

## BOARD OF TRUSTEES

### Meeting Agenda

Wednesday, February 21, 2018

Regular Board Meeting -2:00 pm

Laidlaw Center Boardroom, #143

237 W. Kellogg Road, Bellingham, WA 98226

#### MEMBERS:

- **Tim Douglas,**  
Chair
- **John Pedlow,**  
Vice Chair
- **Steve Adelstein**
- **Wendy Bohlke**
- **Rebecca Johnson**

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Strategic Conversation
  - International Program Updates – Kelly Kester, Director for International Programs
- III. Consent Agenda Tab 1
  - a. Minutes of January 17, 2018 Board of Trustees Meeting and January 26, 2018 Board of Trustees Half Day Retreat (Attachment A)
  - b. Proposed Fall Quarter 2017 Graduates (Attachment B)
- IV. Report from the President
- V. Reports Tab 2
  - ASWCC – Lauren Besthoff
  - WCCFT – Tran Phung, President
  - WFSE – Carolyn Jovag, Representative
  - Administrative Services –Vice President Nate Langstraat
  - Student Services –Vice President Luca Lewis
  - Instruction – Vice President Ed Harri
  - Advancement/Foundation – Sue Cole, Executive Director
- VI. Discussion / Items of the Board
- VII. Executive Session\*
- VIII. Public Comment
- IX. Adjournment

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.*

**NEXT MEETING  
REMINDER**

**March 14, 2018**

**\*The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



### CONSENT AGENDA

- a. Minutes of January 17, 2018 Board of Trustees Meeting and January 26, 2018 Board of Trustees Half Day Retreat (Attachment A)
- b. Proposed Fall Quarter 2017 Graduates (Attachment B)

#### SUGGESTED RESPONSE

*The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."*

# Whatcom

## COMMUNITY COLLEGE

### MINUTES

#### BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, January 17, 2018

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, Wendy Bohlke, and Rebecca Johnson, constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

#### **ACTION TO ACCEPT AGENDA**

- Trustee Pedlow moved to approve the agenda with one addition to Executive Session “(g) ....as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining...” It was seconded by Trustee Bohlke and the **motion was approved.**
- Chair Douglas announced that there is a designated time for public comment on the agenda.

#### **STRATEGIC CONVERSATIONS**

- **WCC Foundation Updates – Sue Cole, Executive Director for College Advancement**

Executive Director Cole provided an overview of the Foundation’s focus over the last eighteen months. Foundation staff have been working on building and cultivating relationships, looking at staff roles and responsibilities, and improving internal processes. In addition, the Foundation completed a capital campaign feasibility study and plans to launch a capital campaign within the next 18 to 24 months. She introduced all staff in Advancement:

- Caite Holman, Director for Foundation
- Stephanie Schmitt, Operations Manager for Foundation
- Kate Imus, Project Specialist for Foundation
- Marisa Ellis, Director for Communication and Marketing
- James Zyon, Senior Graphics Designer
- Laura Going, Communications and Marketing Manager

Stephanie Schmitt, Kate Imus, and Caite Holman provided an overview and update on Foundation activities. Highlights included:

- Orca Food Pantry – a collaboration between ASWCC and Foundation to provide food items for students in need
- In 2017-18, a total of \$320,000 in scholarships were awarded. The average scholarship award was between \$1200 -\$1500.
- New scholarships that were recently established included: WCC retiree scholarship, WCC trustees scholarship, Thank for your service Scholarship which targets student veterans, and Whatcom County School retirees scholarship for early education students.
- The Foundation recently secured donations from Chemo, Tulalip Tribe, and Phillips 66 for our chemistry department.
- The results of the Capital Campaign Feasibility Study indicate that WCC enjoys a good reputation, the campaign goals are realistic and there is capacity in the community for the campaign. The Foundation Board approved to proceed with the campaign.

Maris Ellis provided an update on 50th anniversary celebration and shared a video.

## **CONSENT AGENDA**

### ➔ **Consent Agenda (Calendar)**

- a. Minutes of the December 13, 2017 Board of Trustees Meeting (Attachment A)

Chair Douglas stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

## **ACTION ITEM**

### ➔ **Chemical Dependency Professional Associate Degree/Certificate (first reading possible action) – Ed Harri, Vice President for Instruction**

Trustee Adelstein moved to approve the Associate in Science Degree and Certificate in Chemical Dependency Professional. It was seconded by Trustee Pedlow. The motion was passed unanimously.

## **PRESIDENT’S REPORT**

- ➔ President Kathi shared that she was impressed by student involvement in the MLK conference on January 13, 2018. She is looking forward to the Student Leading Change conference in May.
- ➔ President Kathi asked Vice President Nate Langstraat to provide update on student housing

project. This bid was awarded to Tiger Construction and Ankrom Moisan Architects. First step includes wetland mitigation.

