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COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, May 9, 2018

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees, Steve Adelstein, John Pedlow, and Rebecca Johnson, constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Melissa Nelson, Assistant Attorney General; and Cynthia Hoskins, Interim Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Johnson moved to accept the agenda. Trustee Adelstein seconded and the motion was approved.
- Chair Douglas announced that there is a designated time for public comment on the agenda.

BUDGET UPDATES

➤ WCC 2018-19 Operating Budget Presentation(first reading)

Nate Langstraat, Vice President for Administrative Services, shared a first reading of the 2018-19 Operating Budget. The draft budget totaled \$28,013,174. Budget highlights included:

- Legislature concluded on March 28, 2018
- Cost of Living Adjustments (COLA)
- Healthcare rate increase for employers
- No funding for system-level policy requests—student success, retention, and completion and guided pathways
- Tuition rate increase
- Running start reimbursement rate increase

The finalized proposed 2018-19 Operating Budget will be presented to the board for action at the June 13 meeting.

➤ Proposed ASWCC Service and Activities Budget 2018-2019 (first reading, possible action)

Lauren Besthoff, ASWCC President and Budget Committee Chair, presented the proposed 2018-19 ASWCC Service and Activities Budget. Trustee Adelstein moved to approve the 2018-19 ASWCC S&A Budget. It was seconded by Trustee Johnson and the motion **passed unanimously**.

CONSENT AGENDA

➤ Consent Agenda (Calendar)

- a. Minutes of the April 11, 2018 Board of Trustee Meeting(Attachment A)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- President Kathi acknowledged Kaatje Kraft as a recipient of the Anna Sue McNeil Award for assessment, teaching, and learning. Ed Harri, VP for Instruction shared that each year the award recognizes a few faculty from the system who have excelled in three areas: teaching, research and practice, and leadership and service. Kaatje was recognized at the 2018 Assessment, Teaching, and Learning Conference for excelling in all three areas.
- President Kathi thanked Lauren Besthoff and the ASWCC team were for their work on the 2018-19 ASWCC S&A budget. ASWCC Leadership met with Cabinet and shared a draft work plan created for the incoming 2018-19 ASWCC Leadership Team to help with the transition.
- WCC received confirmation that two grant proposals from WWU's Campus Compact Washington AmericCorps have been accepted. AmericCorps program will provide the college with two College Access Corps Coordinator positions. One position will serve 50 low-income children at Cordata Elementary and Bellingham Public School students in the Family Liaison Program. The other position will work with the Area Health Education Center (AHEC) at WCC and serve 40 low-income high school students from Ferndale, Nooksack Valley, and Mount Baker in an effort to improve access to college health career programs.
- The Title III 2nd year evaluation for the AIM program was successful. End of second year benchmarks were largely reached. AIM began serving students in June 2016; 323 students are currently enrolled. The program has been great for disadvantaged students. The grant has two more years with one no-cost extension. College will need to see how to continue work when grant ends.
- Janice Walker, Corrinne Sande, and President Hiyane-Brown were invited and participated at the CAE Executive Leadership Forum in April. WCC received accolades from NSF and Homeland Security and Corrinne Sande was presented a Certificate of Appreciation in recognition of the work in Cybersecurity.
- The State Board for Community and Technical Colleges (SBCTC) received \$150,000 from the Legislature to conduct a salary compensation study. SBCTC will hire a consultant to work with a task force to gather information to support a 2019-21 budget request for additional compensation. If successful, these funds would allow college districts to offer a compensation package that will assist the system to recruit and retain qualified employees.
- At AACC for the seventh year, President Kathi co-chaired and planned a preconvention session for those interested in applying or supporting for executive positions in community colleges. The event was sponsored by the Community College Affiliated Councils.
- President Kathi shared an article from the Lynden Tribune, highlighting WCC's Upward Bound grant that targets first-gen college students.

REPORTS

- **ASWCC**—Lauren Besthoff, President
 - Students Leading Change conference scheduled for May 12 has 100 registered students and community members.
- **WCCFT** – Tran Phung, President
 - The elections for the 2018-19 Executive Team were held and the following faculty members have been appointed – Tommaso Vannelli, President; Anna Wolff, Vice President for full-time

faculty; Erin Graham, Vice President for adjunct faculty; Colette Colburn, Secretary; Tran Phung, Treasurer.

➔ **WFSE** – Carolyn Jovag, Representative

- Bargaining on new contract began and Dan Andreason is Olympia as WCC’s bargaining representative. Top priorities for negotiations include — salary, retention, workplace behavior & safety.
- Union is participating in the Northwest Washington Central Labor Council Peanut Butter Drive. Bins placed in staff lunch rooms in April and donations of peanut butter will accepted until May 10.

DISCUSSION/ITEMS OF THE BOARD

- ➔ ACT spring conference May 9-10, in Vancouver WA

EXECUTIVE SESSION

- ➔ At 3:45 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes “... as provided in RCW42.30.140 (4) (a), to discuss collective bargaining...”

Chair Douglas announced that no action was anticipated. Guest included President Kathi Hiyane-Brown, Vice President Nate Langstraat, Vice President Ed Harri, and Assistant Attorney General Melissa Nelson.

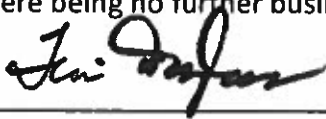
- ➔ The Executive Session was adjourned at 4:30 p.m. and the Board reconvened into open session at 4:30 p.m.

PUBLIC COMMENT

- ➔ Chair Douglas called for public comment. There was none.

ADJOURNMENT

- ➔ There being no further business, the meeting was adjourned at 4:30 pm.



Chair of the Board

6/13/18

Date



President and Secretary of the Board

6/13/18

Date