

Whatcom

COMMUNITY COLLEGE

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, April 10, 2019
2:00 p.m.

- **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 2:06 p.m. Present in addition to the chair were trustees Steve Adelstein, Wendy Bohlke, Rebecca Johnson, and Teresa Taylor constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Advancement; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.
- Chair Pedlow welcome Kerena Higgins, Assistant Attorney General, newly assigned to Whatcom Community College.

ACTION TO ACCEPT AGENDA

- Chair Pedlow announced that there is no executive session.
- Trustee Taylor moved to approve the agenda with the one change of no executive session. It was seconded by Trustee Adelstein and the **motion was approved**.
- Chair Pedlow announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF NEW EMPLOYEES

- Ed Harri, Vice President for Instruction, introduced the following new employees.
 - Michelle McIlvoy, Title III Project Director
 - Carolyn Watson, Associate Dean for Health Professions
 - Janis Velasquez Farmer, Director for Intercultural Services
- Luca Lewis, Vice President for Student Services, introduced the following new employees.
 - Danny Day, Director for Athletics
 - Carmen Green, Associate Director for Outreach

STRATEGIC CONVERSATION

➔ Title III Project Overview – Michelle Mcllvoy, Title III Project Director

Eric Harri, Vice President for Instruction, introduced Michelle Mcllvoy. Harri shared that the grant proposal submitted April 2017 was awarded in September 2018 for a total of \$2.25 million (\$450,000/year) for 5 years.

Mcllvoy shared a PowerPoint presentation with an overview of the grant and activity components. The three main components included:

- Teaching and Learning Center – Designed to guide, immerse, and support faculty from day one in high-impact, evidence based strategies to transform the classroom experience
- Welcome Center – Designed to transform the entry and progression experience and guide students along a pathway to success
- Guided Pathways Training – Designed to provide faculty and staff comprehensive and intentional training in Guided Pathways implementation

She shared that a significant amount of work had been completed around guided pathways at Whatcom, with the new infusion of funding through this grant; the work can now be expanded to a larger scale.

➔ Engineering Program Update – Eric Davishahl, Faculty

Ed Harri, Vice President for Instruction, introduced Eric Davishahl, Engineering faculty. Davishahal shared a PowerPoint presentation with an update on WCC Engineering Program.

Highlights included:

- Whatcom serves a diverse array of transfer goals with engineering majors in a number of disciplines
- Graduates with Engineering Associate in Science-Transfer degrees are ready to transfer to nearly every engineering BS program in WA and beyond
- Enrollment in the program is increasing with 43 FTEs in 2017-2018
- Active student clubs on campus including: Engineering Club, AWSEM (Advocates for Women in Science Engineering and Math) and Rocketry and Propulsion Society
- Outreach with focus on getting youth interested in STEM
- Grants received included: 2 grants from Alcoa Foundation for equipment and Aerospace FTEs allocation from the state

CONSENT AGENDA

➤ Consent Agenda

- a. Minutes of the March 13, 2019 Board of Trustees Meeting (Attachment A)

Chair Pedlow stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- President Kathi thanked faculty and staff for their involvement in developing grant proposals. The College recently received a skilled worker grant from the Washington State Department of Commerce to support student recruitment in behavioral health/chemical dependency program. In addition, the College is again ranked 3rd in the state in receiving National Science Foundation grant funds, the only two year college in the top three behind Washington State University and University of Washington. The College will continue to be vigilant in seeking grant opportunities.
- Janice Walker, Dean for Workforce Education and Corrinne Sande, Director for Computer Science Information and CyberWatch West, have been working diligently to expand CyberWatch West. The College is currently working on developing a regional cybersecurity training center which will position the College to submit a grant proposal in 2020 to become a national center.
- The College hosted the Mobile Consulate of Mexico on March 29 through March 31. The purpose of the Mobile Consulate of Mexico visit is to provide access to Mexican counterparts and community members for passports, IDs, birth certificates, etc. without having to travel to Seattle. It also provides a great opportunity for visitors to connect with the College's offerings and resources.
- Board members were given a copy of 2017-18 WCC Annual Report.
- President Kathi asked Nate Langstraat, Vice President for Administrative Services to provide a brief overview of the proposed legislative budgets comparison (CTC request vs Governor vs House vs Senate)

REPORTS

- **ASWCC – Surabhi Subedi, Vice President for Clubs**
 - Subedi shared a number of events hosted by ASWCC including: Stress Less, Faculty appreciation, A Dance to Remember, Health and Wellness Fair, Final Relief Cart, WAVE Orientation.

➤ **WCCFT – Tommaso Vannelli, President**

- Vannelli asked the board strategies it uses for legislative advocacy. Chair Pedlow shared that board members spend time in Olympia visiting with legislators in the 40th and 42nd legislative districts. They also attend town halls and send letters to legislators.

➤ **Administrative Services – Nate Langstraat, Vice President**

- Staff is setting up a tour of the Learning Commons on May 8th immediately after the board meeting.

➤ **Student Services – Luca Lewis, Vice President**

- In collaboration with the Foundation students made great strides in collecting food for the food pantry.

➤ **Instruction – Ed Harri, Vice President**

- Harri reminded the board of the upcoming Accreditation visit on April 15-17, 2019.
- Harri stated that building great programs such as the engineering program takes initiatives and vision from our faculty. At Whatcom, we have great faculty who are innovative and passionate.

DISCUSSION/ITEMS OF THE BOARD

➤ **Equity Project**

Chair Pedlow shared that the Equity Project sent a letter to the board expressing appreciation of the board's support of their initiatives and programs.

➤ **ACT Spring Conference – May 23-24, 2019**

All members of the board are planning to attend the ACT Spring Conference in Walla Walla.

➤ **Joint WCC/BTC Joint Board of Trustees Meeting – May 9, 2019**

The purpose of the meeting is for the two boards to be better acquainted and explore opportunities to collaborate.

➤ **Board policy review**

In 2018, the board initiated a systemic review of all existing Board policies. Majority of the existing policies have been reviewed and assigned new numbers. There is a small number of policies awaiting review. College leadership will review these policies and provide the board with specific ones that requires revision and updates at the Board summer retreat. Proposed revised policies will be presented to the board during regular board meetings in fall quarter for board action.

PUBLIC COMMENT

➤ Chair Pedlow called for public comment. There is no public comment.

ADJOURNMENT

➤ There being no further business, the meeting was adjourned 3:42.m.



Chair of the Board

May 8 2019
Date



President and Secretary of the Board

May 8, 2019
Date