- A recent WCC graduate, Sharalyn Sentinella, received another Jack Kent Cooke Foundation scholarship in the amount of \$75,000 for graduate school. She is currently studying at Western Washington University.
- President Kathi was asked by a State board member to serve on the State Board Long Term Advocacy Task Force. The task force has been discussing ways to “tell our story” and advocate for the system with legislators and key community stakeholders. The initial findings of a research conducted with a small focus group of 60 people led by University of Washington and funded by Gates Foundation showed that most members of the focus group do not feel higher education is an issue. They were more concerned about housing prices, homelessness, and K-12 education. President Kathi will share the full report with the trustees once it is finalized and published.
- The legislature has decided to do batch approval of new trustees which means new trustees will not need to appear in Olympia. It will likely happen in the first two weeks of February.

## REPORTS

- **ASWCC** – Lauren Besthoff, President
  - The results of the Food Fight Challenge between WCC and Skagit Valley College (SVC) will be announced at the basketball game between WCC and SVC tonight.
  - Advocacy Day in Olympia is scheduled on January 25, 2018. ASWCC board will be meeting with our legislators.
- **WCCFT** – Tran Phung, President
  - 14 faculty members met with Rep. Luanne Van Werven on December 14, 2017.
  - Faculty contract negotiation has begun.
- **WFSE** - Carolyn Jovag, President
  - WFSE is sponsoring several lobby days down in Olympia.
- **Administrative Services** – Vice President Nate Langstraat
  - State auditors are still on campus and plan to wrap up by January 19th. There is nothing of note at this point.
  - Capital project scoring – timelines are still tentative; however, it is anticipated that final

scores will be completed on February 16, 2018 with preliminary ranking available on February 22, 2018.

### **DISCUSSION/ITEMS OF THE BOARD**

#### **➤ ACT Winter Conference**

The ACT Winter Conference is scheduled on January 23-24, 2018 at Hotel RL in Olympia. The Transforming Lives Dinner is scheduled on January 22, 2018. The Joint Legislative Reception with Whatcom, Bellingham Technical College and Skagit Valley College is scheduled on evening of January 23, 2018.

#### **➤ Board of Trustees Half Day Retreat January 26, 2018**

The board will hold a half day retreat on January 26, 2018 starting at 7:30 am at the Bellingham Golf and Country Club.

### **EXECUTIVE SESSION**

- At 3:15 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes "... as provided in RCW42.30.140 (4) (a), to discuss collective bargaining..." and "... to review negotiations on the performance of a publicly bid contract...."

Chair Douglas announced that no action was anticipated. Guest included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.

- The Executive Session was adjourned at 3:35 p.m. and the Board reconvened into open session at 3:35 p.m.

### **PUBLIC COMMENT**

- Chair Douglas called for public comment. There was none.

### **ADJOURNMENT**

- There being no further business, the meeting was adjourned at 3:36 p.m.

# Whatcom

## COMMUNITY COLLEGE

### MINUTES

#### BOARD OF TRUSTEES RETREAT

BELLINGHAM GOLF AND COUNTRY CLUB

3729 Meridian Street, Bellingham WA

Wednesday, January 25, 2018

7:30 a.m.

- ➔ **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 8:00 a.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, Wendy Bohlke, and Rebecca Johnson, constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; and Rafeeka Kloke, Special Assistant to the President.

#### **ACTION TO ACCEPT AGENDA**

- ➔ Trustee Bohlke moved to approve the agenda. It was seconded by Trustee Johnson and the **motion was approved.**

#### **DISCUSSION TOPICS**

- ➔ **Institutional funding, local, state, federal – Nate Langstraat, VP for Administrative Services**  
Vice President Langstraat provided an overview of institutional finances, including state appropriation and system allocation, fund sources and planning, and faculty salary improvement plans.
- ➔ **College Budget Development timeline and process – Nate Langstraat, VP for Administrative Services**  
Vice President Langstraat provided an overview of the budget development process and timeline. The development process begins with a mid-year review in January, follow by budget authorities completing and submitting budget worksheets in February and March, in preparation for the proposed budget for review and adoption by the board in June.

➤ **Tenure Process – Ed Harri, Vice President for Instruction**

Vice President Harri provided an overview of the tenure review process and timeline. There are four tenure probationers this year. They will be presented to the board at the March meeting for considerations to award or withhold tenure.

➤ **Board Protocol – Kathi Hiyane-Brown, President**

President Kathi presented draft board protocols for board review and discussion. Board members were asked to review and provide feedback to Chair Douglas and President Kathi. This will be an agenda item for discussion at the August Board Retreat.

➤ **Review Board Goals – Tim Douglas, Board Chair**

Chair Douglas asked board members to review the college's strategic plan and think of ways the board can align its board work plan with the college's strategic plan. This will be an agenda item for discussion at the August Board Retreat.

**PUBLIC COMMENT**

➤ Chair Douglas called for public comment. There was none.

**ADJOURNMENT**

➤ There being no further business, the meeting was adjourned at 12:00 p.m.

