguyen
 Uyen P Nguyen (With Honors)
 Isabella A Nigretto
 Emily Ra Olson
 Robert C O'Neill
 Rachelle R Overturf
 Abigail J Owens
 Cassidy R Owens
 Gursahib S Patara
 Kyleanthony Pennington
 Madelyn L Perez
 Henry L Peterson (With Honors)
 Phillip S Pipenko (With Honors)

ASSOCIATE IN SCIENCE TRANSFER

Charles W Aikala (With Honors)
 Ethan B Hibbing
 Duy Anh Nguyen

ASSOCIATE IN BUSINESS DTA/MRP

Levi J Barker
 Mitchell M Lemay

Stephanie M Porter
 Herzibeth Ramirezgomez (With Honors)
 Andrew S Randall
 Nathan W Rasmussen
 Taylor C Rousell
 Jesus Ruvalcaba (With Honors)
 Nufikha J Sairi
 Arjun S Sajjan
 Rabinderjeet Sandhu (With Honors)
 Erik S Seholm
 Pardeep Singh
 Mikayla R Spencer
 Mikayla R Spencer
 Kris Staples-Weyrauch
 Hugh M Steele
 Justin G Steele (With Honors)
 Kevin Suryajaya (With Honors)
 Kimberly S Tadlock (With Honors)
 Jessica R Taranenko
 Raya D Thomas
 Natasha Thompson
 Ky Manh Tran (With Honors)
 Taylor N Trolinder
 Hayley R Vander Veen (With Honors)
 Kelina E Victor (With Honors)
 David N Wadkins
 Heather M Watson
 Benjamin J Weaver
 Sam F Westervelt
 Jordan P Wickham
 Cullen J Williams
 Jacob Q Wilmoth
 Anna G Winter

Emily J Stadt (With Honors)
 Logan J Ulrich

Aleshia R Parks
 Madisyn J Tibeau

ASSOCIATE IN APPLIED SCIENCE- TRANSFER CYBERSECURITY

Robin L Robar

ASSOCIATE IN LIBERAL STUDIES

Kerri L Burnside (With Honors)

McKenna C Marvin (With Honors)

Seth M Dailey

Yalda Naimzadah

Deauna Davis

Grant K Reiersen (With Honors)

Lynda L Fox (With Honors)

ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION

Kaitlin G Elmendorf

Alex W Sutton

Samantha M Gomez (With Honors)

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

Deborah A Dole

Lovira Putri

Robert M Nelson (With Honors)

ASSOCIATE IN SCIENCE ACCOUNTING

Valeriya V Dudar

Doug W Reimer

Julie N Lobdell

Khushal Sehijpal (With Honors)

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION

Anthony P Almeida (With Honors)

Benjamin J Lovison

Jaime L Corbitt (With Honors)

Tyler R Meints

Jeffrey A Gibson

Sumeet Panwar

Colin A Hawkins

Reagan A Soderquist

ASSOCIATE IN SCIENCE CRIMINAL JUSTICE COMPUTER FORENSICS

Liam M Dickman

ASSOCIATE IN SCIENCE CRIMINALJUSTICE

Liam M Dickman

Abigail L Soley

Sahar Najibi

ASSOCIATE IN SCIENCE FINANCE

Erik S Seholm (With Honors)

ASSOCIATE IN SCIENCE PARALEGAL STUDIES

Ashley M Farnsworth

Michelle R Klein

CERTIFICATE ACCOUNTING

Aleshia R Parks

CERTIFICATE CRIMINAL JUSTICE

Kirsten K Runyan

EARLY CHILDHOOD EDUCATION STATE CERTIFICATE

Shelly A Gruzca

CERTIFICATE NETWORK ADMINISTRATION

Amy Q Eddy

CERTIFICATE TECHNICAL SUPPORT

Isaac B Diblasio

HIGH SCHOOL DIPLOMA

Irvin A Alhamdaputra

Cole T Murphy

Elisa Bong

Tara A Nelson (With Honors)

