

# Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, April 12, 2017

2:00 p.m.

- **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ed Harri, Interim Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

## ACTION TO ACCEPT AGENDA

- Trustee Douglas moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Rofkar announced that there is a designated time for public comment on the agenda.

## INTRODUCTION OF NEW EMPLOYEES

- New employees from Student Services were introduced.
  - Rebecca Butler, Student Conduct Officer
  - Greg Spurgetis, Associate Director for Athletics
  - Barbara Nolze, Administrative Assistant for VP for Student Services
  - Heidi Farani, Director for Student Life and Development
  - Lucas Nydam, Coordinator for Student Life and Development
  - Fernando Morado Sanchez, Director for Student Success and Retention
  - Joshua Durias, Student Success Coordinator
  - Katherine Lolkema, Credentials Evaluator
  - Karla Coglizer, Associate Director for Running Start
  - Jessica Rodriguez, Program Coordinator Financial Aid
  - Christine Sweet-Bronson, Program Assistant – Testing Services

## STRATEGIC CONVERSATIONS

- ➔ **Faculty Education Workshops: Supporting WCC Faculty in Pursuit of Student Success**
  - Ed Harri, Interim Vice President for Instruction, introduced the topics and presenters.
  - Faculty education workshops (FEW) began in 2011-12. Since inception, 22 different workshops were offered with 68 of 73 full-time faculty completed at least one FEW. 2016-17 workshops are averaging 20 participants with a large number of adjunct faculty participating.
  - Workshop topics presented included:
    - Change that matters by Tresha Dutton
    - Reading apprenticeship by Leo Hopcroft and Rhonda Daniels
    - Accessibility in the classroom by Heidi Ypma

## CONSENT AGENDA

### ➔ Consent Agenda

- a. Minutes of the March 8, 2017 Board of Trustees Meeting (Attachment A)

Chair Rofkar stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

## ACTION ITEM

- ➔ Proposed Honorary Status of Faculty Emeritus: Earl Bower and Doug Mooers (First Reading, possible action)

Trustees Douglas moved to approve granting honorary status of Faculty Emeritus to Earl Bower and Doug Mooers. It was seconded by Trustee Pedlow and the motion **passed unanimously.**

## PRESIDENT'S REPORT

- ➔ President Kathi introduced Ed Harri, as the Interim Vice President for Instruction. Ed has been in this new role since April 3, 2017.
- ➔ President Kathi asked Ed Harri, Interim Vice President for Instruction, to provide a brief update on strategic planning. He shared that the strategic planning committee continued to make progress with the work on the strategic plan. The committee created a first draft of the plan and identified four tentative strategic plan goals: achieving success; building community; advancing equity; and improvement institutional effectiveness.
- ➔ The All Washington Academic Team ceremony was held in Olympia on March 23, 2017. WCC

students Emerson Powers and Christiana van den Huevel were honored with other students around the state. All students received a \$250 scholarship. Christiana received an additional \$1,500 scholarship from the Coca Cola Foundation as a Gold Scholar and an additional \$500 scholarship from ACT.

- ➔ During a recent WACTC meeting in Olympia, presidents visited the Washington Senate Chambers and were provided the opportunity to share the system's concerns relating to the Senate proposed operating budget.
- ➔ WCC's Learning Commons capital project was included in both the House and Senate proposed capital budgets; and the Governor's proposed capital budget.
- ➔ Wendy Lawrence has agreed to be the keynote speaker at WCC's 2017 Commencement Ceremony.
- ➔ Bellingham Bay Rotary is hosting a regular meeting on WCC campus on April 11, 2017. The College is working on finalizing a date to present to the Lynden Rotary.
- ➔ President Kathi participated in an accreditation team visit for WWU and will be participating in one of WWU's strategic planning conversations on April 17, 2017.
- ➔ The Governor had to cancel his visit to WCC campus on April 4, 2017. We are working on rescheduling his visit.

## REPORTS

- ➔ **WCCFT – Tran Phung, President**
  - Faculty union and Student Life is hosting a joint event on April 13, 2017 titled "What's in it for me: Union 101"
- ➔ **Administrative Services – Nate Langstraat, Vice President**
  - The Food Service Request for Proposal was published on Monday, April 10.
  - WCC's Institutional Master Plan will be presented to the City's Planning Commission on June 15, 2017.
  - There were significant differences between the House and Senate proposed operating budget. The impact on WCC between the two proposed budgets will be approximately \$500,000.
  - The College's financial statement audit is scheduled in June 2017.
  - SBCTC sent a system wide email advising all colleges that CIBER, the contractor, has filed for bankruptcy.

➤ **Advancement/Foundation Office – Sue Cole, Executive Director**

- The Magic of Whatcom Gala is scheduled on April 22, 2017 at Hotel Bellwether Ballroom.
- The Foundation is expected to finalize the Campaign Feasibility Study in the summer.

**DISCUSSION/TACTC/ITEMS OF THE BOARD**

➤ **ACT Spring Conference**

The ACT Spring Conference will be held at Big Bend Community College on May 24-25, 2017. Trustees Pedlow and Douglas are planning to attend.

➤ **April Half-day Board of Trustees Retreat**

The half-day board retreat will be held on April 19, 2017 at the Holiday Inn & Suites at the Bellingham Airport.

**EXECUTIVE SESSION**

- At 3:15 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes to “...consider the minimum price at which real estate will be offered for sale or lease...” and “...evaluate the qualification of a candidate for appointment to elective office....”

Chair Barbara Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.


The Executive Session adjourned at 3:45 p.m. and the Board reconvened into open session at 3:45 p.m.

**PUBLIC COMMENT**

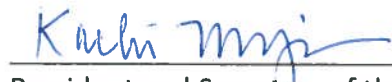
- Chair Rofkar called for public comment. There was none.

## ADJOURNMENT

➤ There being no further business, the meeting was adjourned at 3:55 p.m.

  
Chair of the Board

5/10/17  
Date

  
President and Secretary of the Board

5/10/17  
Date