## WHATCOM COMMUNITY COLLEGE

### FALL 2017 GRADUATES

December 8, 2017

#### HONORS PROGRAM

SCHUYLER T. SHELLONER (WITH HONORS)

BRIANNE J. VANLANT (WITH HONORS)

YAJIE WANG (WITH HONORS)

#### ASSOCIATE IN ARTS AND SCIENCES

BABAK ABEDSAIDI

TAYLOR A. ALLEN

ASHLEY M. ANDERSON (WITH HONORS)

BETHANY E. ANDERSON

JASLEEN AULAKH

KEVIN A. BAILEY (WITH HONORS)

RINA L. BOLDEN

RUSSELL R. BOYCE

BRIELLE A. BROWN (WITH HONORS)

WAVERLY L. BROWN

ISAAC D. BUENO

NICOLE M. BURBANK

JEREMY J. BURGESS (WITH HONORS)

CHRISTIAN C. BURKHOLDER

KELTON W. BURNS

BRADFORD W. BURR

KAYLEE A. CAIN

OFELIA D. CHAVEZ

DUSTIN D. CHAVIRA\* (WITH HONORS)

YUKYUNG CHOI (WITH HONORS)

GRANT G. CLAUS

ALEXIS N. COOK

SAMANTHA J. DELANTY

PATRICK R. DEPUYDT (WITH HONORS)

KELSIE M. DEWISPELAERE

KHANG DINH

JERRY R. DOW

CARSON L. DUNCAN

KATHERINE M. DUNFORD\*

RAINA M. ELAURIA

CHRISTA D. ELLINGSON (WITH HONORS)

HILLARY B. ESQUIBEL

CHRISTINA L. GAMEZ

KATREYNA J. GARRISON

ESMERALDA GUZMAN

GRACE E. HAMASAKA

CAPRITA A. HARVEY

KALEN W. HEMLOCK

BRANDEN D. HIGH

CALLIE A. HOAK (WITH HONORS)

TYLER P. HOLLADAY

MATTHEW S. HOYOS

BIN HU (WITH HONORS)

YUMA ISHII

LILLIAN A. JARAMILLO (WITH HONORS)

NYCOLE M. JENSEN (WITH HONORS)

WEN JIANG

ATSUSHI KAWAI\*

SOFIYA A. KOLBERT

MINORI KOSUGE (WITH HONORS)

EMILY N. LEVECK

CAMPBELL A. LEWIS (WITH HONORS)

AVEREE C. LINKER\*

NATALIE A. LITTLEJOHN

CRYSTLE I. LOOMOS

JESSICA N. LUSSIER\*

STEPHANIE R. LYONS (WITH HONORS)

STIRLING C. MACARTHUR

MATTHEW P. MACDONALD

JEFFREY P. MACHUTA

DYLAN E. MCADAMS  
 COLLIN P. MCCAFFERY  
 BRIANNA T. MCCANDLESS  
 SHELBI MCCAULEY  
 ALYSSA M. MCELROY  
 TRAVIS M. MCKEE (WITH HONORS)  
 TAYLOR R. MERCY  
 DANIKA A. MIEDEMA  
 SHALANE K. MOSES\*  
 RYAN K. MOUCHE  
 LEXA J. NAVE (WITH HONORS)  
 PAIGE I. NEUFELD\* (WITH HONORS)  
 LUU V. NGUYEN (WITH HONORS)  
 JACOB W. NOLAN  
 HOLLY R. PAGE (WITH HONORS)  
 KENTON A. PERRY  
 KYLE J. PRICHARD\*  
 TANIA I. QUIJADAFLORES  
 JESSICA REDBERG  
 DANIEL Q. RILEY  
 KELSEY M. RITLAND (WITH HONORS)  
 ALAN RIVAS-PARRA\* (WITH HONORS)  
 JONATHAN R. ROBBINS (WITH HONORS)  
 NYSSA L. RODRIGUEZ  
 RYAN M. ROJAS  
 ANIKAH M. ROOSMA (WITH HONORS)

CONNOR R. SAGE (WITH HONORS)  
 MIGUEL A. SANCHEZ  
 CAITLYN B. SHARP  
 SCHUYLER T. SHELLONER (WITH HONORS)  
 ANNA L. SMITH  
 MAYA A. SOLMIREN (WITH HONORS)  
 JAMES E. TANSIL\*  
 CAMERON M. TIMM  
 KALEB J. TULLIS  
 BRIANNE J. VANLANT (WITH HONORS)  
 JESSICA C. VLASIC  
 JARED J. VOGEE (WITH HONORS)  
 TIEN MINH VU\* (WITH HONORS)  
 YAJIE WANG (WITH HONORS)  
 DASIA K. WASHINGTON  
 ERIC E. WEBER  
 KELSEY J. WHITE  
 KATRINA D. WILLIAMS  
 JASMINE S. WILLIAMS-FOGELSONG\*  
 WEI-YIH WU (WITH HONORS)  
 ELLENE E. YORKS\* (WITH HONORS)  
 MARI F. YOUNG  
 GENGJING ZHANG (WITH HONORS)  
 TAO ZHANG  
 JIN-QUAN ZHU (WITH HONORS)

### **ASSOCIATE IN SCIENCE TRANSFER**

BRETT L. HEERINGA\*  
 MICHAEL KARTOLO\* (WITH HONORS)  
 EDUARDO KRUGER (WITH HONORS)  
 MUHAMMAD NAZHAN BIN  
 ABDUL RAHMAN