Susana I Davila

Duy Anh Nguyen

Zhihao Gao

Truc Nguyen

Natalie Garcia

Madeleine K Piros

Melissa R Haug

Kyle J Pritchard

Ethan B Hibbing

Jade M Shallcrass

Sage M Hoag

Caitlyn L Sorensen

Robert M Kerr

Kanwar S Toor

June Yik-Sze Lau



MEMORANDUM
Administrative Services

TO: Whatcom Community College Board of Trustees

FROM: Nate Langstraat, Interim Vice President for Administrative Services

DATE: Wednesday, May 3, 2017

RE: Board Approval for Alternative Financing Requests

As the College plans for a major capital project related to student housing, financing options have been researched and considered. This research and modeling has resulted in a decision to utilize COP financing through the State Treasurer's Office.

However, in order to pursue this financing option, the Whatcom Community College Board of Trustees must approve the College's request for COP funding. COP requests must be submitted to SBCTC staff by the end of May in order to go in front of the State Board at their June meeting. Once approved by the State Board, the COP request will move forward as part of the system's 2018-2019 supplemental budget capital request to the Legislature.

It is important to note that the Board's approval of the College's COP request submission in no way obligates the College to use these funds. Board approval allows the College to pursue the option of COP-financing while continuing overall development of our student housing project.

SUGGESTED MOTION

Move to approve the College's request to submit an Alternative Financing Request to the State Board for Community and Technical Colleges in order to include WCC's COP financing in the system's 2018-19 supplemental budget capital request.

CC: Kathi Hiyane-Brown, College President
Brian Keeley, Senior Director for Facilities and Operations

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COMMUNITY COLLEGE

Reports to the Board of Trustees May 10, 2017 Meeting

➤ Administrative Services—Nate Langstraat, Vice President

- **Administrative Services** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - Food services RFP proposals from interested vendors are due to the Office of Administrative Services by 3:00 p.m. on Friday, May 5, 2017. A selection and notification of award are scheduled for June 9, 2017.
- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - The State Auditor's Office (SAO) has confirmed a date for Whatcom's 2015-16 financial statement audit. The SAO will begin their work on June 5 and anticipate the audit to last for 4-5 weeks.
 - The Business Office has been processing final purchases for 2016-17, as the end-of-the-year purchasing deadline was April 21.
- **Facilities & Operations** (*5.1: Create and manage growth through fiscal, capital*)
 - Bids were received for the Cascade Server Room Emergency Generator, the Pavilion Gym Exhaust Fan Replacement and the Kulshan Lab remodel. Contract awards went to Veca Electric for the generator project and Hytech Roofing for the exhaust fan replacement. Bids were received on April 26 for the Kulshan Lab remodel with an apparent successful bidder of Roosendaal Honcoop Construction. The Kellogg Road Pedestrian Safety Improvement project is currently scheduled to bid on May 18.
- **Emergency Preparedness, Safety & Security** (*5.3: Promote a safe environment for teaching, learning, and working*)
 - On March 21, staff conducted a safety and security meeting for Entry and Advising with emphasis on de-escalation and evacuations.
 - On March 29, thirty-seven faculty and staff participated in a Building Responder orientation and training. All 12 WCC buildings were represented.
- **Conference & Event Services** (*3.1 Increase College Stature as a community and educational partner*)
 - CES is looking forward to welcoming the WA State Department of Ecology, The Bellingham Roller Betties, and the Gym Star Dance Co. that will be performing a Mid-Summers Day Dream. CES would like to welcome back the Bellingham Community Band. CES will be also prepare for the College Takeover on May 13th by the Bellingham Anime Convention.
- **Bookstore** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human*)
 - Overall bookstore sales for this spring quarter "back to school" rush were 11% higher than spring 2016. This sales success was partially attributable to the Bookstore's Guaranteed Buyback promotion. Students appreciated the cost

transparency, particularly how it allowed them a clearer basis for directly comparing net costs at the Bookstore versus external vendors and programs.

