

Whatcom

COMMUNITY COLLEGE

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Thursday, October 10, 2019
2:00 p.m.

- **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:09 p.m. Present in addition to the chair were trustees Wendy Bohlke, Rebecca Johnson, John Pedlow and Teresa Taylor constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Earl Sullivan, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.
- Chair Adelstein thanked the board for accommodating the date change for the October meeting. He also congratulated Trustee Bohlke on her reappointment to the board.

ACTION TO ACCEPT AGENDA

- Trustee Johnson moved to approve the agenda with a change to add “as provided in RCW42.30.140 (4)(a), to discuss collective bargaining...” under Executive Session. It was seconded by Trustee Pedlow and the **motion was unanimously approved.**
- Chair Adelstein announced that there is a designated time for public comment on the agenda

CONSENT AGENDA

- **Consent Agenda**
 - a. Minutes of the August 8-9, 2019 Board of Trustees Meeting (Attachment A)
 - b. Proposed Spring Quarter Graduates (Attachment B)

Chair Adelstein stated: “If there are no objections, these item will be adopted.” As there were no objections, these item were adopted.

STRATEGIC CONVERSATION

- **Data Dashboard – Ed Harri, VP for Instruction; Anne Marie Karlberg, Director for Institutional Assessment; Peter Horne, Senior Research Analyst; Erin Graham, Sherri Winans, and Melanie**

Zabel, faculty.

Harri and Karlberg provided an overview on the use of data for decision-making and improvement. Horne showed data resources available on the College's public website. Faculty members Erin Graham, Sherri Winans and Melanie Zabel provided examples of how the data is being used to enhance teaching and learning.

PRESIDENT'S REPORT

- President Kathi thanked Chair Adelstein for attending All College Day. Every year on All College Day, the winner of the classified excellence award is announced. This year marks 31st year of this award and is particularly special as the Hudson Family has established the award to honor Fran Hudson, a dear colleague and long-time employee at Whatcom. The family has funded the Classified Staff Excellence Award in perpetuity and is now renamed the Fran Hudson Award for Excellence for classified staff. This year's winner is Tobi Martinez, program coordinator for Transitional Learning. Her colleagues described her as supportive, kind, and ready to listen and help in any way that she can.
- Enrollment continues to be on a downward trend. Fall enrollment overall was down 2.7% overall. Online enrollment was up 8%.
- The initial phase of WCC Foundation first campaign has had great success and the momentum continues with \$2.2 million of the \$2.5 million goal raised. As the campaign enters its public phase, the Campaign Cabinet, co-chaired by Chuck Robinson and Phyllis Self, plans to reach out to 200 new potential donors.
- There is a new slate of officer on the Foundation board: Ron Kleinknecht, chair; Carolyn Scott, vice chair; Kira Bravo, secretary/treasurer; and Susan Sandell, at large; and Brenda-Lee Karasik, immediate past chair. There are two new board of directors Bob MacIsaac and Jennifer Slattery.
- Congressman Rick Larsen met with ASWCC student leaders on campus on October 8, 2019.
- Washington Senator Emily Randall visited Whatcom's campus on October 10, 2019 and met with administration, faculty, staff and student leaders. She is the chair of the Senate Higher Education & Workforce Development Committee.
- President Kathi shared a copy of the State Board for Community and Technical Colleges (SBCTC) draft system vision and strategic priorities with the board.
- President Kathi was recently invited to serve as a panelist at the 2019 TIAA Institute Women's Leadership Forum to discuss intergenerational workspace; how to best maximize the value of age diversity and be as intentionally inclusive in this area as with race, culture and gender.

REPORTS

- **ASWCC President – Mario Alem**
Alem introduced himself to the board and expressed his excitement serving as ASWCC president this year.
- **WFSE – Carolyn Jovag, Representative**
Jovag commented that 1/3 of the classified staff positions on college committees are filled by new employees.
- **Administrative Services – Nate Langstraat, Vice President**
Langstraat shared that the facilities naming committee will be forwarding recommendations of name options for the new WCC residence hall to the board at the November meeting.

DISCUSSION/ITEMS OF THE BOARD

- **ACCT Leadership Congress**
Chair Adelstein, trustees Pedlow and Taylor will be attending the conference. The board asked Trustee Taylor to serve as the delegate to vote on behalf of the board at the ACCT meeting.

EXECUTIVE SESSION

- At 3:40 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes "...review the performance of a public employee..." and "...as provided in RCW42.30.140 (4)(a), to discuss collective bargaining..."

Chair Adelstein announced that action was anticipated. Guest included President Kathi Hiyane-Brown, Assistant Attorney General Earl Sullivan, Vice President for Administrative Services Nate Langstraat, and Vice President for Instruction Ed Harri.

- The Executive Session was extended for 5 minutes at 4:10 p.m.
- The Executive Session adjourned at 4:15 p.m. and the Board reconvened into open session at 4:15 p.m.

ACTION ITEM

- Trustee Bohlke moved to clarify the intent of Section V Salary of the WCC Presidential Contract beginning August 1, 2016 through and including July 31, 2021. Dr. Hiyane-Brown will receive a

2% increase per year plus the Cost of Living increases as authorized by the Washington State Legislature and per the addendum approved at the August 8, 2019 Board of Trustees Retreat. It was seconded by Trustee Pedlow and the motion was unanimously approved.

PUBLIC COMMENT

- ➔ Chair Adelstein called for public comment. There is no public comment.

ADJOURNMENT

- ➔ There being no further business, the meeting was adjourned at 4:16 p.m.



Chair of the Board

November 13, 2019

Date



President and Secretary of the Board

November 13, 2019

Date