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COMMUNITY COLLEGE

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, May 8, 2019
2:00 p.m.

- ➔ **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 2:06 p.m. Present in addition to the chair were trustees Steve Adelstein, Wendy Bohlke, Rebecca Johnson, and Teresa Taylor constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Advancement; Kerena Higgins, Assistant Attorney General; and Cynthia Hoskins, Assistant to the Vice President of Administrative Services.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Bohlke moved to approve the agenda. It was seconded by Trustee Adelstein and the motion was approved.
- ➔ Chair Pedlow announced that there is a designated time for public comment on the agenda

STRATEGIC CONVERSATION

➔ **ASWCC Service and Activities Budget (first reading)**

Mason Green, ASWCC President shared a PowerPoint presentation of the 2019-20 ASWCC Service and Activities Budget. Due to decreasing enrollments the S&A fee budget for 2019-20 is decreased by 16%. The S&A Budget Committee evaluated requests and engaged in discussions to better understand impacts of each decision. Highlights included:

- Fund balance reserve- withdraw from reserve to cover the budget shortfall.
- Orca field- allocation of 7.5% rather than the standard 10% set aside for this fund. Recommend restoring to 10% next year.
- Athletics - 10% overall reduction for team support
- Director for Athletics and Campus Recreation – reduced funding from 100% to 40%.

The proposed S&A Budget has been posted for 30 day public comment. The committee will review any comments received. A second reading of proposed S&A budget will be presented to the board at the June meeting.

➤ **WCC 2019-20 Operating Budget (first reading)**

Nate Langstraat, Vice President for Administrative Services, shared a first reading of the proposed 2019-20 Operating Budget. Highlights included:

- Cost of Living Adjustments (COLA) – 3% each biennium for staff; I-732 provides 3.2% & 2.8% increase for faculty
- Nurse educator salary increase \$20.4M in FY20 and \$20.4 in FY21. No available information yet on how these funds will be distributed to colleges. Once allocated, college and faculty leadership will work together to determine distribution of funds.
- Healthcare rate increase of \$23 per employee per month

Budget will be refined once allocations are received from the State Board. The College will balance the budget based on institutional priorities. A second reading of the proposed 2019-20 operating budget will be presented to the board at the June meeting.

CONSENT AGENDA

➤ **Consent Agenda**

- a. Minutes of the April 10, 2019 Board of Trustees Meeting (Attachment A)

Chair Pedlow stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- Towards the end of legislative session, Representative Drew Hansen introduced a bill that dedicated new revenue to expand financial aid for low and middle income students, increase faculty compensation, improve student success and shore up operation funding for public colleges and university. The legislation passed and awaiting Governor's signature.
- President Kathi congratulated the Business Department, Ed Harri, Vice President for Instruction and Janice Walker, Dean for Workforce Education for the recent approval for the applied baccalaureate degree in business management by the State Board. This degree will be offered in fall 2010.
- President Kathi and Vice President Harri received the draft mission fulfillment and sustainability evaluation report written by the accreditation team led by Dr. Ross Tomlin. There were three commendations: 1. building and sustaining a culture of collaboration and connectedness shared and embraced by both students and employees; 2. widespread and systematic use of data for decision-making and improvement; 3. effectiveness of its faculty education workshops to advance professional development and student learning. There was no recommendation. This is the second time the College did not receive recommendation since the new standards were implemented in 2010. President Kathi thanked Vice President Harri for his work on coordinating the visit, and faculty and staff, and board of trustees for their participation in the visit. Chair Pedlow expressed appreciation on behalf of the board to faculty and staff for their work and participation in the accreditation process.

- The Annual Athletic Celebration was held on April 18, 2019. President Kathi thanked trustees Taylor and Bohlke for attending. The athletic program is an important part of the college, this event provide the opportunity to recognize our student athletes achievement on the field/court and in the classroom.
- The College recently presented to Sunrise Rotary and Mt. Baker Rotary and provided an update on our programs and capital projects.
- President Kathi is working on a task force to help draft a vision statement on equity and diversity for the State Board.

REPORTS

- **Advancement/Foundation – Sue Cole, Executive Director**
 - Thanked Trustee Taylor for arranging a tour of the new commodity food building at Lummi.
 - Thanked Trustee Bohlke for her assistance in revising Foundation Board bylaws.
 - Update on campaign – leadership phase completed, achieved 98% of goal in scholarship funds and 38% of goal in unrestricted funds for excellence. The major gifts phase will begin in June.

DISCUSSION/ITEMS OF THE BOARD

- **Tour of Learning Commons**
Chair Pedlow reminded board members that there will be a tour of the Learning Commons immediately after the board meeting.
- **Joint WCC/BTC Board of Trustees Meeting**
The two boards will meet on May 9, 2019 to discuss legislative advocacy and opportunities for collaboration.
- **Upcoming Events**
Chair Pedlow encouraged board members to attend as many events as possible between now and commencement.
- **2019 Commencement Ceremony**
Commencement ceremony is scheduled on June 14 at 6:30 pm.
- **ACT 2019 Spring Conference**
Chair Pedlow shared that former trustee, Tim Douglas, is the recipient of the 2019 ACT Trustee Leadership Award and will be honored at the upcoming spring conference

EXECUTIVE SESSION

- At 3:35 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes "...review the performance of a public employee..."

Chair Pedlow announced that no action was anticipated. Guest included President Kathi Hiyane-Brown, Assistant Attorney General Kerena Higgins, Vice President for Administrative Services Nate Langstraat, and Vice President for Instruction Ed Harri.

- The Executive Session adjourned at 4:05 p.m. and the Board reconvened into open session at p.m.

PUBLIC COMMENT

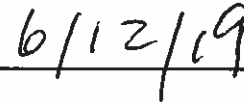
- Chair Pedlow called for public comment. There is no public comment.

ADJOURNMENT

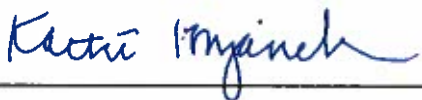
- There being no further business, the meeting was adjourned at 4:07pm.



Chair of the Board



Date



President and Secretary of the Board



Date