➤ **Student Services—Luca Lewis, Vice President**

- **Student Conduct** *(5.3 Promote a safe environment for teaching, learning, and working)*
 - The Student Rights and Responsibilities Policy Revision Task Force completed the primary draft of the updated Code of Conduct. The Task Force have been working through a rigorous vetting and communication schedule to gather feedback from constituents including: Instruction leadership and faculty union, student focus groups, campus diversity committee, two all-campus open forums, President’s Cabinet, and more.
- **Residence Life** *(1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement)*
 - The end of winter quarter and beginning of spring quarter saw a transition of move-in, move-outs for students. Residence Life welcomed several new international students into WCC housing and have been working diligently to offer social and academic programming for residents including: bowling, an all-resident meeting, academic resources, info about getting jobs on and off campus, healthy relationships, and roommate conflict management.
- **Athletics** *(3.1 Increase College stature as a community and educational partner)*
 - WCC coaches have been actively recruiting in preparation for next fall, and have had tremendous success in the local Whatcom County community. The women’s soccer team signed seven local athletes (two from Meridian High School, two from Bellingham, High School, two from Ferndale High School, and one from Squalicum High School). Volleyball signed two student from Squalicum and Ferndale High Schools. Additionally, women’s basketball signed nine women from the area (two from Lynden Christian high school and one each from Blaine High School, Lynden High School, Meridian High School, Nooksack Valley High School, Sehome High School, Cornerstone Christian, and Mount Baker High School).
- **Student Recreation Center** *(5.4 Foster an evidence-based culture of continuous improvement)*
 - Membership sales have increased significantly in the last year with a net increase of \$1,395.
- **Financial Aid** *(1.3 Increase access for diverse and nontraditional student populations)*
 - The Financial Aid Office has worked diligently to support access and retention by focusing on increasing the percentage of students who complete the Free Application for Federal Student Aid (FAFSA) and complete all requirements to be awarded financial aid. The goal is to support the enrollment at WCC of a higher percentage of FAFSA filers through personalized communication, follow up, and responsiveness. As of April 22, 2016 Financial Aid received 3,318 FAFSAs and awarded funds to 116 students. As of April 21, 2017 Financial Aid received 3,950 FAFSAs and awarded funds to 357 students.
- **K-12 Partnerships** *(1.2 Increase academic support for students, 1.3 increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement)*

- Running Start students continue to perform well with a college level average GPA of 2.7, a two year graduation rate of 19%, and fall to spring retention at 92%.
- WCC partnered with Futures Northwest to support College Bound Scholars. Future Northwest will be on campus in the Syre Student Center every Wednesday from 11:30am to 12:30pm until the end of Spring Quarter. Their goal is to support College Bound Scholars who are in Running Start with their transition out of Running Start.
- **Outreach** *(1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement).*
 - WCC has been selected as a program partner for the 2017-18 VISTA grant year by Washington Compass Compact, housed at WWU. Contingent upon funding from the Corporation for National and Community Service, WCC will be allocated a full-time VISTA member to carry out the “Youth Connections VISTA Program,” to be led by Grace Jones, WCC’s Associate Director for Outreach. The project aims to connect out-of-school, homeless, and incarcerated youth with college access by creating a program focused on connecting students to their life-long goals and strengths. Components of the program will include financial literacy, college application process, high school diploma/GED completion, college knowledge, educational planning, and visits to college campuses.
 - Whatcom is hosting a Spring Open House at WCC on Thursday, May 18, 8:00am-12:00pm for high school juniors and seniors. Approximately 150-200 students are anticipated to attend. Students are confirmed from Sehome, Squallucm, Bellingham, Mount Baker, Nooksack, Lynden, and Blaine High Schools.
- **Advising and Career Services** *(1.3 Increase access for diverse and nontraditional student populations).*
 - For the first time in years, all students (current and new) will register for summer and fall quarters during spring quarter. Academic Advising and Career Services is enhancing group registration advising to specifically identify and support new students who are in college for the first time. Group registration sessions will be tailored to specific cohorts. Academic Advising is partnering with Entry Services in this endeavor.
- **Student Success and Retention** *(1.1 Increase student achievement in transfer and career preparation. 1.2 Increase academic support for students, 2.5 Increase professional development opportunities for faculty and staff).*
 - Due to recent changes in WCC’s Academic Progress Policy, the Student Success and Retention team coordinated efforts to call all students who ended up on suspension status after winter quarter to alert them of the change in policy and opportunity to take up to 5 credits.
- **Veteran’s Services** *(1.1 Increase student achievement in transfer and career preparation, 1.2 Increase academic support for students, 1.3 Increase access for diverse and nontraditional student populations, 3.4 Strengthen sustainability practices on-campus and in local and global arenas, 4.3 Increase access for underrepresented populations)*
 - Throughout the 2016-2017 academic year, Veteran Services certified 208 students for VA education benefits and processed over \$400,000 in GI Bill

