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COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, February 6, 2019

2:00 p.m.

- ➔ **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Wendy Bohlke, and Teresa Taylor, constituting a quorum. Trustees Steve Adelstein and Rebecca Johnson were absent. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Taylor moved to approve the agenda. It was seconded by Trustee Bohlke and the motion was approved.
- ➔ Chair Pedlow announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF NEW EMPLOYEES

- ➔ Ed Harri, Vice President for Instruction, introduced the following new employees.
- Gina Ebbeling, Student Recruiter Navigator Health Professions
 - Deborah Elliott, Coordinator Area Health Education Center Western Washington (AHECWW)
 - Cori Anne Garcia-Hansen, Director AHECWW
 - Laura Singletary, Director for Transitional Learning
 - Stephen Troupe, Associate Director, National Cybersecurity Resource Center
 - Todd Waters, Instructional Designer
 - Kathryn Defilippo, Behavioral Health Grant Project Coordinator
 - Todd Morrison, Cybersecurity Marketing, Communication and Web Coordinator
 - Trina Bol, Travel & Events Coordinator for Cybersecurity Grants
 - Joshua Durias, Equity & Diversity Coordinator
 - Carla Gelwicks, Dean for Instruction

- Grace Kolodychuk, Nursing Program Director; Nursing Full-time Faculty
- Jennifer Enger, Project Coordinator ICATCH Grant
- Jackie Rumble, Program Coordinator Academic Resources Health professions
- Kristin Haider, Instructional Classroom Support Tech 3, Biology & Chemistry
- William Green, Instructional Classroom Support Tech 3 Science
- Jennifer Allen, Program Coordinator Business & Law Social Science
- Jessica Rodriguez, BFET Transitional Learning Navigator
- Kate Di Nitto, Associate Director for AHEC
- Monica Riess, Instructional Classroom Support Tech 3 Physics
- Ellen Barton, AHEC Program

STRATEGIC CONVERSATION

- ➔ **Strategic Enrollment Management Update – Carla Gelwicks, Dean for Instruction, Michael Singletary, Registrar, and Peter Horne, Senior Research Analyst**

Gelwicks and Singletary shared a PowerPoint presentation with an overview of strategic enrollment management efforts at WCC.

Highlights included:

- Committee members include representatives from multiple disciplines across campus.
- Committee is exploring both short and long-term strategies.
- Enrollment is down system wide.
- Enrollment is a key driver to financial stability of the College; almost all of the funding sources for WCC is heavily leveraged by the numbers of students we serve.

CONSENT AGENDA

- ➔ **Consent Agenda (Calendar)**

- a. Minutes of the January 9, 2019 Board of Trustees meeting (Attachment A)
- b. Proposed Fall Quarter 2018 Graduates (Attachment B)

Chair Pedlow stated: "If there are no objections, these items will be adopted." As there were no objections, **these items were adopted.**

PRESIDENT'S REPORT

- President Kathi thanked trustees for attending the Transforming Lives Award Dinner in January.
- President Kathi shared a short note from Fran Hudson's family. The Hudson family decided to honor Fran Hudson's legacy by endowing the Classified Staff Excellence Award. The award was renamed the Fran Hudson Award for Excellence.
- Mason Green, ASWCC president, testified for two house bills in Olympia on February 5, 2019.
- The College received positive feedback from evaluators of a recent Title III grant evaluation visit.
- In preparation for our accreditation visit in April, we had a mock accreditation visit with Dr. Jeff Wagnitz on January 31 and February 1.
- The College is paying close attention to a number of bills in the legislature. One of them is Senate Bill 5633 which if passed will provide the two Area Health Education Centers (AHEC) in Washington up to about \$1 million. One of the centers is housed at WCC.
- The Equity Project recently hosted a Treaty of Point Elliott Panel Discussion; it was well attended by faculty and staff. A Coast Salish Dance Celebration, a stage-play and dance remix recognizing the ancient way of life, treaties with the United States Government, and the reemergence of indigenous language culture through song and dance, is scheduled on March 15-16, 2019.

REPORTS

➤ ASWCC – Mason Green, President

- Mason Green testified at the House Higher Education and Workforce Development committee on February 5, 2019 for HB 1701 and 1702.
- Orca bus passes have been used 96044 times since inception.

➤ WCCFT – Tommaso Vannelli, President

- The faculty union executive committee is scheduling regular meetings with student leaders and administration to share information and enhance communication.
- The faculty union executive committee met with administration and had a productive meeting on the paid family leave act.

➔ **Administrative Services –Vice President Nate Langstraat**

- Financial statement audit scheduled for late February. Trustees are invited to attend the entrance and exit meetings with the auditors. The meetings will be coordinated through Rafeeka Kloke in the President's office.
- Student Housing Project is two weeks ahead of schedule.

➔ **Student Services –Vice President Luca Lewis**

- Two event updates: The MLK Conference on January 19, 2019 was well attended with the highest number of attendance compared to previous years. Student Athlete Signing Day on January 26, 2019 was well received.

➔ **Instruction – Vice President Ed Harri**

- Harri reported that mock accreditation visit was very helpful in preparing for the actual visit in April. Some of the comments from Dr. Jeff Wagnitz included our use of data in decision-making, collaboration between faculty and staff, our focus on student achievements and the beautiful grounds.

➔ **Advancement/Foundation – Sue Cole, Executive Director**

- The deadline for scholarship application is in approximately two weeks and the Foundation is expecting 300 plus applications.

DISCUSSION/ITEMS OF THE BOARD

➔ **ACT Legislative Conference and Transforming Lives Award Dinner Debrief**

- John Pedlow commented that the Transforming Lives Award Dinner is a wonderful event and hearing student stories reaffirm why we do what we do.

➔ **Legislative Visits**

- Trustees met with Senator Doug Ericksen, Representative Luanne Van Werven, Representative Sharon Shewmake, Rep. Debra Lekanoff while they were in Olympia for ACT conference.

➔ **Winter Board of Trustees Retreat – February 28, 2019**

- The retreat is scheduled from 8:30 am – 2 pm at the Bellingham Golf & Country Club.

➔ **Chair Pedlow thanked Melissa Nelson for her services to the College. Melissa Nelson accepted a position with Western Washington University.**

EXECUTIVE SESSION

- At 3:20 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes (g)...”to review the performance of a public employee...; and ...as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining...”

Chair Pedlow announced that action was not anticipated. Guest included President Kathi Hiyane-Brown and Assistant Attorney General Melissa Nelson.

- The Executive Session was adjourned at 3:40 p.m. and the Board reconvened into open session at 3:40 p.m.

PUBLIC COMMENT

- Chair Pedlow called for public comment. There was none.

ADJOURNMENT

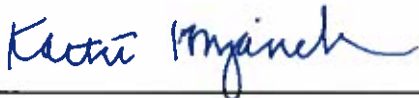
- There being no further business, the meeting was adjourned at 3:43 p.m.



Chair of the Board

3/13/19

Date



President and Secretary of the Board

3/13/19

Date

