

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, March 18, 2020

2:00 p.m.

- **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:02 p.m. Present in addition to the chair were trustees Wendy Bohlke, Rebecca Johnson, John Pedlow, and Teresa Taylor, constituting a quorum. Others present included President Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Eva Schulte, Executive Director for Institutional Advancement; Kerena Higgins, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Taylor moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Adelstein announced that there is a designated time for public comment on the agenda.

CONSENT AGENDA

- **Consent Agenda**

- a. Minutes of the February 12, 2020 Board of Trustees Meeting and the March 3, 2020 Board of Trustees Retreat (Attachment A)

There was one change noted to the Minutes of the March 3, 2020 Board of Trustees Retreat, under public comment, it should read Chair Adelstein called for public comment. Chair Adelstein stated: "If there are no objections, these items will be adopted with the noted change." As there were no objections, **these items were adopted.**

- **COVID-19 Preparedness Update**

President Kathi, vice presidents Ed Harri, Nate Langstraat, Luca Lewis, and Executive Director Eva Schulte provided an update on the College's ongoing response for COVID-19.

Highlights included:

- Working closely with other community and technical colleges in Washington state to discuss system impacts and coordinate processes and messages
- Providing telework options for employees
- Scheduled a planning day to allow faculty to work on moving classes online for the rest of winter quarter and spring quarter.
- Reviewing technology resources
- Developing and implementing plans to serve students online
- Implemented cleaning protocol and proactively securing supplies
- Communicating decisions and information at a timely manner to campus and public
- Foundation sent appeal letter for emergency funds to support students.

ACTION ITEMS

➤ **Proposed Policy 532 Active Duty Military (first reading, possible action)**

Luca Lewis, Vice President for Student Services presented the proposed Policy 532.

Trustee Bohlke moved to approve Policy 532 Active Duty Military. It was seconded by Trustee Johnson and the motion was approved unanimously.

EXECUTIVE SESSION

- At 2:45 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately forty five minutes to review the performance of a public employee... and ...as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining...and ...to discuss with legal counsel representing the agency matters relating to Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation.

At Chair Adelstein announced that action may be anticipated. Guests included President Kathi Hiyane-Brown, vice presidents Ed Harri and Nate Langstraat, and Assistant Attorney General Kerena Higgins.

- The Executive Session adjourned at 3:32 p.m. and the Board reconvened into open session at 3:32 p.m.

ACTION ITEMS

- Trustee Pedlow moved to award tenure to Jim Drinkwine. It was seconded by Trustee Taylor and the motion was approved unanimously.
- Trustee Bohlke moved to award tenure to John Toof. It was seconded by Trustee Johnson and the motion was approved unanimously.

PUBLIC COMMENT

➤ Chair Adelstein called for public comment. There was none.

ADJOURNMENT

➤ There being no further business, the meeting was adjourned at 3:35 p.m.



April 8, 2020

Chair of the Board

Date



April 8, 2020

President and Secretary of the Board

Date