tuition and fee payments. Looking at degree pursuit by VA students, 55% are pursuing the AAS-DTA, 13% are pursuing CIS or Cybersecurity degrees, 7% guest student taking 1-3 classes while attending another college, and 5% are working toward the AST-Transfer.

- Veteran direct self-placement for English composition classes provided 21 student veterans with the opportunity to self-select their English placement. Student veterans self-selected Engl&101 in 17 cases with four selecting Engl&101 Plus. The average English GPA for the student veterans who self-placed during the 2016-2017 academic year was 2.80. VA students who completed the English placement had an average GPA of 2.61 in English compositions courses.
- Spring quarter 2017 we have 120 VA students enrolled, six Department of Defense Tuition Assistance students, and nine student veterans not using or not currently eligible for benefits. Eleven students are new to WCC spring quarter with four pursuing CIS or Cybersecurity degrees.
- **Access and Disability Resources** (*1.3 Increase access for diverse and nontraditional student populations*)
 - As of April 25, 2017, 343 students with disabilities enrolled in Spring 2017.
 - During Winter, 2017 a survey was administered through the ADS Canvas page asking students the following questions:
 - To describe the educational challenges they experience due to their disability, and
 - What else do they want us to be aware of regarding their experience at WCC

Forty-one students completed the survey. Eighteen students reported anxiety impacts their abilities as a student, seven of those students said taking exams in the Testing Center lessens the impact greatly. Ten students reported they have felt supported by faculty and ADS staff. Two students reported they are homeless while attending college.

Information gathered in this survey assesses on of the Student Learning Outcomes for ADS.

➤ **Instruction—Ed Harri, Interim Vice President**

- **Nursing Program:** (*1.1 Increase student achievement in transfer and career preparation, 1.4 Introduce new opportunities for student learning and engagement, 3.1 Increase College stature as a community and educational partner*)
 - WCC student, Christiana van den Heuvel of Deming, has been selected for the 2017 All-Washington Academic Team. Team members, 63 elite students representing Washington state community and technical colleges, are each awarded a \$250 scholarship. In addition, from among 1,800 applicants, Van den Heuvel was awarded an additional \$1,500 as a 2017 Coca-Cola Gold Scholar. Van den Heuvel participates in WCC's international student mentorship program and Student Nurses of Whatcom, and plans to pursue her nursing career as an emergency care nurse in Chad, Africa.
 - WCC nursing students, partnering with the Whatcom County Health Department, will provide free HPV and Hepatitis A/B twinrix vaccines for Whatcom County residents, ages 19 to 26, on Wednesday, May 17. The vaccinations are made possible in part by a grant from the Group Health Foundation.