ASHISH RANA  
 MUHAMAD ASHYRAAF HADI BIN MAT TAIB  
 LI YUAN (WITH HONORS)  
 JACOB H. ZENDER

### **ASSOCIATE IN BUSINESS DTA/MRP**

OLAMIDE A. ASILOKUN  
 RIPPANPREET K. BRAR (WITH HONORS)  
 GEBRAN Y. GHOLAM  
 RYAN R. GOSS (WITH HONORS)  
 ALEXIA PADILLA-LOZA  
 PAUL PHILLIPS\*  
 AMANDA L. RENNIE (WITH HONORS)

GARRET T. ROGERS  
 CHELSEA M. SMILEY  
 ERIC R. THOMPSON (WITH HONORS)  
 KANISHYA M. WAGAR (WITH HONORS)  
 KATELYNN N. WHITE  
 HENRY ZHONG

**ASSOCIATE IN APPLIED SCIENCE- TRANSFER CYBERSECURITY**

HANA L. NODA

**ASSOCIATE IN LIBERAL STUDIES**

JOSHUA F. BARBO\*

JACQUELINE E. BERNHAGEN\*

YUKA DOBASHI (WITH HONORS)

ANNA F. HEWITT (WITH HONORS)

AKANE HISHINUMA

KATY V. JENSEN

ANNMARIE L. JEWELL (WITH HONORS)

JOHN C. KOVARIK\*

REINA MIYAHARA (WITH HONORS)

BEN M. RATZLAFF

TIANA R. TOCIO (WITH HONORS)

ELLIE A. WOODWARD

**ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION**

STEPHANIE M. BERGMAN (WITH HONORS)

ANNE M. GRANBERG (WITH HONORS)

TAMMY S. HICKEY\* (WITH HONORS)

**ASSOCIATE IN ARTS VISUAL COMMUNICATIONS**

BRENDA L. CHOMIAK (WITH HONORS)

KATHRYN S. DEMUN\* (WITH HONORS)

ISABELLE M. RODRIGUEZ

**ASSOCIATE IN SCIENCE ACCOUNTING**

GABRIEL E. ANDERSON

CORRIE A. DENHARTOG (WITH HONORS)

NICK A. STAGL (WITH HONORS)

KELSEY L. UNGERSMA (WITH HONORS)

**ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION**

JANIS P. DEJAGER (WITH HONORS)

JENNIFER N. JEFFREY

ELI C. OTTERHOLT\* (WITH HONORS)

TAMME L. SNOW

**ASSOCIATE IN SCIENCE CRIMINAL JUSTICE**

MICHAEL D. JURRIES

**ASSOCIATE IN SCIENCE HOSPITALITY AND TOURISM  
BUSINESS MANAGEMENT**

TIANA R. TOCIO (WITH HONORS)

**ASSOCIATE IN SCIENCE MEDICAL ASSISTANT**

CRISTINA SOLOVEY

**ASSOCIATE IN SCIENCE PARALEGAL STUDIES**

KAYLA B. BLUE (WITH HONORS)

**ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT**

KAITLYN R. AMBROSE (WITH HONORS)  
KEVIN C. BARTON  
CHELSEA E. BODDING (WITH HONORS)  
ANDRIA R. BOWER  
SAMANTHA E. DODGE  
TY J. ERICSON (WITH HONORS)  
BRITNEY L. FORTNER (WITH HONORS)  
OLIVIA M. GIBSON (WITH HONORS)  
AMELIA V. JURKOWSKA (WITH HONORS)  
DOMINIQ LUCERO-GILBERT (WITH HONORS)

ALEJANDRO LUEVANOS (WITH HONORS)  
KATIE A. LUKYANCHINA (WITH HONORS)  
KELLY Q. PATRICK (WITH HONORS)  
PAIGE P. PEREZ  
LEYA POLTAVSKAYA (WITH HONORS)  
MICAIAH J. RIDEOUT  
COLIN E. SMEMO (WITH HONORS)  
KATE M. SOULE (WITH HONORS)  
CAITLIN M. STRASSER (WITH HONORS)  
JAMIE R. TIKHONOV(WITH HONORS)

**CERTIFICATE CRIMINAL JUSTICE**

MIKHAIL M. ALTER

**CERTIFICATE EARLY CHILDHOOD EDUCATION**

TAMMY S. HICKEY\*  
TAMMIE L. TRUSSELL\*

**CERTIFICATE MASSAGE THERAPIST**

LINDSAY G. DAVIS  
SUSANNA G. N. DELGADO  
TATE K. KLEIN  
LAUREL A. MAIER

BRITTANY P. PARMENTIER\*  
KATELYN W. STEEN  
CARI L. WILLIAMS

**CERTIFICATE OFFICE ADMINISTRATION**

MARLEN M. CARRILLO  
ORLANDO E. LUGO

**CERTIFICATE PARALEGAL STUDIES**

KENNETH W. COLLYOTT\*

**HIGH SCHOOL DIPLOMA**

JOSHUA F. BARBO\*  
CRYSTAL Y. BEVIS  
KATIE A. BOS  
DUSTIN D. CHAVIRA\*  
KHANG DINH  
JEREMIAH DONLEY  
ERIK E. GELHAR\*  
DARREN D. HOLMSTROM  
CARLI G. KELTON  
WESLEY KEYSTONE  
SCOTT W. LAFFERTY\*  
ANIKAH M. ROOSMA  
SANDEEP SANDHAR  
ELODIA SANTOS-GUZMAN  
MAHALI RACHEL SERNA  
JARED J. VOGEE  
CERISE CHING YEE WAN  
JOSHUA D. WORDE

