

Whatcom

COMMUNITY COLLEGE

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, September 20, 2017
2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Barbara Rofkar, Steve Adelstein, and John Pedlow, constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Adelstein moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Douglas announced that there is a designated time for public comment on the agenda.

INTRODUCTION

- For the second year in a row, Whatcom Community College was recognized by Combined Fund Drive for having the highest percentage of participation by a community college. Jennie Sabine and Laurie Starr were recognized for their leadership as co-chairs of the CFD Committee. This year's All College Day luncheon raised over \$1600; with \$1400 of it designated for the Orca Food Pantry.
- Amy Anderson, Director for K12 Partnership, Guava Jordan, Faculty (ABE), and Jason Babcock, Director for Learning Center provided an overview of the Equity Project. This year the theme is 'Introduction to Social Justice". A number of activities were scheduled throughout the year including OneBook reading and canvas conversations, Bento Box workshops, and a speaker series. The group expressed appreciation for college leadership for investing in the project.

STRATEGIC CONVERSATIONS

- Proposed 2017-2022 Whatcom Community College Strategic Plan Update - Ed Harri, VP for Instruction

Ed Harri discussed the process in development of the draft plan and the involvement of campus community and the larger community. Each of the core themes –Achieving Success, Building Community, Advancing Equity, and Enhancing Effectiveness – were briefly discussed. Next steps included:

- Make final revisions to full document, including institutional highlights and progress
- Finalize 2017-19 college work plan using new strategic plan core themes and objectives
- Identify mission fulfillment indicators for accreditation process and annual college reporting
- Inform Northwest Commission on Colleges and Universities (NWCCU) of new core themes
- Update publications and communications materials.

Chair Douglas stated that he is pleased with the process of developing the strategic plan which included opportunities for campus community, the larger community, and board input.

CONSENT AGENDA

- **Consent Agenda**

a. Minutes of the August 17-18, 2017 Board of Trustees Retreat (Attachment A)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION ITEM

- **Proposed 2017-2022 Whatcom Community College Strategic Plan (first reading, possible action) – Ed Harri, VP for Instruction**

Trustee Rofkar moved to approve the proposed 2017-2022 Whatcom Community College Strategic Plan. It was seconded by Trustee Pedlow and the **motion was unanimously approved.**

PRESIDENT'S REPORT

- President Kathi shared the All College Day program and Opening Week schedule with Board members. She noted majority of the sessions were conducted by faculty and staff.
- With recent announcement by the Administration to end the DACA program, two informational sessions were scheduled. A student panel shared personal stories and staff provided information on resources available on campus and in the community to support DACA students.
- This year's Classified Excellence Award recipient is Willy Grimes. Willy has been an employee at the College for 14 years.
- President Kathi recently did a welcome for first year nursing students. Students shared that they selected to come to Whatcom because of our graduates' national exam pass rates, the challenging curriculum, and the College's reputation.

REPORTS

- **ASWCC – Lauren Besthoff, President**
 - Student leaders are hosting the Welcome Back BBQ and invite all of campus and trustees to participate.
 - The first meeting of Student Senate is scheduled on October 9.
- **Student Services – Luca Lewis, Vice President**
 - Six Whatcom WAVES were scheduled. This year, both running start students and EDPL students were integrated into Whatcom Wave.
- **Advancement/Foundation Office – Sue Cole, Executive Director**
 - Sue Cole gave each trustee an Orca Food Pantry bag. Recently, the Food coop donated 2% of gross proceeds on a Saturday to the Orca Food Pantry.
 - The foundation completed a feasibility study on a capital campaign. The study showed positive responses from our community. Foundation is preparing for a campaign launch next year.

DISCUSSION ITEMS OF THE BOARD

➔ WCC Foundation Board

- Trustee Pedlow will serve as a trustee representative on the Foundation board.

➔ 2017 Transforming Lives

- Chair Douglas appointed trustees Pedlow and Adelstein to serve on a subcommittee to review nominations for WCC's Transforming Lives student.

➔ 2017 ACCT Leadership Congress

- Trustee Adelstein will be attending 2017 ACCT Leadership Congress in Las Vegas Nevada.

➔ DACA Program

- Trustee Rofkar encouraged members of the board to contact congressional leaders urging them to support a permanent fix for DACA program.
- Trustees Adelstein suggested a letter from the board be sent to our congressional representatives. Staff will prepare a letter for the board's review and approval.

EXECUTIVE SESSION

- ➔ At 3:22 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to "...review the performance of a public employee...."

Chair Douglas announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Luca Lewis, and Assistant Attorney General Melissa Nelson.

The Executive Session adjourned at 3:42 p.m. and the Board reconvened into open session at 3:43 p.m.

PUBLIC COMMENT

- ➔ Chair Douglas called for public comment. There was none.

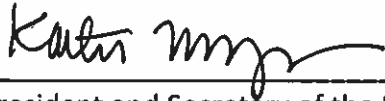
ADJOURNMENT

→ There being no further business, the meeting was adjourned at 3:45 p.m.



Chair of the Board

10/11/17
Date



President and Secretary of the Board

10/11/17
Date