- **Library:** *(1.2 Increase academic support for students, 2.2 Improve instructional delivery)*
 - In 2014 the WCC library started coordinating course packs, using content from public domain (fee to use), content with an open license (free to use), and content that requires the College to acquire a reprint license (may be free or have associated costs.) Course packs may greatly reduce course material costs to students, and may be available in print and/or digital formats. Since 2014 the library has collaboratively worked with faculty to produce a growing number of course packs. In that first year, 2013/14, four course packs were developed impacting 112 students; by last year, 66 course packs had been developed impacting 1,848 students.
- **Guided Pathways:** *(1.1 Increase student achievement in transfer and career preparation)*
 - A team of ten WCC faculty and staff attended the statewide guided pathways institute on April 25 to learn more about planning for and implementing effective student onboarding and advising practices at other state and national community colleges. Currently, the College is also in the process of identifying meta-majors (i.e., similar collections of student degree pathways), to provide improved clarity for students, faculty, and staff about degree and career options for students.
- **Strategic Plan:** *(5.4 Foster an evidenced-based culture of continuous improvement)*
 - The strategic planning steering committee continues to make progress on the development of the next strategic plan. Draft core themes, goals, and objectives were shared with the Board of Trustees during the April retreat. The committee will use Board and campus feedback gathered over the next month to continue to refine the plan for presentation to the Board this summer.
- **Faculty hiring:** *(1.2 Increase academic support for students, 2.2 Improve instructional delivery)*
 - To date, four full-time faculty searches have commenced this year—computer information systems, medical assisting, business, and economics. The computer information systems position has been successfully filled, and the other three are in the application process with planned completion dates near the end of spring quarter.
- **Workforce grant updates:** *(1.4 Introduce new opportunities for student learning and engagement, 2.1 Maintain currency in college curriculum and delivery, 3.1 Increase College stature as a community and educational partner, 3.2 Lead collaborative efforts with other educational institutions, 3.3 Be an active partner in economic development, 5.2 Diversify and secure funding/resources from external sources)*
 - **NSA CNAP CNRC:** WCC will receive a one-year grant from the National Security Agency (NSA) to serve as a CAE-CD (Centers of Academic Excellence in Cyber Defense) National Resource Center (CNRC). The program, led by WCC's director of computer science and information systems, Corrinne Sande, aims to reduce vulnerability in the national information infrastructure by promoting higher education and research in cyber defense and producing professionals with cyber defense expertise. WCC's CNRC will be one of four national centers, each with different responsibilities, and will function as the "super hub" for the network of national and regional centers funded by the NSA. With an initial award of \$512,395, WCC's grant will be awarded in installments and may ultimately total \$1,016,744.

- **Alcoa Foundation:** WCC was invited to submit grant concept proposal up to \$25,000, to the Alcoa Foundation for consideration. WCC submitted four concept proposals and was asked to submit a full grant proposal for the following project:
 - *Alcoa Program for Engineering Student Development/Career Success* will increase resources to students pursuing engineering careers, allowing them to experiment with hands-on project-based learning and design experiences.
- **2017 All College and Health Professions Job Fair:** *(1.1 Increase student achievement in transfer and career preparation, 3.1 Increase College stature as a community and educational partner)*
 - The 2017 All College and Health Professions Job Fair was held in early April; almost 200 health professions students, and 74 employers representing 34 agencies and businesses were in attendance. Numerous employers interviewed and hired students on the spot, while others set up interviews for the following week. In addition, some employers intend to support the PTA Teaching Clinic by referring clients who may need PT care; others may provide sites for MA preceptorships.
- **Other workforce programs:** *(1.3 Increase access for diverse and nontraditional student populations, 3.1 Increase College stature as a community and educational partner)*
 - This spring quarter, the **Basic Food Education & Training (BFET)** program provided BFET students with a total of \$12,305 in tuition and textbook funding assistance, and an additional \$4,800 in textbooks loaned through the BFET library. This quarter alone 171 students from marginalized populations have received coaching and support to increase access, retention, and completion.

➔ **Institutional Advancement – Sue Cole, Executive Director**

- **Foundation 5.2.1 – Increase external revenue sources through grants and Foundation fundraising.**
 - **Fundraising Progress Update:**
 - Year to date as of April 27, 2017, we have received \$1,646,730 in gifts and pledges.
 - **Foundation News:**
 - The Magic of Whatcom gala event held on Saturday, April 22 raised nearly \$170,000 for student scholarships and programs at Whatcom.
 - We had 2 noteworthy gifts in April—both \$10,000 in support of scholarships.
 - One of our donors, Steve Shropshire, who established the Thank You for Your Service endowment was on campus to visit the Veterans Center in April. He spent time with Jarid Corbitt and several students who were using the center. It was a wonderful example of engaging a donor on our campus.
 - We are mid-way through our scholarship process. Over 300 students applied for WCCF scholarships, a 30% increase over last year. We anticipate making most award decisions by the end of May.
- **Community Affairs 5.2.1 – Increase external revenue sources through grants and Foundation fundraising. 3.1 Increase College stature as a community and educational partner; 3.3 Be an active partner in economic development**
 - WCC and WWU Small Business Development Center staff met to explore collaboration opportunities.
 - Bob Winters presented on the 50th Anniversary at Blaine Chamber of Commerce and Bellingham Sunrise Rotary Club meetings.