# Whatcom

## COMMUNITY COLLEGE

### Reports to the Board of Trustees February 21, 2018 Meeting

#### ➤ ASWCC – Lauren Besthoff, President

- **Senate:**
  - Student Senate welcomed two new senators for winter quarter. All 12 senators continue to be an engaging branch of the ASWCC Student Government. **Ratification:**
    - On January 22 during the senate meeting, the ASWCC Constitution and Bylaws were ratified, after being available for public viewing for 15 days, and receiving no contests to the amendments made.
- **Bylaws Committee:**
  - Members of the committee reconvened on February 2 to further discuss revisions for next year's bylaws. Changes may include adding three positions for the Programming and Diversity Board, and clarifying job duties and responsibilities to position descriptions.
- **Campus Advocacy Day:**
  - The ASWCC Executive Board went to Olympia on January 25 to advocate for Whatcom Community College and our constituents. Students met with Senator Ranker, The Legislative Assistant to Senator Erickson, The Legislative Assistant to Rep. Lytton, The Legislative Assistant to Rep. Morris, Rep. Van Werven, and The Legislative Assistant to Rep. Buys. Topics discussed included: the cost of higher education, ban the box, and thanking our representatives for their hard work in getting the capital budget passed.
- **Interclub Council**
  - WCC Club Fair was held on February 7 to further promote community engagement across the campus. Eighteen clubs participated, and the event reached approximately 100 students.
- **Orca Card**
  - In Fall Quarter the Orca Card was used 37,207 times as a WTA bus pass. ASWCC is promoting these numbers across campus as another resource available to students.
- **Whatcom CC and Skagit Valley College (SVC) Food Fight**
  - ASWCC and the Programming and Diversity Board collaborated with campus partners to challenge Skagit Valley College to a friendly "Food Fight" to gather food donations for the colleges' food pantries. The competition raised over 2,400 lbs. of food for both campuses. Skagit was announced victorious during the half-time of the men's basketball game on January 17, by barely edging out Whatcom.

- WCC student leadership played a critical role in SVC's now fully operational food pantry available to their students by increasing student engagement and exposure for their food pantry during the food fight.
  - **Orca Food Pantry:**
    - Following the Food Fight with Skagit Valley College, WCC instructional divisions are currently competing to collect food for the Orca Food Pantry. Currently, numbers for the instructional divisions are as follow:
      - Arts and Humanities 139.5lbs
      - STEM 79.0lbs
      - Social Science & Business 39.0lbs
      - Health Profession 50.75lbs
  - **Service Learning:**
    - ASWCC is continuing to promote the Orca Volunteer Program to students across campus, and have an Orca Volunteer Appreciation Day planned for them this quarter.
  - **ASWCC Leadership Workshop 101**
    - Applications for the 2018-2019 ASWCC Leadership positions will close on February 28. The 2017-2018 ASWCC Leaders created a workshop to introduce applicants to the role of ASWCC, review job duties and responsibilities for available positions, and create a space for potential applicants to explore position opportunities.

#### ➤ **Administrative Services—Nate Langstraat, Vice President**

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
  - The Washington State Auditor's Office (SAO) has completed the 2016-17 fiscal year financial statement audit with no findings or management letter items for the College. An exit conference with the SAO and key college personnel is scheduled for February 27. The 2017-18 fiscal year audit year is tentatively scheduled for early December 2018.
  - The budget development process has begun for FY 2018-19.
- **Facilities & Operations** (*5.1: Create and manage growth through fiscal, capital, technological and human resource development*)
  - Construction Funding for the Phyllis & Charles Self Learning Commons has been released, the construction contract has been executed, and the Notice to Proceed (NTP) had been issued for February 14. On-site mobilization and building site preparation is expected to begin in early March.
  - Tiger Construction (Everson) and Ankrom Moisan (Seattle) were selected as the Student Housing design-build team. The site and building predesign process is in full swing with multiple meetings happening weekly. Site planning and land-use permitting are a priority as we simultaneously engage in building specific programming work with a goal of beginning the site work and foundation construction in September 2018.
  - Classrooms chairs and tables were replaced in LDC 212 and KUL 223 in an effort to continuously improve instructional spaces. In addition, replacements are planned

for LDC 125 and KLY 210 over Spring break. Cascade 101 conference room was converted to a fully multi-media meeting space, and the LDC lunchroom has been remodeled, and will have new furniture this spring.

