

BOARD OF TRUSTEES
Board Planning Retreat
AGENDA

August 8-9, 2019

Thursday: 8:00 am – 3:00 pm.; 6:00 p.m. – 8:00 p.m.

Friday: 8:00 a.m. – 12:00 p.m.

Willows Lodge, 14580 NE 145th St., Woodinville, WA

MEMBERS:

Steve Adelstein
Chair

Rebecca Johnson
Vice Chair

Wendy Bohlke

John Pedlow

Teresa Taylor

Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the President's Office at 360.383.3330 (or TDD at 360.647.3279)

**NEXT MEETING
REMINDER**

October 9, 2019

Thursday, August 8, 2019

- Call to Order, Approval of Agenda, and Notice of Public Comment Time
- Consent Agenda Tab 1
 - a. Minutes of June 12, 2019 Board of Trustees Meeting (Attachment A)
- Strategic Conversations
 - Review 2018-19 work plan and priorities for 2019-2021 work plan
 - Campaign Update
 - Board Policies Review
 - Growth opportunities for the College
- Executive Session*
 - or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- Public Comment
- Adjournment

Friday, August 9, 2019

- Call to Order
- SBCTC – Jan Yoshiwara, Executive Director
- Board Discussions
 - Development of board goals
 - Board Self Evaluation
 - Identify a list of study topics for future board sessions
- Executive Session*
 - “...to review the performance of a public employee...;”
- Public Comment
- Adjournment

***The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...

Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.



CONSENT AGENDA

- Minutes of June 12, 2019 meeting of the Board of Trustees (Attachment A)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, June 12, 2019

2:00 p.m.

- **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 2:06 p.m. Present in addition to the chair were trustees Wendy Bohlke, Rebecca Johnson, and Teresa Taylor constituting a quorum. Trustee Steve Adelstein was absent. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Johnson moved to approve the agenda. It was seconded by Trustee Taylor and the **motion was approved.**
- Chair Pedlow announced that there is a designated time for public comment on the agenda

CONSENT AGENDA

➤ **Consent Agenda**

- a. Minutes of the May 8, 2019 Board of Trustees Meeting (Attachment A)
- b. Minutes of May 9, 2019 Joint WCC BTC Board of Trustees Special Meeting (Attachment B)

Chair Pedlow stated: "If there are no objections, these item will be adopted." As there were no objections, **these item were adopted.**

STRATEGIC CONVERSATION

➤ **ASWCC Service and Activities Budget (second reading) – Mason Green, ASWCC President**

Green explained that additional notes were added for Athletic program funding to provide explain reasons for reduction in funding.

Trustee Bohlke moved to approve the ASWCC 2019-20 Service and Activities Budget as proposed. It was seconded by Trustee Johnson and the motion **passed unanimously**.

➤ **WCC 2019-20 Operating Budget (second reading)**

Trustee Bohlke moved to approve the WCC 2019-20 Operating Budget as proposed. It was seconded by Trustee Taylor and the motion **passed unanimously**.

PRESIDENT'S REPORT

- President Kathi thanked trustees for participating in a number of events leading up to commencement such as Honors and Awards, Running Start Graduation, etc.
- The College's PTA program completed an accreditation visit. The accreditation team was satisfied with the program's overall performance and provided some recommendations. The final report will be issued in October.
- President Kathi and Ed Harri, Vice President for Instruction, recently attended a Northwest Accreditation Commission meeting in Utah as part of the College's Seven Year Accreditation process.
- The Student Project Showcase on June 6 had over 100 student project exhibition and was well attended.
- President Kathi recently participated on a mentoring panel for Whatcom County's Parks and Recreation, Public Work and Public Health departments along with a number of community leaders including Heather Flattery with Chuckanut Health Foundation, Dale Spriggs with Manpower and Mike Rams with Ram Construction. The county is feeling the effects of turnover and retirement, and have developed mentoring programs to prepare the next generations leaders.
- The Washington Presidents Association of Community and Technical College's summer retreat is scheduled on July 31 through August 2.

REPORTS

➤ **ASWCC President** – Mason Green

Green shared a number of 2018-19 work plan highlights:

- Clarifying/further defining student leadership roles
- Orca food pantry
- Legislative advocacy including meeting with legislators and implementing the Rock the Vote campaign
- Increasing the number of student clubs
- Student events: Orca Day and Student Leadership Passing Down Ceremony
- ASWCC Executive Board created a legacy documentation for future student leaders

Chair Pedlow expressed appreciation for the hard work of all of the student leaders.

➤ **WCCFT** – Tommaso Vannelli, President

Vannelli announced new executive members for 2019-20.

- Tommaso Vannelli – President
- Anna Wolff – Vice President - FT
- Katherine Taylor – Vice President - Adjunct
- Colette Colbert - Secretary
- Jeanne Broussard - Treasurer

➤ **Student Services** – Luca Lewis, Vice President

- This year's Drag Show on campus sponsored by Student Life and Development had approximately 200 attendees, including Bellingham City Council member Pinky Vargas.

➤ **Instruction** – Ed Harri, Vice President

- This year's Faculty Excellence Award winners are Melanie Zebal, FT faculty and Catalina Hope, Adjunct faculty.

➤ **Advancement/Foundation** – Sue Cole, Executive Director

- Former WCC Art faculty Robert Bragg's legacy of artwork will be displayed in our library on loan from Whatcom Community Foundation. He also left a sizable endowment for WCC Foundation.

DISCUSSION/ITEMS OF THE BOARD

➤ **Tour of Student Housing**

Chair Pedlow reminded board members that there will be a tour of the Student Housing Project immediately after the board meeting.

➤ **Election of Officers**

Trustee Bohlke moved to nominate Steve Adelstein to serve as board chair for the 2019-20 academic year. It was seconded by Trustee Taylor. The motion passed unanimously.

Trustee Taylor moved to nominate Rebecca Johnson to serve as board vice-chair for the 2019-20 academic year. It was seconded by Trustee Bohlke. The motion passed unanimously.

➤ **August Board of Trustees Retreat**

The two-day board planning retreat is scheduled for August 8-9, 2019. Cabinet members will join on the first day to discuss 2018-19 work plan report, opportunities and challenges, and priorities for 2019-2021. Participation on the second day will include the president and board members only. The board will develop its 2019-20 Board of Trustees work plan.

EXECUTIVE SESSION

- At 3:00 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes “...review the performance of a public employee...” and “...as provided in RCW42.30.140 (4)(a), to discuss collective bargaining...”

Chair Pedlow announced that no action was anticipated. Guest included President Kathi Hiyane-Brown, Assistant Attorney General Kerena Higgins, Vice President for Administrative Services Nate Langstraat, and Vice President for Instruction Ed Harri.

- The Executive Session adjourned at 3:35 p.m. and the Board reconvened into open session at 3:35 p.m.

PUBLIC COMMENT

- Chair Pedlow called for public comment. There is no public comment.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 3:36 p.m.