- [Staff represented WCC at a Rotary of Bellingham tour of BTC and hosted Bellingham Bay Rotary Club at WCC.](#)
- [US Rep. Suzan DelBene visited WCC for CIS and nursing tour.](#)
- [Final campaign feasibility study interviews were completed.](#)
- **Communications, Marketing and Publications 3.1 – Increase College stature as a community and educational partner.**
 - **College marketing, publication, advertising highlights**
 - The marketing team worked with Bob Winters to host two curated tours of the 50th anniversary exhibition at the Whatcom Museum. A total of 19 WCC employees, retirees and friends of the College attended the April 15 and 26 tours. The museum exhibition remains at Old City Hall through May. It then moves to WCC's campus.
 - **Press Releases/Media Outreach and Resulting Media Coverage. Find college news at whatcom.edu/news**
 - Whatcom is one of five state colleges to offer core curriculum for new LLLT program
 - [WCC to offer curriculum for limited license legal technician program](#), BBJ Today.com, 4/20/17
 - Nursing students, health department offer free vaccines May 17
 - [Free hepatitis, HPV vaccines to under-insured at WCC May 17](#), Lynden Tribune, 4/26/17
 - All-Washington academic team
 - [Outstanding Whatcom Community College Students Selected for All-Washington Academic Team](#), Whatcom Talk, 4/6/17
 - Community and continuing education programs
 - Learn How to Retire and Travel Free with Community Class at WCC, Chamber newsletter, 4/24/17
 - WCC Road Trips Include Tours of Terracotta Warriors Exhibit and Olympic Sculpture Park, Chamber Newsletter, 4/24/17
 - [WCC offers workshops on communication and diversity in the workplace](#), BBJ Today, 4/11/17
 - [Take art classes with the Skagit Valley Tulip Festival's 2017 poster artist](#), Whatcom Talk, 4/11/17
 - [WCC offers workshops on communication and diversity in the workplace](#), BBJ Today, 4/11/17
 - Job Fair at WCC
 - [Looking for a job? Here's your chance to meet employers](#), Bellingham Herald, 4/12/17
 - All College & Health Professions Job Fair, The Chamber newsletter, 4/11/17
 - Food service RFP
 - [Whatcom Community College- Proposals for Campus Food Service](#), The Chamber, 4/13/17
 - WCC hosts Running Start information session in Blaine
 - [WCC to host Running Start info session April 20](#), The Northern Light, 4/12/17
 - WCC 50th exhibition at Whatcom Museum
 - [Calendar - Week of March 29 \(WCC's 50 years\)](#), Lynden Tribune, 3/29/17
 - Other media coverage

- [Two Meridian girls soccer players sign with Whatcom CC](#), Lynden Tribune, 4/19/17
- [Fund State Need Grant, the backbone of college financial aid](#), Seattle Times, 4/17/17
- [These former Whatcom County high school soccer stars will now play together at WCC](#), Bellingham Herald, 4/13/17
- [Senate favors \\$16 million for north county capital projects](#), Lynden Tribune, 4/12/17
- [She helped Squalicum finish second in the NWC; now she hopes to give WCC a boost](#), Bellingham Herald, 4/6/17
- [Capital budget includes millions for Whatcom County projects](#), KPUG.com, 4/6/17
- [WCC women's basketball team adds nine Whatcom County players](#), KPUG.com, 4/5/17
- [WCC women's basketball adds Whatcom County flavor with nine area signings](#), Bellingham Herald, 4/4/17
- [Washington state's lauded community-college system is 50 years old today](#), Seattle Times, 4/3/17
- [Program creates new type of law professional](#), Journal of Business, 3/30/17
- [Weg, Asplund to represent local dairy industry](#), Lynden Tribune, 3/30/17