- **Conference & Event Services** (*3.1 Increase college Stature as a community and educational partner*)
  - Conference & Event Services (CES) will support the following internal events: Winter Club Fair, Lunchtime Concert Series, statewide Research & Planning Commission meeting (Assessment), Winter Drama Production (Drama), Running Start Info Sessions, Winter Transfer Fair, Building Academic Community Conference, and Student Senate tabling.
  - CES has confirmed agreements for facility use with the Clan Heather Dancers (Dance Competition), Matthew Kocel Concert (Throat Singer), and Bellingham Special Olympics (Basketball).
- **Bookstore** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human*)
  - Through its ongoing partnership with Missouri Book Systems (MBS), the Bookstore is converting their merchandise database system to a more fully integrated platform. This conversion will allow for a seamless integration of course material and general merchandise inventory management processes. The new platform will provide dashboard management for merchandise information and better integration with perpetual inventory databases and online website sales.

#### ➤ **Student Services—Luca Lewis, Vice President**

- **Student Life and Development** (*1.4 Provide students with mentors, internships, and career preparation, 2.2 Create teaching and learning communities*).
  - The ASWCC Programming and Diversity Board (PDB) hosted the Winter Welcome on January 10. PDB provided food, games and activities, and resources to welcome new WCC students to campus. The purpose of this event was to introduce students to the Office for Student Life and Development, increase student engagement, and foster a sense of belonging on campus. Approximately 250 students attended this event.
  - In partnership with the Health and Wellness Committee, the ASWCC Programming and Diversity Board hosted the “Under the Influence” event on January 24. The event focused on the National Drug and Drunk Driving Awareness Day and featured two keynote speakers. Scott Martinez from WWU gave a presentation on marijuana entitled “Cannabis Safety: Growing Awareness,” and Kunbi Ajiboye, Associate Director for Student Life and Development, gave a presentation on alcohol entitled “Socially Buzzed.” Approximately 46 students attended this event, and participated in various educational activities, including the use of visual impairment goggles.
  - The PDB hosted a Global Culture Appreciation Night in partnership with International Programs and student clubs including the Fashion Club, the Vietnamese Student Association, and the Indonesian Club. Approximately 200 people attended Global Culture Appreciation Night. PDB received food donations from Lilia’s Mexican Restaurant and Café Akrotiri.

- **Athletics** (2.4 Foster learning, service, and leadership opportunities through community partners, 2.5 Cultivate community awareness and support for the College)
  - WCC Athletics Department collaborated with Northwest Indian College to recognize and celebrate Native American Culture and Heritage in an event called “Native American Appreciation Night.” Present at the event was WCC President, Dr. Kathi Hiyane-Brown, Northwest Indian College President, Dr. Justin Guillory, VP for Instruction Ed Harri, and VP for Student Services, Dr. Luca Lewis. Speakers at the event were Dr. Lewis, Chris Scrimsher, Associate Director for Athletics, and Jay Julius, Chair of Lummi Nation. The spectators were treated by the “Black Hawk Singers” who performed the Lummi Nation Anthem, followed by Kayla Jefferson who performed the USA National Anthem. At the conclusion of the performance, Native American athletes from both teams were honored and recognized. Six athletes were recognized from Whatcom CC.
- **Student Recreation Center** (1.2 Foster student learning through student-centered teaching and learning practices)
  - The Student Recreation Center is now offering afternoon open studio on Tuesdays from 4:00-5:00pm in response to feedback from faculty, staff, and students requesting a quiet recreational space. The upstairs studio will be opened for meditation, yoga, Pilates, etc. This opportunity provides an option for students, faculty, and staff to have a quiet space to practice their craft away from the noise and activities in the rest of the facility.
- **Financial Aid** (1.3 Promote student access through quality services and resources, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)
  - The scholarship workshop on January 31 was a very successful event with more than 160 current and prospective students in attendance. The audience including prospective students and parents, current students, Running Start students, and International students. The presentations on applying for Foundation scholarships and a variety of other scholarship options were clear, informative, and received very positive feedback.
  - WCC has seen a slight increase in the number of students in need that received financial aid. During the 2016-17 academic, 2,291 students received an average award of \$5,912 compared to during the 2015-16 academic year where 2,258 students received an average award of \$5,881. Of these students, 44.6% attended full time in 2016-17 compared to 44.0% during 2015-17. WCC awarded \$13,543,655 to students in 2016-17, which is an increase of \$263,330 over the \$14,280,355 dispersed in 2015-16.
- **K-12 Partnerships** (3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes)
  - Hannah Bennet was hired as the Program Assistant in K-12 Partnerships. This position is a shared position between K-12 Partnerships and the TRIO Upward Bound Grant.

- Admission Information Sessions for Running Start students interested in starting Fall 2018 have begun. Dates and times are available on the public web – sessions occur on campus and in the community.
- Outreach is currently conducting Application Workshops in all of the local high schools. This is part of an ongoing, coordinated partnership with our local schools to support students' navigation from our local high schools to WCC.
- **Academic Advising and Career Services** (*Promote student access through quality services and resources, 3.3 Increase services focused on supporting marginalized students populations to close the equity gap in student outcomes*).
  - Continuing a new aspect of Whatcom's partnership with WWU to increase student access, the Career and Transfer Center hosted an advisor from WWU's Engineering program on February 7. Nine students participated in this service and we look to scale up this program.
  - On February 5, Advising and Career Services transitioned to using the Starfish (digital) kiosk for students dropping in to meet with an advisor or checking in for a scheduled meeting.
- **Veteran Services** (*1.3 Promote student access through quality services and resources, 3.1 Insure all students have access to campus resources that support educational success*)
  - Veterans Services has increased focused on reviewing financial support for veterans both on campus and in the community as part of the 2018 Student Learning Outcomes. Since starting this initiative, Veterans Services has seen a 67% increase in student veterans applying and receiving financial aid. In the 2015-16 academic year, 56 student veterans receiving financial aid compared to 94 student veterans receiving financial aid in the 2016-17 academic year.
  - Veterans Services continue to offer students access to funds through the "Thank You for Your Service" scholarship and we have worked with 17 students to apply for Whatcom Foundation Scholarships.
- **Student Success & Retention** (*1.3 Promote student access through quality services and resources, 3.3 Increase services focused on supporting marginalized student populations to close the equity gap in student outcomes. 3.5 Improve recruitment and retention of diverse students, faculty, staff, and administrators*)
  - The Upward Bound program is scaling up efforts to elicit more participation by creating comprehensive marketing plans to include program branding, a website, brochures, postcards, videos, and posters. Upward Bound is also developing a six-week Summer Academy and a Summer Bridge Program to expose participants to a college environment and prepare them academically for the upcoming school year and a smooth transition into college.
- **Access and Disability Resources** (*1.3 Promote student access through quality services and resources*)
  - The Access and Disability Services Office continues to implement the new Accessible Information Management Software (AIM). AIM software will allow the ADS office to streamline processes for students requesting services and faculty in providing approved accommodations. In addition, the software will

allow ADS to track and collect data (demographic, disability, accommodations, etc.) that WCC has not been able to gather in an efficient manner previously.

- There are 397 students currently registered with ADS, and increase of 11 students since Fall quarter.
- **Community Standards and Residence Life** (*4.2 Increase college enrollment and secure resources for the continued viability of the College, 4.4 Enhance the safety of the college environment*)
  - Occupancy rates remain strong carrying over from fall quarter for Residence Life. We have a total current occupancy of 91% at this time. At the start of winter quarter 2017, occupancy was at approximately 80%.
  - Residence Life hired four new Resident Advisors to fill open positions in January and they are in the process of training and onboarding.

➔ **Instruction— Ed Harri, Vice President**

- **Workforce Development:** (*2.6 Engage with business and industry to strengthen regional economic development, 4.2 Increase college enrollment and secure resources for the continued viability of the College*)
  - WCC convened a group of health professions industry partners to examine medical assistant (MA) workforce development needs. Partners in attendance at the January conference included PeaceHealth, Family Care Network, Care Medical, Unity Care, Center of Excellence for Allied Health (COE), Northwest Workforce Council (NWC), Kitsap Mental Health, Highline College, North Sound Accountable Community of Health (NS ACH), and Skagit Public Health. Discussion focused on continuing education and workforce development requirements, both current and in the future, for behavioral health, professional communication skills, and the need to fill the skills gap due to a lack of Licensed Practical Nurses (LPN). Partners expressed a strong interest in working with WCC to create a MA program pipeline with the high schools. The group approved WCC's concept for a new medical interpreter course with a pathway to MA for dual-language learners.
  - Community & Continuing Education (CCE) was awarded two SBCTC Job Skills Program grants, \$70,635 and \$54,575 respectively, to provide workforce training through June 2019 to Golden Boy Foods (peanut and tree nut butter manufacturer) in Blaine, and Mid-Mountain Materials (insulation manufacturer) in Arlington. Training topics will include Microsoft Office, project management, supervisory and leadership skills, and lean manufacturing. Approximately 20 to 25 percent of the grant funds go to CCE to offset project development and administration. CCE also provided customized "Board 101" training to the board of new client Bellingham Farmers Market, and contracted for customized Excel training for new client Landmark Real Estate Management to take place in March.
  - WCC will host a half-day cyber-camp for 4<sup>th</sup> and 5<sup>th</sup> graders from Roosevelt Elementary School this March. The camp, funded by the National Security Agency GenCyber Program, will cover topics such as internet safety skills, cryptography, and robotics. This is the first time WCC has held a cyber-camp for students in this age group.
- **Simpson Intercultural Center:** (*2.5 Cultivate community awareness and support for the College, 3.3 Increase services focused on supporting marginalized student populations to*

*close the equity gap in student outcomes, 3.6 Increase campus engagement in social justice education and leadership opportunities.)*

- For the past year, the Intercultural Center has been holding group study sessions for students to work on homework and projects in the presence of others. This “judgement free zone” allows students to help combat feelings of isolation, increase a sense of accountability, and build community with their peers.
- The Muslim Student Association (MSA) held two “Talk with a Muslim Student” events this year. Setting up display tables in well-travelled areas on campus, they engaged with students, faculty, and staff who passed by, talking about their experiences as Muslim students at WCC. The MSA also celebrated Muslim veterans who have served in the US military on Veterans Day this year, and sent a card thanking the WCC Veterans Center. In addition, Muslim students are always welcome to pray in the intercultural center, and regularly make use of the several prayer rugs there for just that purpose.
- Students Jackie Rumble and Fialau’ia Lamositele, who work in the IC, presented a “Heart Mapping” workshop at the 20<sup>th</sup> annual Martin Luther King Human Rights Conference.
- **Grants:** *(4.2 Increase college enrollment and secure resources for the continued viability of the College.)*
  - In January, WCC submitted a grant proposal titled “Expanding Access to Transfer Pathways to Build the Engineering Workforce in Aerospace Manufacturing” to SBCTC’s Aerospace 1000 FTEs Re-Distribution grant competition. This expansion project requests \$240,000 for 30 FTEs and will help the College play a critical role in supplying transfer students to four-year engineering programs that support aerospace and aerospace-related employment.
  - Steelcase grant proposal: In February, WCC submitted an Active Learning Center grant to Steelcase, a leading classroom furniture manufacturer, valued at \$67,000. The grant, if awarded, will provide the furniture, integrated technology, design, and installation to transform a classroom on campus into an active learning center. The College proposes to address an overarching research question: To what extent can an active learning classroom transform teaching and learning at WCC by 1) increasing faculty and student engagement, and 2) promoting student-learning gains? Faculty from a variety of disciplines will be encouraged to apply to use the space.
- **Service Learning Program:** *(2.4 Foster learning, service, and leadership opportunities through community partnerships)*
  - WCC’s service learning and Community Engagement Fellows coordinator, along with two service learning program coordinators from WWU, met with representatives from two universities to share approaches and strategies used in our area to engage students and faculty in civic engagement and service learning.

#### ➤ **Foundation and College Advancement – Sue Cole, Executive Director**

- **Foundation** 2.5.2 Complete planning for capital fundraising campaign; 3.3.3 Ensure sustainability of Orca Food Pantry.
  - **Fundraising Update:**

- Draft reports show that we received 14 gifts and pledges totaling \$39,300 for the month of January. Fiscal year to date as of 1/31/17, we have received \$780,252 in gifts and pledges.
- **Foundation News:**
  - WCCF received a \$25,000 grant from Alcoa Intalco Works. Funds were spent on engineering program support and tools for student success.
  - WCCF received a grant of \$8,000 from Chuckanut Health Foundation to support our pilot PTA program clinic last spring. We received confirmation that the remaining funds from this grant can be used to support the clinic again this year.
  - In December, WCCF received a gift of over \$580,000 from the estate of former WCC faculty member Robert Bragg. We are working with the co-executors of the estate to determine how funds will be used to support liberal arts and art students and programs at Whatcom Community College.
- **Community Affairs** *2.1.3 Present capital project (i.e. Learning Commons, student housing) updates to help foster ongoing mutual support with the local community; 2.5.1. Build and strengthen new and existing relationships with local businesses and community groups as college supporters to help fund initiatives and develop advocacy for the college.*
  - Met with Bellingham Food Bank to explore ways to effectively partner with Orca Food Pantry.
  - Attended Whatcom Business Alliance Youth Engagement/Education kickoff.
  - Added Business and Community Partnerships web page  
<http://whatcom.edu/about-the-college/business-community-partnerships>
- **Communications, Marketing and Publications** *1.3.1 Fully implement and evaluate a welcome center; 2.1.1 Expand communications tools and resources for increased collaboration and institutional awareness; 2.6.3 Package business-centric services/opportunities to connect with business and industry to create awareness of the college's impact on the economy.*
  - Press Releases/Media Outreach and Resulting Media Coverage. Find college news at [whatcom.edu/news](http://whatcom.edu/news)
    - [Press release: State association honors WCC student Nagla Mohamed-Lamin for her academic achievements and perseverance, 2/6/17](#)
    - [Press release: Gov. Inslee appoints Wendy Bohlke and Rebecca Johnson to WCC Board of Trustees, 1/18/18](#)
    - [WCC Continuing Education Winter Schedule](#), The Chamber newsletter and website, 1/9/17
    - [WCC to host tech, healthcare workshops](#), The Northern Light, 1/17/18
    - [Middle school guys and girls get special days at WCC](#), Lynden Tribune, 1/17/18
    - [Civic leaders honor MLK](#) (WCC student photo exhibit at Mt. Baker Theatre), Bellingham Herald, 1/15/18
    - [Memorializing Martin](#) (MLK conference mention), Cascadia Weekly, 1/10/18
    - [Chemco and Phillips 66 help WCC add to its chemistry lab](#), Lynden Tribune, 1/10/18

- [Dr. Martin Luther King Jr. Human Rights Conference](#) (listing of MLK events), Seattle Times, 1/10/18
- [King's birthday is a call to action. Unlike other holidays, it is 'a day on, not a day off'](#) (MLK Conference), Bellingham Herald, 1/5/18
- [Information Technology Degree Boosts Whatcom Community College](#), Bellingham Alive print magazine, January 2018